

**Mayor  
James N.  
Giannettino, Jr.**

**Council Members  
Terrence R. Cuddy  
Christina Calarco  
Dr. Rhoda  
Overstreet-Wilson  
Craig T. Diego**

## **Auburn City Council AGENDA**



Mayor Giannettino and the members of the Auburn City Council would like to welcome you to Memorial City Hall. At the beginning of each City Council meeting a time is reserved for the public to be heard. If you have come to speak during the public to be heard portion of this meeting the following information will be helpful to you. When you are recognized by the Mayor please approach the podium, state your name and address for the record and speak directly into the microphone. The council is pleased to hear relevant comments that pertain to City government however a 3-minute limit is set by City Council to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations may be made with advanced notice of at least three work days prior to the meeting by calling (315) 255-4100 or e-mailing [disabilityaccess@auburnny.gov](mailto:disabilityaccess@auburnny.gov). As much advance notice as possible is needed to assure that appropriate services can be acquired. City Hall building will close 15 minutes after the meeting adjourns. Thank you for your interest in City Government.

City Council meetings may be viewed through a live-stream on our city web site.  
Use the following web address to view the live-stream: <https://AuburnNY.gov/Channel-A>

### **Business Session July 23, 2026 5:00 PM**

- 1. Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Moment of Silent Prayer or Reflection**
- 4. Public Announcements**
- 5. Ceremonial Presentations and Proclamations**
- 6. Public to be Heard**
- 7. Approval of Meeting Minutes**
  - 7.A. Approval of City Council Meeting Minutes for June 25, 2026
- 8. City Manager's Report**
- 9. Reports from Members of Council**
- 10. SEQR Resolutions**
  - 10.A. SEQR Resolution #3 of 2026 Determining that the Improvements to the Reservoir and City Water System Project Will Not Have A Significant Adverse Environmental Impact

## **11. Ordinances**

- 11.A. Bond Ordinance #3 of 2026 Authorizing the Issuance of \$13 Million in Serials Bonds for the City of Auburn Reservoir and Water Fund Capital Projects

## **12. Local Law**

## **13. Resolutions**

- 13.A. Grant Resolution #84 of 2026 Authorizing an Application for NYS Water Infrastructure Improvement Act (WIIA) Drinking Water Grant Funding
- 13.B. Grant Resolution #85 of 2026 Authorizing an Application to the NYS DCJS STOP Violence Against Women Grant Program
- 13.C. Grant Acceptance Resolution #86 Acceptance of 2026 NYS Municipal Parks and Recreation Grant Funding
- 13.D. Council Resolution #87 of 2026 Declaring Certain Property as Surplus and Authorizing the Donation of Said Property to a Not for Profit Organization
- 13.E. Agreement Resolution #88 of 2026 Authorizing Change Order #1 to Northern Asphalt LLC for the 2026 Road Improvement Program
- 13.F. Agreement Resolution #89 of 2026 Authorizing a Supplemental Agreement with NYS DOT for Rights-of-Way Acquisition & Incidentals for the Aurelius Avenue Bridge Replacement Project
- 13.G. Financial Resolution #90 of 2026 Authorizing Various Operating Budget Amendments FY 2026-2027
- 13.H. Financial Resolution #91 of 2026 Authorizing Various Operating Budget Transfers for FY 2025-2026
- 13.I. Agreement Resolution #92 of 2026 Authorizing the City to Enter into a Memorandum of Understanding with Cayuga County for the Casey Park Traffic Garden Project

## **14. Tabled Items**

## **15. Staff/Vendor Presentations**

## **16. Other Business from the Council**

## **17. Adjournment**

## **18. Council Meeting Minutes**



## **Auburn City Council Meeting, June 25, 2026**

**Auburn City Council  
Regular Meeting  
Thursday, June 25, 2026 5:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

### **Minutes**

The meeting of the Auburn City Council was called to order at 5:00 p.m. from the City Council Chambers, 24 South St. Auburn, NY by Mayor Giannettino.

**ROLL CALL** – The City Clerk called the roll. Mayor Giannettino, Councilor Craig Diego, Councilor Overstreet-Wilson, Councilor Terry Cuddy and Councilor Christina Calarco were all present.

**The following City Staff was present for the meeting:**

- City Manager, Jenny Haines
- City Clerk, Chuck Mason
- Corporation Counsel, Nate Garland
- Fire Chief, Mark Fritz
- Director of Operations, Auburn City Ambulance, Kezia Sullivan
- Police Chief, Matt Androsko
- Director of Capital Projects and Grants, Christina Selvek
- City Comptroller, Mary Beth Leeson
- Superintendent of Public Works, Mike Talbot
- Director of Municipal Utilities, Seth Jensen
- Director of Recreation, Brian Rhodes
- Assistant to the Mayor and City Council, Rhonda Miller

**Pledge of Allegiance to the Flag** – Mayor Giannettino led the Pledge of Allegiance.

**Moment of Silent Prayer or Reflection** – Mayor Giannettino asked for a moment of silent prayer.

**Public Announcements –**

- Summer Recreation Program: Registration for the City's Summer Recreation Program is due by Monday, June 29. A full program update will be presented later in the meeting.
- Lake Avenue Bridge Closure: The Lake Avenue Bridge will close on Monday, June 29, beginning a 12 and a half month construction project. Residents are encouraged to plan for traffic changes.

## **Auburn City Council Meeting, June 25, 2026**

- Smart Growth Comprehensive Plan Workshop: The City's first public workshop for the Smart Growth Comprehensive Plan will be held Monday, June 29, from 6:00 to 8:00 p.m. at the Auburn Public Theater. The event is free and open to the public.
- Auburn Doubledays: The baseball season is underway, with the Auburn Police Department, Cayuga County Sheriff's Office, and District Attorney's Office participating in a community event at the game.
- Saturday Market: The Downtown Saturday Market returns for its eighth summer at the Equal Rights Heritage Center, featuring local artisans, food vendors, live music, and family activities every Saturday from 9:00 a.m. to 1:00 p.m.
- Conservation Corps Summer Camp: Registration is open for the Conservation Corps Summer Camp, taking place July 27 through July 30 for students entering seventh, eighth, and ninth grades. Registration closes July 10.
- Phishing Scam Warning: Residents and applicants were warned about phishing scams involving fraudulent requests for wire transfers related to zoning and planning applications. The City emphasized that it will never request payment by wire transfer and urged residents to verify payment requests directly with City staff.
- Holiday Refuse Collection Schedule: Due to the Fourth of July holiday, all refuse collection routes will occur one day earlier than normal during the week of June 29. There will be no trash collection on Friday, July 3, and no yard waste collection on Monday, June 29. Residents are encouraged to help spread the word about the temporary schedule.

### **Ceremonial Presentations –**

**WHEREAS**, on July 4, 1776, the Continental Congress adopted the Declaration of Independence, proclaiming the birth of a new nation founded upon the enduring principles of liberty, equality, self-government, and the unalienable rights of all people; and

**WHEREAS**, throughout the past 250 years, generations of Americans have worked, sacrificed, and served to preserve and strengthen our democratic institutions and the ideals upon which our nation was founded; and

**WHEREAS**, the United States has grown from thirteen colonies into a vibrant and diverse nation whose citizens have contributed immeasurably to freedom, innovation, commerce, education, science, culture, and human achievement; and

**WHEREAS**, the 250th Anniversary of the United States, known as the Semiquincentennial, offers an opportunity to reflect upon our shared history, honor those who came before us, recognize the ongoing work of building a more perfect union, and inspire future generations to engage in civic life and public service; and

**WHEREAS**, Auburn is home to William H. Seward, statesman, reformer, and Secretary of State, whose leadership alongside President Abraham Lincoln helped shape the nation during one of its defining periods, and whose commitment to liberty and public service remains an important part of our heritage; and

## Auburn City Council Meeting, June 25, 2026

**WHEREAS**, the City of Auburn holds a distinguished place in the American pursuit of a more perfect union as the chosen home of Harriet Tubman, whose life and legacy embody courage, perseverance, and the enduring fight for freedom and justice; and

**WHEREAS**, Auburn and the Finger Lakes region are deeply connected to the movements that advanced the nation's promise of equality and democracy, including abolition, women's rights, and the continuing pursuit of civil rights and human dignity for all; and

**WHEREAS**, Auburnians have answered the call to service throughout our nation's history, serving with honor and distinction in the Armed Forces of the United States in times of war and peace, and the City of Auburn proudly recognizes the sacrifices of its veterans, active-duty service members, and Gold Star families, whose courage and devotion reflect the highest ideals of patriotism, service, and community; and

**WHEREAS**, the residents of Auburn take pride in their role in the continuing American story and in a community tradition rooted in service, civic responsibility, and the belief that each generation must strengthen democratic institutions and preserve the blessings of liberty; and

**WHEREAS**, the City Historic and Cultural Sites Commission has organized a Commemorate 250 series of cultural events throughout the year, joining communities across the nation in honoring this historic milestone through education, civic observances, cultural celebrations, and acts of service;

**NOW, THEREFORE**, I, **James N. Giannettino, Jr.**, Mayor of the City of Auburn, New York, on behalf of the City Council and the citizens of Auburn, do hereby proclaim the year **2026** as a year of celebration and commemoration in recognition of the **250th Anniversary of the Founding of the United States of America**, and encourage all residents of the City of Auburn to participate in commemorative activities, reflect upon our nation's history, honor the sacrifices that have secured our freedoms, and work together to ensure that the principles of liberty, equality, democracy, and civic responsibility endure for future generations.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Auburn to be affixed this Twenty Fifth day of June, 2026.

**James N. Giannettino, Jr., Mayor  
City of Auburn, New York**

Mayor Giannettino made the following remarks: "In addition to this evening's proclamation, starting next week, City Hall and the Equal Rights Heritage Center will be decorated to commemorate not only the Fourth of July but obviously the 250th anniversary of the founding of our nation, we'll have the American flag out front and bunting on the building. The South Lawn will have American flags, and a local business has donated flags for us to install across the street at the Equal Rights Heritage Center as well. I want to thank DPW for working with us on that and getting that together. Additionally, in the month of July, we

## **Auburn City Council Meeting, June 25, 2026**

as a council will be planting a tree across the street at the Equal Rights Heritage Center, commemorating the 250th anniversary of this nation. We're able to secure some funds through an urban forestry grant, and there'll be a plaque also denoting the occasion as well.”

**Public to be heard:** The City Clerk read the rules for Public To Be Heard. The following individuals spoke: James Udall of Osborne Street discussed his request for the City Council to update the income eligibility limits for Auburn's senior and disabled homeowners property tax exemption program, noting they have not been adjusted since 2020. Nate Vevone (Cayuga County Republican Chairman, 144 Genesee Street) thanked the City Council for recognizing Independence Day and America's 250th anniversary. He stated the Cayuga County Republican and Conservative Committees donated two large American flags for display at City Hall. Pam O'Kussick of Chapman Avenue questioned claims that crime is declining in Auburn, citing recent emergency calls, traffic accidents involving electric bicycles, serious vehicle crashes, and other incidents as evidence that public safety concerns remain. She also criticized the Police Department's messaging during the recent budget process, arguing that it relied on fear rather than accurately reflecting ongoing community issues. Seth Wejko of Washington Street discussed support for the Auburn Police Department and stated that he believes violent crime has declined. While acknowledging concerns about recent electric bicycle accidents, he argued that education, personal responsibility, and bicycle safety training, rather than increased law enforcement, are the best ways to reduce accidents and improve public safety. Lon Fricano of Backus Road in Cayuga discussed support for maintaining police resources and encouraged the City Council to continue pursuing cost saving measures following adoption of the City budget. He discussed the Council to work closely with department heads to identify efficiencies and reduce spending.

### **Approval of Meeting Minutes –**

Meeting minutes from the May 25, 2026 City Council meeting were approved unanimously 5-0.

Meeting minutes from the June 4, 2026 City Council meeting were approved unanimously 5-0.

### **Reports of City Officials:**

#### **City Manager's Report –**

- Implementation of the City's new parking program has been delayed until August 1 to allow staff additional time to coordinate the changes and provide clear public communication. Additional information on the revised implementation schedule will be released in the coming weeks.
- We would like to recognize three retiring employees for their years of dedicated service: Mike Delf, Water Crew Chief, after more than 35 years; John Gridley, Water Department, after 35 years; and Mike Talbot, Superintendent of Public Works, after 26 years. Thank you to Mr. Talbot for his practical leadership, problem solving abilities, unwavering support of City staff, and positive sense of humor, with appreciation expressed on behalf of City employees for his many years of service and best wishes for his retirement.

### **Reports from Members of Council:**

**Auburn City Council Meeting, June 25, 2026**

**Matters to Come Before Council –**

**A. State Environmental Quality Review Act Resolutions (SEQR) – none**

**B. Ordinances – none**

**C. Local Laws – none**

**D. Resolutions –**

**GRANT ACCEPTANCE RESOLUTION #72 OF 2026**

**ACCEPTING FUNDING FROM THE NEW YORK STATE DEPARTMENT OF MOTOR  
VEHICLES FOR THE 2025-2026 TRAFFIC SAFETY PROGRAM**

By Councilor Diego

June 25, 2026

**WHEREAS**, the Auburn Police Department (APD) is a local law enforcement agency committed to enhancing the quality of life in the City of Auburn by working cooperatively with citizenry to enforce the laws, preserve the peace, and provide for a safe environment; and

**WHEREAS**, the City of Auburn Police Department received notification of a New York State Traffic Safety Program grant award in the sum of \$28,290.00 that reimburses local jurisdictions for staff time related to increasing seat belt usage and reducing dangerous driving behaviors;

**WHEREAS**, based upon this funding Auburn Police Department will be utilizing overtime to meet the grant objectives;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Auburn hereby accepts the NYS Department of Motor Vehicles Grant in the amount of \$28,290, and

**BE IT FURTHER RESOLVED** that the City Comptroller is authorized to recognize grant funding from the US Department of Justice in the amount of \$28,290.00 in State Aid account A99 3395 and overtime expense account A3120 150 GOVTS; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Calarco

| GRANT ACCEPTANCE<br>RESOLUTION #72 OF 2026 | Ayes | Noes | Excused |
|--------------------------------------------|------|------|---------|
| Councilor Diego                            | X    |      |         |
| Councilor Overstreet-Wilson                | X    |      |         |

**Auburn City Council Meeting, June 25, 2026**

|                     |   |  |  |
|---------------------|---|--|--|
| Councilor Cuddy     | X |  |  |
| Councilor Calarco   | X |  |  |
| Mayor Giannettino   | X |  |  |
| Carried and Adopted | X |  |  |

City Council member discussion on Council Resolution #72 of 2026 begins at the 28:00 minute mark of the meeting video posted on the city website.

**COUNCIL RESOLUTION #73 OF 2026**

**ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

By Councilor Calarco

June 25, 2026

**WHEREAS**, the Office of the New York State Comptroller requires that elected and appointed officials must have standard work days in order to determine the correct number of days worked to report to an official in order to obtain service credit for retirement benefits; and

**WHEREAS**, it is necessary that the Auburn City Council establish a standard work day for the City of Auburn's elected officials and must adopt a Resolution in relation thereto; and

**WHEREAS**, this Resolution will set forth the standard work day in accordance with the requirements of the New York State Comptroller's Office; and

**WHEREAS**, the information is set forth on Form RS2417-A entitled "Standard Work Day and Reporting Resolution for Elected and Appointed Officials" setting forth the identity of the officials, their title, standard work day, information regarding the beginning and end date for each elected official's term of office and that each official has submitted a sample 3-month record of activities by specifying each official's ROA results.

**NOW THEREFORE BE IT RESOLVED** that the Auburn City Council does hereby adopt a Standard Work Day and Reporting Resolution for elected and appointed officials as required by the New York State Comptroller's Office and all information is specifically contained in Form RS2417-A which will be filed with the Office of the State Comptroller within fifteen (15) days after the required 30 day posting period ends.

Seconded by Councilor Overstreet-Wilson

|                                |      |      |         |
|--------------------------------|------|------|---------|
| COUNCIL RESOLUTION #73 OF 2026 | Ayes | Noes | Excused |
| Councilor Diego                | X    |      |         |

## Auburn City Council Meeting, June 25, 2026

|                             |   |  |  |
|-----------------------------|---|--|--|
| Councilor Overstreet-Wilson | X |  |  |
| Councilor Cuddy             | X |  |  |
| Councilor Calarco           | X |  |  |
| Mayor Giannettino           | X |  |  |
| Carried and Adopted         | X |  |  |

City Council member discussion on Council Resolution #73 of 2026 begins at the 29:45 minute mark of the meeting video posted on the city website.

### **E. Staff or Vendor Presentations –**

#### **2026 Summer Recreation for Children Program and Summer Concerts and Movies Presentation.**

Brian Rhodes and Meg Gremler presented an overview of the 2026 Summer Recreation Program, which begins June 30 and operates at Lincoln Park, Clifford Park, and Casey Park through early August. Pre-registration remains open through June 29, with approximately 200 children preregistered and attendance expected to exceed 350 participants, similar to last year. The program includes daily recreational activities such as arts and crafts, sports, reading, games, and supervised playground time. The program will feature a wide variety of special events throughout the summer, including culinary lessons, STEM activities, Cornell Cooperative Extension programs, fire and bicycle safety demonstrations, tennis lessons, theater workshops, water slides, an inflatable obstacle course, skateboard lessons, visits from the Auburn Doubledays, and a partnership with the Food Bank of Central New York. The season concludes with Falcon Park Fun Day on August 6, followed by participation in the Summer Homecoming event on Saturday August 8. A “Simple Texting” communication platform to keep families informed of schedule changes will be used. This year's theme, "Lead with Kindness," along with the program's zero tolerance policy for inappropriate behavior was reviewed. They also recognized the contributions of volunteer junior counselors and expressed appreciation for the many local businesses, organizations, and foundations whose sponsorships make the free program possible.

Summer Concerts and Movies Program Summary. Superintendent of Public Works Mike Talbot presented the City's 2026 Summer Concert and Movies Program, highlighting Auburn's strong local music community and thanking the Mayor, City Council, sponsors, and City staff for supporting free family programming. This year's concert series will be held at Hoopes Park, while the Auburn Civic Band will perform at the State Street Plaza on July 8. Mr. Talbot also discussed the continued growth of the City's outdoor movie program, which has expanded significantly since its beginnings on the lawn of Memorial City Hall. Mr. Talbot recognized the many community sponsors that help make the concerts and movies possible and thanked the residents living near Hoopes Park for their continued support during the events. He also acknowledged Public Works staff, particularly Seamus Rhodes for maintaining the park and preparing it for community activities despite limited staffing.

Following the presentation Mayor Giannettino presented Mr. Talbot with a Key To The City for his 27 years of service to Auburn.

## **Auburn City Council Meeting, June 25, 2026**

Mayor Giannettino: “Mr. Talbot. Before you sit down, we do have a little memento expressing our appreciation for you. Presented to Michael Talbot, Superintendent of Public Works, is hereby presented with the key to the city and recognition of 27 years of dedicated service to the city of Auburn, New York. Your commitment, devotion, and contributions have greatly benefited the community and exemplified the highest standards of public service.

- Playground Supervisor 6/25/2000,
- Recreation Supervisor 8/22/2000,
- Director of Recreation 10/1/2002,
- Sanitation Supervisor, 7/1/2004,
- Superintendent of Public Works, 8/22/2011.

Best wishes and thank you presented on the 25th day of June 2026 by myself, Councilors Cuddy, Calarco, Overstreet-Wilson, and Diego.”

Mike Talbot made remarks about his years with the City of Auburn and thanked the Mayor and City Council members for the support.

The Summer Rec and Concert presentation and City Council member discussion begins at the 31:46 minute mark of the meeting video posted on the city website.

**Department of Municipal Utilities Presentation- Preliminary Engineering Report for Franklin St. Reservoir and Transmission Main Projects**, Seth Jensen, Director of Municipal Utilities and representatives of GHD Consultants. Presentation slides are attached. The presentation and City Council member discussion begins at the 01:06:01 minute mark of the meeting video posted on the city website.

### **OTHER BUSINESS –**

Mayor Giannettino: “I do have one quick thing. As you may be aware, New York State Legislature, both houses, through a bipartisan effort, passed a one-year moratorium in New York State on data centers. The governor has not signed that yet. Some members of NYCOM are passing resolutions asking the governor to sign that, not committing to us doing it here locally. I know there's some discussion on that possibly, but this is a short-term effort, just encouraging the governor to sign that legislation, as I mentioned, it was bipartisan in both houses. I have some sample language I can share with everybody, and if we can consider it sometime in July.”

Executive Session: Councilor Calarco made a motion to enter Executive Session, seconded by Councilor Diego. Council voted to enter an executive session regarding the following matters:

- one matter related to the financial history of a particular corporation,
- one matter leading to the employment of a particular corporation,
- two matters related to collective negotiations, and
- one matter related to the sale or lease of real property.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 6:44 p.m. Executive session adjourned at 8:00 p.m..

**ADJOURNMENT:** The meeting was adjourned by unanimous vote at 8:01 p.m..



**Auburn City Council Meeting, June 25, 2026**

Minutes submitted by: Chuck Mason, City Clerk



# Franklin Street Reservoir & Pipeline Rehabilitation



**City of Auburn  
City Council Presentation**

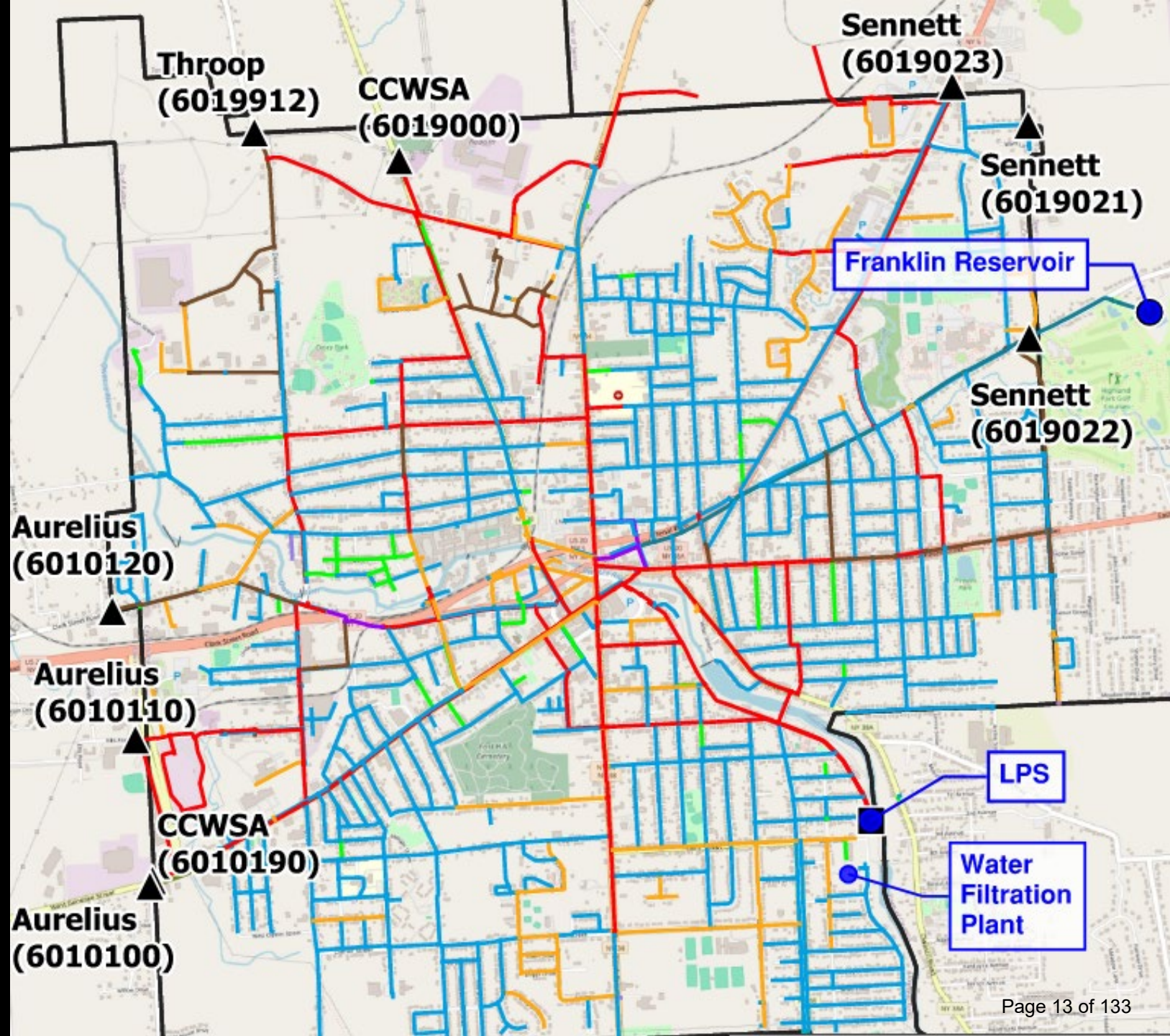
***June 25, 2026***





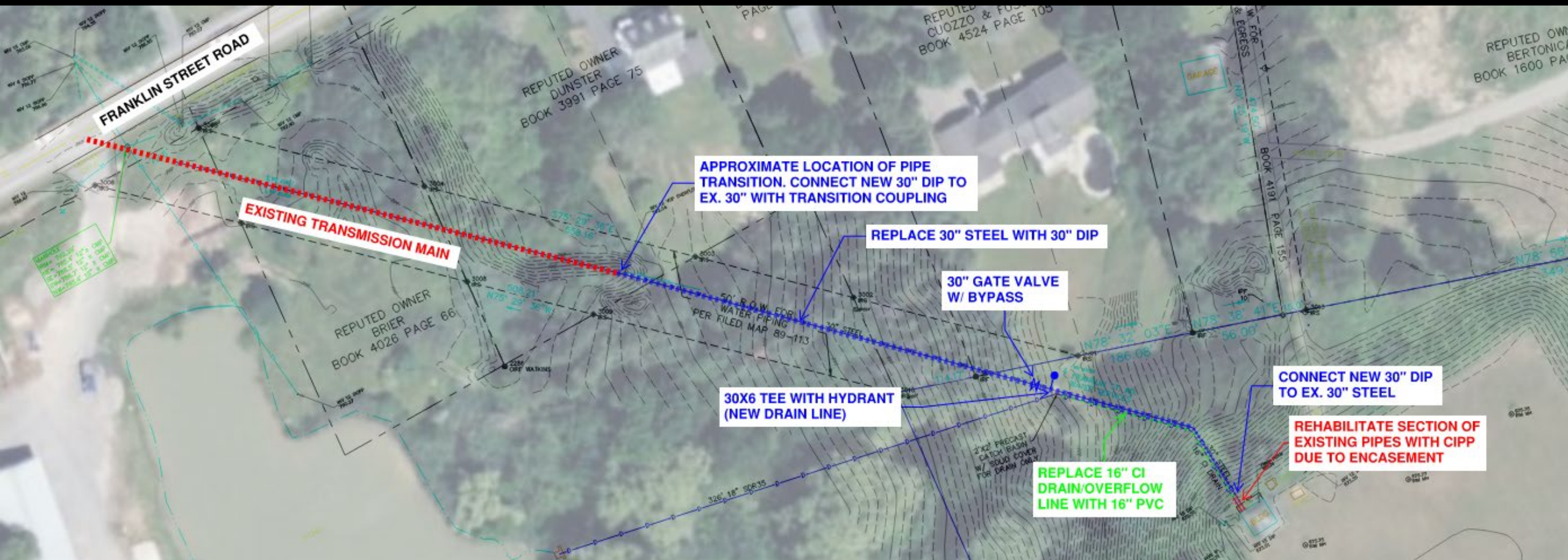
# Background

- Scope of work
- Total Population Served = 45,000
- Total City Pop. Served = 27,000
- Average Day Demand (ADD)
  - ~ 4.2 MGD
- Maximum Day Demand (MDD)
  - ~ 6 MGD
- Peak Hour Demand (PHD)
  - ~ 8-9 MGD





# Pipeline Replacement





Depth: 17.52ft

# Reservoir

## → Findings & Limitations



- Reservoir needs to be drained and cleaned
- Requires further inspection by physical entry and concrete rehabilitation
- Process valves and gates require replacement
- No redundancy
- Baffle wall shows signs of degradation
- Original 30" transmission main to Reservoir leaks and needs replacement
- Nearly all improvements require the reservoir to be **out of service**





# Lower Pump Station (LPS)

## → Findings & Limitations



- Cannot meet system demands with Reservoir out of service
- Lacks automatic standby power
- No pressure relief from over-pressurization (with Reservoir out of service)
- Cannot operate based off system pressure
- Cannot run more than one pump at full speed on generator power

# Rehabilitation Alternatives

| Alternative                                                                                                                                                              | Opinion of Cost                                                 | Advantages                                                                                                                                                            | Disadvantages                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>1 – New 0.5-million-gallon tank, minor upgrades to LPS, rehabilitate reservoir, replace transmission main</li> </ul>              | <ul style="list-style-type: none"> <li>\$12,650,000</li> </ul>  | <ul style="list-style-type: none"> <li>Improve storage redundancy</li> <li>Less construction &amp; disturbances</li> </ul>                                            | <ul style="list-style-type: none"> <li>Pumping and control limitation remain</li> <li>Longer construction period</li> </ul>                                                      |
| <ul style="list-style-type: none"> <li>2 – LPS pumping, control and power upgrades; rehabilitate reservoir; replace transmission main</li> </ul>                         | <ul style="list-style-type: none"> <li>\$ 9,000,000</li> </ul>  | <ul style="list-style-type: none"> <li>Provide pump capacity to supply Reservoir and system directly</li> <li>Pump station operational flexibility</li> </ul>         | <ul style="list-style-type: none"> <li>Risk of pipe breaks/failures by increased pump pressure</li> <li>Lacks storage redundancy</li> <li>Longest construction period</li> </ul> |
| <ul style="list-style-type: none"> <li>3 – New 5 MG precast concrete reservoir to replace existing; replace transmission main; automatic standby power at LPS</li> </ul> | <ul style="list-style-type: none"> <li>\$ 23,000,000</li> </ul> | <ul style="list-style-type: none"> <li>Reservoir remains in service during construction</li> <li>System redundancy</li> <li>System operational flexibility</li> </ul> | <ul style="list-style-type: none"> <li>High cost</li> <li>Construction challenges</li> </ul>                                                                                     |



# Next Steps

- Application for WIIA Grant recommended (up to \$5,000,000 in grant funds)
- To meet grant deadline, the following steps must be completed:
  - SEQR Initiated: 6/18/26 – complete
  - Present Project to City Council – 6/25/26
  - First Reading for Bonding – 7/16/26
  - Bond Adoption and SEQR negative declaration – 7/23/26
  - Apply for WIIA Grant – 7/27/26 by 4pm.
- Grant Award Announcement – estimated November 2026
- Grant Acceptance and Initiate Full Scale Design for Construction – estimated December 2026





**\* Thank you**



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Christina Selvek, Director of Capital Projects and Grants  
**DATE:** July 23, 2026  
**RE:** SEQR Resolution #3 of 2026 Determining that the Improvements to the Reservoir and City Water System Project Will Not Have A Significant Adverse Environmental Impact

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### **Background:**

On June 25, 2026, City Staff and project consultants with GHD presented to City Council the preliminary engineering report for the Franklin Reservoir and Pipeline Replacement Project. The presentation highlighted the existing conditions of the capital assets and reviewed with City Council the alternatives for the proposed water quality and capital project. Alternative #1 at a proposed cost of \$12,650,000 is the preferred option and recommended action at this time. To finance the project with NYS EFC, there is a 3% issuance cost charged to the project of \$380,000 bringing the total project cost to \$13,030,000. This issuance cost can be waived should the City be eligible for hardship financing.

The First Reading of Bond Ordinance #3 of 2026 occurred on July 16, 2026. Before the City Council can authorize BO#3 of 2026, the City of Auburn must comply with the requirements under the New York State Environmental Quality Review Act (SEQRA). The Project outlined above is considered a Type I Action under the State Environmental Quality Review (SEQRA).

Upon completing Parts 2 & 3 of the Full Environmental Assessment Form, the City has not identified any significant adverse environmental impacts associated with the Project and none are known to the City. Based upon its review, and for the reasons outlined in the attached EAF and its supporting written narrative, the City determines that the Project will not have any significant adverse impacts on the environment and reaches the following further conclusions:

1. The Project will not result in (i) substantial adverse change in existing air quality; ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production; or a substantial increase in the potential for erosion, flooding, leaching or drainage problems; (ii) the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement

- of a resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on threatened or endangered species of animal or plant, or the habitat of such species; or (iii) other significant adverse impacts to natural resources;
2. The Project will not affect a critical environmental area as designated pursuant to 6 NYCRR § 617.14(g);
  3. The Project will not conflict with the community's current plans or goals as officially approved or adopted;
  4. The Project will not result in the impairment of the character or quality of important historical, archeological, architectural, or aesthetic resources or of existing community or neighborhood character;
  5. The Project will not result in a major change in the use of either the quantity or type of energy;
  6. The Project will not result in the creation of a hazard to human health;
  7. The Project will not result in a substantial change in the use, or intensity of use, of land including architectural, open space or recreational resources, or in its capacity to support existing uses;
  8. The Project will not result in encouraging or attracting a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;
  9. The Project will not result in the creation of a material demand for other actions that would result in one or more of the above consequences;
  10. The Project will not result in changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment; and
  11. The Project will not result in two or more related actions undertaken, funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in 6 NYCRR § 617.7(c).

The information available concerning the Project was sufficient for the City's staff and project consultants to make its determination regarding the significance of environmental impacts. Attached is the Full EAF Parts 1, 2, and 3 for review and to be filed with this project record.

**Staff Recommendation:**

Staff recommends approval of the SEQR Resolution.

**Fiscal Implications:**

There are no fiscal implications as a result of the SEQR Resolution.



## SEQR RESOLUTION #3 OF 2026

### DETERMINING THAT THE FRANKLIN RESERVOIR & PIPELINE REHABILITATION PROJECT WILL NOT HAVE A SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACT

By Councilor \_\_\_\_\_

July 23, 2026

**WHEREAS**, the City of Auburn (the “City”) is the sponsor of a proposed project to rehabilitate the Franklin Reservoir and City water system that consists of site and process improvements of the Franklin Reservoir by way of constructing up to a 1 million-gallon water storage tank and replacement of a portion of pipeline within the Town of Sennett, as well as operational improvements to the City’s Lower Pump Station within the City of Auburn, New York (the “Project”); and

**WHEREAS**, the City intends to comply with the New York State Environmental Quality Review Act (“SEQRA”) and the implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”) with respect to the Project; and

**WHEREAS**, the City has prepared and completed Parts 1, 2, and 3 of the Full Environmental Assessment Form (“EAF”) for the Project and compared the impacts that may reasonably be expected to result from the Project to the criteria for determining significance as identified in Section 617.7(c)(1) of the Regulations, which is attached hereto and incorporated herein; and

**WHEREAS**, the New York State (“NYS”) Department of Environmental Conservation, the NYS Department of Health, the Cayuga County Health Department, and the Town of Sennett are the “involved agencies” (as the quoted term is defined in the regulations) for this Project; and

**WHEREAS**, correspondence was sent to the aforementioned Agencies on June 22, 2026 requesting consent to the City acting as lead agency for the review of the Project and providing a copy of the EAF Part 1 and no objection has been made to the City acting as lead agency; and

**WHEREAS**, the City Council has considered the significance of the potential environmental impacts of the Project and said review has resulted in a reasoned determination that the proposed action will NOT result in any large and important impact(s) and, therefore is one which will not have a significant negative impact on the environment.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Auburn that based upon an examination of the EAF and other available supporting information, the knowledge about the area surrounding the Project, and such further investigation of the Project and its potential environmental impacts, the City Council makes the following findings and determinations with respect to the Project:

1. The Project is classified as a “Type I” action, as that term is defined in the Regulations; and



2. The City has completed Parts 2 and 3 of the EAF and compared the impacts that may reasonably be expected to result from the Project to the criteria for determining significance identified in Section 617.7(c)(1) of the Regulations; and
3. The City hereby approves and adopts the attached EAF for the Project (Parts 1-3 with its supporting written elaboration), which is attached hereto and incorporated herein and will not require the preparation of an environmental impact statement for the Project; and
4. The City hereby authorizes the EAF to be signed and a Negative Declaration to be filed for the Project and posted to the NYS DEC Environmental Notice Bulletin; and
5. The City Clerk and City staff are authorized to take such additional steps as may be necessary to carry out this Resolution; and
6. That this resolution shall take effect immediately.

Seconded By: \_\_\_\_\_

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                              |                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------|
| Name of Action or Project:<br>Franklin Reservoir and Pipeline Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                              |                    |
| Project Location (describe, and attach a general location map):<br>Franklin Reservoir located in Sennett, NY, and Lower Pump Station located in Auburn, NY.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                    |
| Brief Description of Proposed Action (include purpose or need):<br>Construction of a AWWA D110 tank adjacent to the Franklin Reservoir to provide storage and pressure to the distribution system while the reservoir is taken out of service for maintenance and improvements. Replacement of approx. 500ft of 30" transmission main water line will take place at the Franklin Street Reservoir and on City owned and/or Right of Way property. Pumping station improvements at the lower pumping station to allow for better pumping control during the period the reservoir is out of service. Pumping station improvements are all interior and process related with no exterior or environmental impact. There will be no change in water taking (withdraw) or plant capacity. |                              |                    |
| Name of Applicant/Sponsor:<br>Jennifer Haines, City Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Telephone: 315-255-4146      |                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | E-Mail: jhaines@auburnny.gov |                    |
| Address: 24 South Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                              |                    |
| City/PO: Auburn                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | State: New York              | Zip Code: 13021    |
| Project Contact (if not same as sponsor; give name and title/role):<br>Bryan Malone - Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Telephone: 315-802-0306      |                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | E-Mail: bryan.malone@ghd.com |                    |
| Address:<br>5788 Widewaters Parkway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                    |
| City/PO:<br>Syracuse                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | State:<br>New York           | Zip Code:<br>13214 |
| Property Owner (if not same as sponsor):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Telephone:                   |                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | E-Mail:                      |                    |
| Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                              |                    |
| City/PO:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | State:                       | Zip Code:          |

## B. Government Approvals

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

| Government Entity                                                                                                             | If Yes: Identify Agency and Approval(s) Required            | Application Date (Actual or projected)                              |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------|
| a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees | City Council - bonding<br>City Code Enforcement/ Permitting | July 2026<br>June 2027                                              |
| b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No                | Town of Sennett Planning Board                              | June 2027                                                           |
| c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No                     |                                                             |                                                                     |
| d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No                                              |                                                             |                                                                     |
| e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                        | Cayuga County DOH - design approval                         | June 2027                                                           |
| f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No                                                 |                                                             |                                                                     |
| g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                         | New York DOH - design approval<br>NYS DEC-SPDES/SWPPP       | June 2027<br>June 2027                                              |
| h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No                                                  |                                                             |                                                                     |
| i. Coastal Resources.                                                                                                         |                                                             |                                                                     |
| i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?                         |                                                             | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?                      |                                                             | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| iii. Is the project site within a Coastal Erosion Hazard Area?                                                                |                                                             | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☒ No

If Yes, identify the plan(s):

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c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No

If Yes, identify the plan(s):

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|                                                                                                                                                                                                     |                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| <b>C.3. Zoning</b>                                                                                                                                                                                  |                                                                                                    |
| a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.<br>If Yes, what is the zoning classification(s) including any applicable overlay district? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                |
| <u>Town of Sennett- Agricultural/ Residential</u><br><u>City of Auburn- R-1 Residential District</u>                                                                                                |                                                                                                    |
| b. Is the use permitted or allowed by a special or conditional use permit?                                                                                                                          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                |
| c. Is a zoning change requested as part of the proposed action?<br>If Yes,                                                                                                                          | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                |
| i. What is the proposed new zoning for the site? _____                                                                                                                                              |                                                                                                    |
| <b>C.4. Existing community services.</b>                                                                                                                                                            |                                                                                                    |
| a. In what school district is the project site located?                                                                                                                                             | <u>Auburn Enlarged City School District</u>                                                        |
| b. What police or other public protection forces serve the project site?                                                                                                                            | <u>City of Auburn Police, Cayuga County Sheriff</u>                                                |
| c. Which fire protection and emergency medical services serve the project site?                                                                                                                     | <u>Sennett Volunteer Fire Department, City of Auburn Fire Department, City of Auburn Ambulance</u> |
| d. What parks serve the project site?                                                                                                                                                               | <u>None</u>                                                                                        |

#### D. Project Details

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>D.1. Proposed and Potential Development</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                     |
| a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? <u>municipal (water storage and distribution)</u>                                                                                                                                                                                                                                                                                                             |                                                                     |
| b. a. Total acreage of the site of the proposed action?                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>5.75</u> acres                                                   |
| b. b. Total acreage to be physically disturbed?                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <u>1.5</u> acres                                                    |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?                                                                                                                                                                                                                                                                                                                                                                                          | <u>5.75</u> acres                                                   |
| c. Is the proposed action an expansion of an existing project or use?                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)?    % _____    Units: _____                                                                                                                                                                                                                                                                                                                                     |                                                                     |
| d. Is the proposed action a subdivision, or does it include a subdivision?                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| If Yes,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                     |
| i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                     |
| ii. Is a cluster/conservation layout proposed? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                                                                      |                                                                     |
| iii. Number of lots proposed? _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     |
| iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                     |
| e. Will the proposed action be constructed in multiple phases?                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| i. If No, anticipated period of construction: <span style="float: right;"><u>18</u> months</span>                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                     |
| ii. If Yes:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                     |
| <ul style="list-style-type: none"> <li>• Total number of phases anticipated _____</li> <li>• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year</li> <li>• Anticipated completion date of final phase _____ month _____ year</li> <li>• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____<br/>           _____<br/>           _____</li> </ul> |                                                                     |

|                                                                                                                                                          |                   |                   |                     |                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|---------------------|---------------------------------------|
| f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> |                   |                   |                     |                                       |
| If Yes, show numbers of units proposed.                                                                                                                  |                   |                   |                     |                                       |
|                                                                                                                                                          | <u>One Family</u> | <u>Two Family</u> | <u>Three Family</u> | <u>Multiple Family (four or more)</u> |
| Initial Phase                                                                                                                                            | _____             | _____             | _____               | _____                                 |
| At completion                                                                                                                                            | _____             | _____             | _____               | _____                                 |
| of all phases                                                                                                                                            | _____             | _____             | _____               | _____                                 |

|                                                                                                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> |  |
| If Yes,                                                                                                                                                                                             |  |
| i. Total number of structures <u>0</u>                                                                                                                                                              |  |
| ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length                                                                                                 |  |
| iii. Approximate extent of building space to be heated or cooled: _____ <u>0</u> square feet                                                                                                        |  |

|                                                                                                                                                                                                                                                                                                                           |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span> |  |
| If Yes,                                                                                                                                                                                                                                                                                                                   |  |
| i. Purpose of the impoundment: <u>Potable Water Storage tank to provide supplemental storage for maintenance of finished water tank.</u>                                                                                                                                                                                  |  |
| ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input checked="" type="checkbox"/> Other specify:                                                                                                                    |  |
| <u>Treated potable water</u>                                                                                                                                                                                                                                                                                              |  |
| iii. If other than water, identify the type of impounded/contained liquids and their source.                                                                                                                                                                                                                              |  |
| iv. Approximate size of the proposed impoundment. Volume: <u>1-5 million gallons</u> ; surface area: <u>&lt; 1.0</u> acres                                                                                                                                                                                                |  |
| v. Dimensions of the proposed dam or impounding structure: <u>5</u> height; <u>250</u> length                                                                                                                                                                                                                             |  |
| vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):                                                                                                                                                                                                  |  |
| <u>Concrete, tank structure.</u>                                                                                                                                                                                                                                                                                          |  |

### D.2. Project Operations

|                                                                                                                                                                                                                                                                                                                                                                          |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span> |  |
| If Yes:                                                                                                                                                                                                                                                                                                                                                                  |  |
| i. What is the purpose of the excavation or dredging? <u>to construct new partially buried tank.</u>                                                                                                                                                                                                                                                                     |  |
| ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?                                                                                                                                                                                                                                                                  |  |
| <ul style="list-style-type: none"> <li>• Volume (specify tons or cubic yards): <u>0</u></li> <li>• Over what duration of time? <u>6 months</u></li> </ul>                                                                                                                                                                                                                |  |
| iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.                                                                                                                                                                                                                                           |  |
| <u>Excavated material is all fill from prior project that disturbed the site. The tank being proposed is identical in use as current tank on the same site.</u>                                                                                                                                                                                                          |  |
| iv. Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                         |  |
| If yes, describe. _____                                                                                                                                                                                                                                                                                                                                                  |  |
| v. What is the total area to be dredged or excavated? <u>1</u> acres                                                                                                                                                                                                                                                                                                     |  |
| vi. What is the maximum area to be worked at any one time? <u>1</u> acres                                                                                                                                                                                                                                                                                                |  |
| vii. What would be the maximum depth of excavation or dredging? <u>20</u> feet                                                                                                                                                                                                                                                                                           |  |
| viii. Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                       |  |
| ix. Summarize site reclamation goals and plan: <u>Restore site to existing slopes and plant grass to match existing condition of slopes.</u>                                                                                                                                                                                                                             |  |
| _____                                                                                                                                                                                                                                                                                                                                                                    |  |
| _____                                                                                                                                                                                                                                                                                                                                                                    |  |

|                                                                                                                                                                                                                                                                                                 |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> |  |
| If Yes:                                                                                                                                                                                                                                                                                         |  |
| i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____                                                                                                                                                 |  |
| _____                                                                                                                                                                                                                                                                                           |  |



*ii.* Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

*iv.* Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

*v.* Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

---

*c.* Will the proposed action use, or create a new demand for water? ☐ Yes ☒ No  
If Yes:

*i.* Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

*ii.* Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

*iii.* Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

*iv.* Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

*v.* If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

*vi.* If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

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*d.* Will the proposed action generate liquid wastes? ☐ Yes ☒ No  
If Yes:

*i.* Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

*ii.* Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____<br/>         _____<br/>         _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                     |
| <p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                 |
| <p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____<br/>         _____<br/>         _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                          |
| <p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____<br/>         _____<br/>         _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                          |
| <p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p>_____ Square feet or <u>0.50</u> acres (impervious surface)</p> <p>_____ Square feet or <u>5.75</u> acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____</p> <p>Adjacent properties that are heavily wooded or meadow type vegetation. _____</p> <p>_____</p> <p>• If to surface waters, identify receiving water bodies or wetlands: <u>No natural water bodies in area of project site.</u></p> <p>_____</p> <p>• Will stormwater runoff flow to adjacent properties? _____</p> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p> <p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)</p> <p><u>Construction vehicles such as excavators and other large machinery for a temporary time period.</u></p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)</p> <p>_____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)</p> <p>_____</p>                                                                                                                                                                                                                                                                                                             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                        |
| <p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>                                                                                                                     | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                             |                                                                                                                                                                                                    |                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                             |                                                                                                                                                                                                    |                                                                                                                                                                                                             |
| <p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                             |                                                                                                                                                                                                    |                                                                                                                                                                                                             |
| <p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend<br/> <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> |                                                                                                                                                                                                             |                                                                                                                                                                                                    |                                                                                                                                                                                                             |
| <p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                             |                                                                                                                                                                                                    |                                                                                                                                                                                                             |
| <p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7am - 6pm</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 24/7</li> <li>• Saturday: _____ 24/7</li> <li>• Sunday: _____ 24/7</li> <li>• Holidays: _____ 24/7</li> </ul> </td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                             | <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7am - 6pm</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> | <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 24/7</li> <li>• Saturday: _____ 24/7</li> <li>• Sunday: _____ 24/7</li> <li>• Holidays: _____ 24/7</li> </ul> |
| <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7am - 6pm</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 24/7</li> <li>• Saturday: _____ 24/7</li> <li>• Sunday: _____ 24/7</li> <li>• Holidays: _____ 24/7</li> </ul> |                                                                                                                                                                                                    |                                                                                                                                                                                                             |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>7 am to 6 pm construction vehicle noise typical of any construction.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>Describe: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| <p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| <p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| <p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| <p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> |  |

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

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t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

| E.1. Land uses on and surrounding the project site                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------|--------------------|------------------------|-----------------|----------------------------------|--------------------|------------------------------------------------------------|--|--|--|------------|--|--|--|------------------------------------------------------------------------------------------|------|------|------|-------------------------------------------------------------------|--|--|--|----------------------------------------------------------------|--|--|--|----------------------------------|--|--|--|--------------------------------------------|--|--|--|-------------------------|--|--|--|
| <p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Urban</div> <div style="width: 50%;"><input type="checkbox"/> Industrial</div> <div style="width: 50%;"><input type="checkbox"/> Commercial</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Residential (suburban)</div> <div style="width: 50%;"><input type="checkbox"/> Rural (non-farm)</div> <div style="width: 50%;"><input type="checkbox"/> Forest</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Agriculture</div> <div style="width: 50%;"><input type="checkbox"/> Aquatic</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Other (specify): <u>Golf course</u></div> </div> <p>ii. If mix of uses, generally describe: _____</p>                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| <p>b. Land uses and covertypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Covertypes</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td style="text-align: center;">5.75</td> <td style="text-align: center;">5.25</td> <td style="text-align: center;">0.50</td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> |                 |                                  |                    | Land use or Covertypes | Current Acreage | Acreage After Project Completion | Change (Acres +/-) | • Roads, buildings, and other paved or impervious surfaces |  |  |  | • Forested |  |  |  | • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural) | 5.75 | 5.25 | 0.50 | • Agricultural (includes active orchards, field, greenhouse etc.) |  |  |  | • Surface water features (lakes, ponds, streams, rivers, etc.) |  |  |  | • Wetlands (freshwater or tidal) |  |  |  | • Non-vegetated (bare rock, earth or fill) |  |  |  | • Other Describe: _____ |  |  |  |
| Land use or Covertypes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Current Acreage | Acreage After Project Completion | Change (Acres +/-) |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Roads, buildings, and other paved or impervious surfaces                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Forested                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 5.75            | 5.25                             | 0.50               |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Agricultural (includes active orchards, field, greenhouse etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Surface water features (lakes, ponds, streams, rivers, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Wetlands (freshwater or tidal)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Non-vegetated (bare rock, earth or fill)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |
| • Other Describe: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |                                  |                    |                        |                 |                                  |                    |                                                            |  |  |  |            |  |  |  |                                                                                          |      |      |      |                                                                   |  |  |  |                                                                |  |  |  |                                  |  |  |  |                                            |  |  |  |                         |  |  |  |





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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                          |                        |
| <ul style="list-style-type: none"> <li>• If yes, DEC site ID number: _____</li> <li>• Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>• Describe any use limitations: _____</li> <li>• Describe any engineering controls: _____</li> <li>• Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>• Explain: _____</li> </ul> |                        |
| <b>E.2. Natural Resources On or Near Project Site</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |
| a. What is the average depth to bedrock on the project site? _____ <span style="float: right;">&gt; 50 ft feet</span>                                                                                                                                                                                                                                                                                                                                                                                   |                        |
| b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span><br>If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %                                                                                                                                                                                                                                                      |                        |
| c. Predominant soil type(s) present on project site:                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        |
| CeC3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 15.6 %                 |
| OnB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 45.7 %                 |
| OnD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 38.4 %                 |
| d. What is the average depth to the water table on the project site? Average: _____ <span style="float: right;">&gt; 50 feet</span>                                                                                                                                                                                                                                                                                                                                                                     |                        |
| e. Drainage status of project site soils: <input checked="" type="checkbox"/> Well Drained: _____ 100 % of site<br><input type="checkbox"/> Moderately Well Drained: _____ % of site<br><input type="checkbox"/> Poorly Drained _____ % of site                                                                                                                                                                                                                                                         |                        |
| f. Approximate proportion of proposed action site with slopes: <input checked="" type="checkbox"/> 0-10%: _____ 25 % of site<br><input checked="" type="checkbox"/> 10-15%: _____ 50 % of site<br><input checked="" type="checkbox"/> 15% or greater: _____ 25 % of site                                                                                                                                                                                                                                |                        |
| g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span><br>If Yes, describe: _____                                                                                                                                                                                                                                                                                                        |                        |
| h. Surface water features.                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                                                                       |                        |
| ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                                |                        |
| If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.                                                                                                                                                                                                                                                                                                                                                                                                                                |                        |
| iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                                                                                                                                                                                                                                                                           |                        |
| iv. For each identified regulated wetland and waterbody on the project site, provide the following information:                                                                                                                                                                                                                                                                                                                                                                                         |                        |
| • Streams: Name _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Classification _____   |
| • Lakes or Ponds: Name _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Classification _____   |
| • Wetlands: Name _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Approximate Size _____ |
| • Wetland No. (if regulated by DEC) _____                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                       |                        |
| If yes, name of impaired water body/bodies and basis for listing as impaired: _____                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |
| i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                                                 |                        |
| j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                                               |                        |
| k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>                                                                                                                                                                                                                                                                                                                                               |                        |
| l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span><br>If Yes:<br>i. Name of aquifer: _____                                                                                                                                                                                                                                              |                        |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>Deer _____</p> <p>_____</p> <p>_____</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul> |  |
| <p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p>                                                                                                                                                                                                                                          |  |
| <p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p>                                                                                                                                                                                                                                                                                                                                                                       |  |
| <p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, give a brief description of how the proposed action may affect that use: _____</p>                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <p><b>E.3. Designated Public Resources On or Near Project Site</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| <p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>                                                                                                                                                                                                                                                                                                                                       |  |
| <p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site: _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>                                                                                                                                                                                                                                                                                                                                                        |  |
| <p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p>                                                                                                                        |  |
| <p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>                                                                                                                                                                                                                                                                        |  |



### E.5 Future Physical Climate Risks

Will the proposed action be vulnerable to the following future physical climate risks under current or projected future conditions:

- a. Is the proposed action vulnerable to damage from a projected 100-year flood? ☐ Yes ☒ No  
b. Is the proposed action vulnerable to damage from a projected 500-year flood? ☐ Yes ☒ No  
c. Is the proposed action in an area potentially affected by sea level rise? ☐ Yes ☒ No

d. Will the proposed action increase the vulnerability of human or ecological communities to the following:

- i. drought? ☐ Yes ☒ No  
ii. temperature extremes (hot or cold)? ☐ Yes ☒ No  
iii. extreme storms, including high winds? ☐ Yes ☒ No  
iv. landslides? ☐ Yes ☒ No  
v. coastal erosion? ☐ Yes ☒ No  
vi. stormwater flooding? ☐ Yes ☒ No  
vii. other climate or weather hazards? ☐ Yes ☒ No If Yes, describe: \_\_\_\_\_

### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Jennifer L. Haines Date 6/12/2026

Signature Jennifer L. Haines Title City Manager



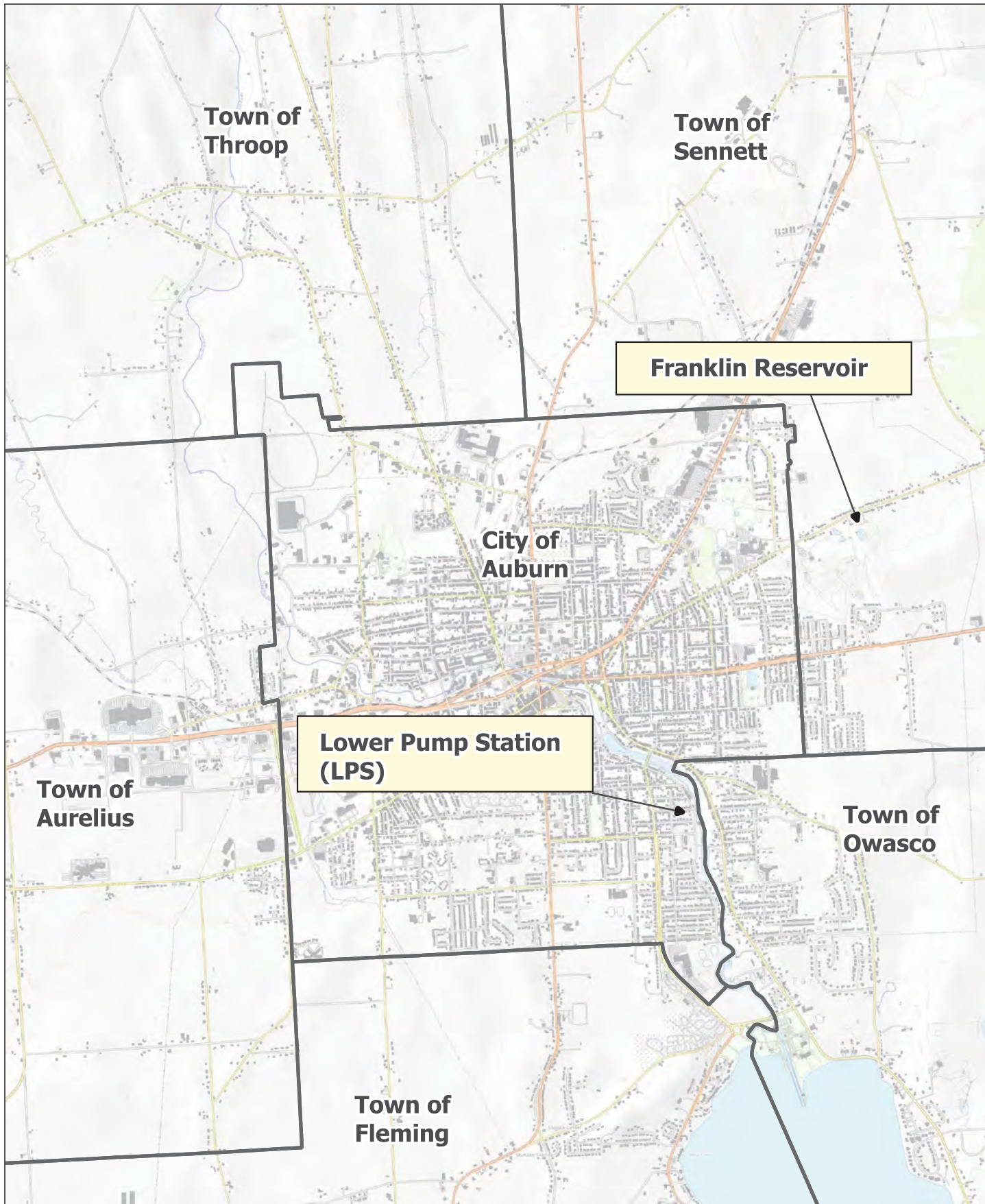
**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.



|                                                                                    |                                                                                                                                                        |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| B.i.i [Coastal or Waterfront Area]                                                 | No                                                                                                                                                     |
| B.i.ii [Local Waterfront Revitalization Area]                                      | No                                                                                                                                                     |
| C.2.b. [Special Planning District]                                                 | Digital mapping data are not available or are incomplete. Refer to EAF Workbook.                                                                       |
| E.1.h [DEC Spills or Remediation Site - Potential Contamination History]           | Digital mapping data are not available or are incomplete. Refer to EAF Workbook.                                                                       |
| E.1.h.i [DEC Spills or Remediation Site - Listed]                                  | Digital mapping data are not available or are incomplete. Refer to EAF Workbook.                                                                       |
| E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook.                                                                       |
| E.1.h.iii [Within 2,000' of DEC Remediation Site]                                  | No                                                                                                                                                     |
| E.2.g [Unique Geologic Features]                                                   | No                                                                                                                                                     |
| E.2.h.i [Surface Water Features]                                                   | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.ii [Surface Water Features]                                                  | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.iii [Surface Water Features]                                                 | Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook. |
| E.2.h.iv [Surface Water Features - Wetlands Name]                                  | Federal Waters                                                                                                                                         |
| E.2.h.v [Impaired Water Bodies]                                                    | No                                                                                                                                                     |
| E.2.i. [Floodway]                                                                  | No                                                                                                                                                     |
| E.2.j. [100 Year Floodplain]                                                       | No                                                                                                                                                     |
| E.2.k. [500 Year Floodplain]                                                       | No                                                                                                                                                     |

|                                                                                |                                                                                  |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| E.2.l. [Aquifers]                                                              | No                                                                               |
| E.2.n. [Natural Communities]                                                   | No                                                                               |
| E.2.o. [Endangered or Threatened Species]                                      | No                                                                               |
| E.2.p. [Rare Plants or Animals]                                                | No                                                                               |
| E.3.a. [Agricultural District]                                                 | No                                                                               |
| E.3.c. [National Natural Landmark]                                             | No                                                                               |
| E.3.d [Critical Environmental Area]                                            | No                                                                               |
| E.3.e. [National or State Register of Historic Places or State Eligible Sites] | Digital mapping data are not available or are incomplete. Refer to EAF Workbook. |
| E.3.f. [Archeological Sites]                                                   | No                                                                               |
| E.3.i. [Designated River Corridor]                                             | No                                                                               |
| E.4.a [Disadvantaged Community]                                                | Yes                                                                              |
| E.5.a [100 Year Floodplain]                                                    | No                                                                               |
| E.5.b [500 Year Floodplain]                                                    | No                                                                               |





Paper Size ANSI A  
0 0.25 0.5 mi

Map Projection: New York Central (RUS)  
Horizontal Datum: NAD 1983



City of Auburn  
Franklin Reservoir and Pipeline Rehabilitation

Project Location Map

Project No. 12682771  
Revision No. A  
Date. 05/28/2026

FIGURE 1





| LEGEND                  |   |
|-------------------------|---|
| CONCRETE MONUMENT FOUND | ⊕ |
| IRON PIPE FOUND         | ○ |
| IRON ROD FOUND          | ● |
| IRON ROD SET            | ⊗ |
| UTILITY POLE            | ⊖ |

REFERENCE:  
FILED MAP 3-34  
FILED MAP 3-58  
FILED MAP 73-224  
FILED MAP 87-31  
FILED MAP 89-113  
FILED MAP 2003-131  
FILED MAP 2010-119  
FILED MAP 2015-142  
FILED MAP C-110

- NOTES:
- VERTICAL DATUM - NAD 1983
  - CONVENTIONAL DATUM - MAP 17883
  - THE UNDERGROUND UTILITIES AND FEATURES SHOWN HEREON HAVE BEEN LOCATED FROM ABOVE-GROUND VISIBLE FEATURES AND EXISTING RECORDS AND THEREFORE THEIR LOCATION SHALL BE CONSIDERED APPROXIMATE ONLY. OTHER UNDERGROUND UTILITIES AND FEATURES MAY EXIST, EITHER IN SERVICE OR ABANDONED, THAT ARE NOT INDICATED ON THIS SURVEY. USGS NY SHOULD BE CONTACTED PRIOR TO PERFORMING ANY EXCAVATION ACTIVITIES.
  - TOPOGRAPHIC SURVEY AND FEATURES LOCATED ON 12-17-2025. PROPERTY STAKED ON 12-18-2025.

5 MG NEW PRECAST TANK  
FF: 845  
OVERFLOW: 870  
TOP SLAB: 874

Grade = 835'  
Requires deeper foundation or berm for frost protection

SURVEY SUBJECT TO ANY STATE OR FEDERAL ACT, ACCURATE AND UP-TO-DATE ABSTRACT OF TITLE AND 500W.

THE UNDERSIGNED SURVEYOR HEREBY CERTIFIES THAT THIS IS AN ACCURATE MAP OF AN EXISTING SURVEY COMPLETED 11-4-2025.

*J. L. Lutz*

JOHN W. LUTZ, P.E., LICENSE NO. 81063

\*UNAUTHORIZED REPRODUCTION OR ALTERATION OF THIS SURVEY MAP WITHOUT THE WRITTEN CONSENT OF THE SURVEYOR IS A VIOLATION OF SECTION 1700, SUB-SECTION 2, OF THE NEW YORK STATE EDUCATION LAW. ANY PERSON WHO VIOLATES THIS SECTION SHALL BE CONSIDERED TO BE A VIOLATOR OF THE LAW.

DATE: JANUARY 07, 2026

FRANKLIN ST. & C.

NEW DRAWING AGAINST BOUNDARIES OF REPUTED OWNERS

|                  |                   |
|------------------|-------------------|
| APPT. TO LOT 20  | FRANKLIN ST. & C. |
| COUNTY OF CAYUGA | CITY OF NEW YORK  |

PAUL J. LUTZ, P.E., LICENSE NO. 81063

1316 H.W. BERTONICA DRIVE, SUITE 101

SKANEATELES, NEW YORK 13152

607-488-9550

pl@plm.com

DESIGNED BY: 12/18/2025



**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

|                                           |
|-------------------------------------------|
| Agency Use Only [If applicable]           |
| Project : Franklin Reservoir and Pipeline |
| Date : 7/15/2026                          |

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the whole action.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

| <b>1. Impact on Land</b><br>Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)<br><i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> |                             |                                     |                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------|-----------------------------------------|
|                                                                                                                                                                                                                                         |                             | <input type="checkbox"/> NO         | <input checked="" type="checkbox"/> YES |
|                                                                                                                                                                                                                                         | Relevant Part I Question(s) | No, or small impact may occur       | Moderate to large impact may occur      |
| a. The proposed action may involve construction on land where depth to water table is less than 3 feet.                                                                                                                                 | E2d                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| b. The proposed action may involve construction on slopes of 15% or greater.                                                                                                                                                            | E2f                         | <input type="checkbox"/>            | <input checked="" type="checkbox"/>     |
| c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.                                                                                                | E2a                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.                                                                                                                              | D2a                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| e. The proposed action may involve construction that continues for more than one year or in multiple phases.                                                                                                                            | D1e                         | <input type="checkbox"/>            | <input checked="" type="checkbox"/>     |
| f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).                                                                               | D2e, D2q                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| g. The proposed action is, or may be, located within a Coastal Erosion hazard area.                                                                                                                                                     | B1i                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |
| h. Other impacts:                                                                                                                                                                                                                       |                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>                |

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

|                                                                                                                                                 | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. Identify the specific land form(s) attached:                                                                                                 | E2g                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark.<br>Specific feature: | E3c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. Other impacts:                                                                                                                               |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

|                                                                                                                                                                                | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may create a new water body.                                                                                                                            | D2b, D1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.                 | D2b                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.                                                                | D2a                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.                             | E2h                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.                                              | D2a, D2h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.                                                           | D2c                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).                                                     | D2d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies. | D2e                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.                                               | E2h                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| j. The proposed action may involve the application of pesticides or herbicides in or around any water body.                                                                    | D2q, E2h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.                                                         | D1a, D2d                    | <input type="checkbox"/>      | <input type="checkbox"/>           |

|                   |  |                          |                          |
|-------------------|--|--------------------------|--------------------------|
| l. Other impacts: |  | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------|--|--------------------------|--------------------------|

| <b>4. Impact on groundwater</b><br>The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.<br>(See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)<br><i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i> |                             |                                        |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                                                                                                                                                     |                             | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                                                                                                                                                     | Relevant Part I Question(s) | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.                                                                                                                                                                                                | D2c                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer.<br>Cite Source:                                                                                                                                                                            | D2c                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action may allow or result in residential uses in areas without water and sewer services.                                                                                                                                                                                                                           | D1a, D2c                    | <input type="checkbox"/>               | <input type="checkbox"/>           |
| d. The proposed action may include or require wastewater discharged to groundwater.                                                                                                                                                                                                                                                 | D2d, E2l                    | <input type="checkbox"/>               | <input type="checkbox"/>           |
| e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.                                                                                                                                                                                 | D2c, E1f, E1g, E1h          | <input type="checkbox"/>               | <input type="checkbox"/>           |
| f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.                                                                                                                                                                                                              | D2p, E2l                    | <input type="checkbox"/>               | <input type="checkbox"/>           |
| g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.                                                                                                                                                                                        | E2h, D2q, E2l, D2c          | <input type="checkbox"/>               | <input type="checkbox"/>           |
| h. Other impacts:                                                                                                                                                                                                                                                                                                                   |                             | <input type="checkbox"/>               | <input type="checkbox"/>           |

| <b>5. Impact on Flooding</b><br>The proposed action may result in development on lands subject to flooding.<br>(See Part 1. E.2)<br><i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i> |                             |                                        |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                             |                             | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                             | Relevant Part I Question(s) | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action may result in development in a designated floodway.                                                                                                                                  | E2i                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. The proposed action may result in development within a 100-year or a 500-year floodplain.                                                                                                                | E2j, E5a, E5b               | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action may result in development in an area potentially affected by sea level rise.                                                                                                         | E2k, E5c                    | <input type="checkbox"/>               | <input type="checkbox"/>           |
| d. The proposed action may result in, or require, modification of existing drainage patterns.                                                                                                               | D2b, D2e                    | <input type="checkbox"/>               | <input type="checkbox"/>           |
| e. The proposed action may change flood water flows that contribute to flooding.                                                                                                                            | D2b, E2i, E2j, E2k          | <input type="checkbox"/>               | <input type="checkbox"/>           |
| f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?                                                                                                  | E1e                         | <input type="checkbox"/>               | <input type="checkbox"/>           |

|                   |  |                          |                          |
|-------------------|--|--------------------------|--------------------------|
| g. Other impacts: |  | <input type="checkbox"/> | <input type="checkbox"/> |
|-------------------|--|--------------------------|--------------------------|

## 6. Impacts on Air and Climate

The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) or generate greenhouse gas emissions over 10,000 metric tons of carbon dioxide equivalents (See Part 1. D.2.h)

☒ NO

☐ YES

*If “Yes”, answer questions a - i. If “No”, move on to Section 7.*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Relevant Part I Question(s)             | No, or small impact may occur                                                                                                                    | Moderate to large impact may occur                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| a. If the proposed action requires federal or state air emission permits, the action may also have the potential to emit one or more regulated air contaminants at or above the following levels:<br>i. More than 100 short tons/year of carbon monoxide (CO)<br>ii. More than 100 short tons/year of oxides of nitrogen (NO <sub>x</sub> ) outside the NYC Metropolitan Area or Long Island OR 25 short tons/year within the NYC Metropolitan Area or Long Island<br>iii. More than 100 short tons/year of particulate matter (PM-10, PM-2.5)<br>iv. More than 50 short tons/year of volatile organic compounds (VOC) outside the NYC Metropolitan Area or Long Island OR 25 short tons/year within the NYC Metropolitan Area or Long Island<br>v. More than 100 short tons/year of sulfur dioxide (SO <sub>2</sub> ) | D2g<br>D2g<br><br>D2g<br>D2g<br><br>D2g | <input type="checkbox"/><br><input type="checkbox"/><br><br><input type="checkbox"/><br><input type="checkbox"/><br><br><input type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/><br><br><input type="checkbox"/><br><input type="checkbox"/><br><br><input type="checkbox"/> |
| b. The proposed action has the potential to emit 10 short tons/year or more of any one designated hazardous air pollutant, or 25 short tons/year or more of any combination of such hazardous air pollutants.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | D2g                                     | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| c. The proposed action may include a heat source capable of producing more than 20 million BTUs per hour.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | D2f, D2g                                | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| d. The proposed action may exceed 50% of any of the thresholds in “a” or “b”, _____ above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | D2g                                     | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| e. The proposed action may result in the combustion or thermal treatment of solid, hazardous, or hospital/medical/infectious waste.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | D2f, D2s                                | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| f. The proposed action is subject to the Nonattainment New Source Review or Prevention of Significant Deterioration requirements discussed in 6 NYCRR Part 231.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | D2g                                     | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| g. The proposed action will emit more than 10,000 metric tons of CO <sub>2</sub> equivalents per year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | D2h                                     | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| h. A municipality adopted comprehensive or individual plan addressing climate change applies to the proposed action and the proposed action would materially conflict with the achievement of one or more goals of the plan related to climate change.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | C2d                                     | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |
| i. Other impacts:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | <input type="checkbox"/>                                                                                                                         | <input type="checkbox"/>                                                                                                                         |



|                                                                                                                                                                                                                                                                               |                                    |                                      |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|-------------------------------------------|
| <b>7. Impact on Plants and Animals</b><br>The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES<br><i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i> |                                    |                                      |                                           |
|                                                                                                                                                                                                                                                                               | <b>Relevant Part I Question(s)</b> | <b>No, or small impact may occur</b> | <b>Moderate to large impact may occur</b> |
| a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.                                   | E2o                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.                                                                                     | E2o                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.                  | E2p                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.                                                                           | E2p                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |

|                                                                                                                                                                                             |     |                          |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------------------|--------------------------|
| e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.                               | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community.<br>Source:                                        | E2n | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.              | E2m | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat.<br>Habitat type & information source: _____ | E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.                                                                        | D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Other impacts:                                                                                                                                                                           |     | <input type="checkbox"/> | <input type="checkbox"/> |

|                                                                                                                                                                                                                                                                                 |                                    |                                      |                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|-------------------------------------------|
| <b>8. Impact on Agricultural Resources</b><br>The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES<br><i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i> |                                    |                                      |                                           |
|                                                                                                                                                                                                                                                                                 | <b>Relevant Part I Question(s)</b> | <b>No, or small impact may occur</b> | <b>Moderate to large impact may occur</b> |
| a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.                                                                                                                                                          | E2c, E3b                           | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).                                                                                                                         | E1a, E1b                           | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.                                                                                                                                                              | E3b                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.                                                    | E1b, E3a                           | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| e. The proposed action may disrupt or prevent installation of an agricultural land management system.                                                                                                                                                                           | E1 a, E1b                          | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.                                                                                                                                                          | C2c, C3, D2c, D2d                  | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.                                                                                                                                                                                  | C2c                                | <input type="checkbox"/>             | <input type="checkbox"/>                  |
| h. Other impacts: _____                                                                                                                                                                                                                                                         |                                    | <input type="checkbox"/>             | <input type="checkbox"/>                  |

| <b>9. Impact on Aesthetic Resources</b><br>The land use of the proposed action is obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)<br><i>If "Yes", answer questions a - g. If "No", go to Section 10.</i> |                             |                                                      |                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------|------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                           |                             | <input checked="" type="checkbox"/> NO               | <input type="checkbox"/> YES                         |
|                                                                                                                                                                                                                                                                                                                                           | Relevant Part I Question(s) | No, or small impact may occur                        | Moderate to large impact may occur                   |
| a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.                                                                                                                                                                                                                   | E3h                         | <input type="checkbox"/>                             | <input type="checkbox"/>                             |
| b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.                                                                                                                                                                                             | E3h, C2b                    | <input type="checkbox"/>                             | <input type="checkbox"/>                             |
| c. The proposed action may be visible from publicly accessible vantage points:<br>i. Seasonally (e.g., screened by summer foliage, but visible during other seasons)<br>ii. Year round                                                                                                                                                    | E3h                         | <input type="checkbox"/><br><input type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/> |
| d. The situation or activity in which viewers are engaged while viewing the proposed action is:<br>i. Routine travel by residents, including travel to and from work<br>ii. Recreational or tourism-based activities                                                                                                                      | E3h<br>E2q,<br>E1c          | <input type="checkbox"/><br><input type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/> |
| e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.                                                                                                                                                                                                            | E3h                         | <input type="checkbox"/>                             | <input type="checkbox"/>                             |
| f. There are similar projects visible within the following distance of the proposed project:<br>0-1/2 mile<br>1/2 -3 mile<br>3-5 mile<br>5+ mile                                                                                                                                                                                          | D1a, E1a,<br>D1f, D1g       | <input type="checkbox"/>                             | <input type="checkbox"/>                             |
| g. Other impacts:                                                                                                                                                                                                                                                                                                                         |                             | <input type="checkbox"/>                             | <input type="checkbox"/>                             |

| <b>10. Impact on Historic and Archeological Resources</b><br>The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)<br><i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>                                                                                                                                                     |                             |                                        |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                           |                             | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                                                                                                                                                                                                                           | Relevant Part I Question(s) | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. | E3e                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.                                                                                                                                                                  | E3f                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory.<br>Source:                                                                                                                                                                                                                                     | E3g                         | <input type="checkbox"/>               | <input type="checkbox"/>           |

|                                                                                                                                                                 |                            |                          |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|--------------------------|
| d. Other impacts:                                                                                                                                               |                            | <input type="checkbox"/> | <input type="checkbox"/> |
| If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:       |                            |                          |                          |
| i. The proposed action may result in the destruction or alteration of all or part of the site or property.                                                      | E3e, E3g, E3f              | <input type="checkbox"/> | <input type="checkbox"/> |
| ii. The proposed action may result in the alteration of the property's setting or integrity.                                                                    | E3e, E3f, E3g, E1a, E1b    | <input type="checkbox"/> | <input type="checkbox"/> |
| iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or that may alter its setting. | E3e, E3f, E3g, E3h, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |

|                                                                                                                                                                                                                                                                                                                                         |                                    |                                        |                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------|-------------------------------------------|
| <b>11. Impact on Open Space and Recreation</b><br>The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.<br>(See Part 1. C.2.c, E.1.c., E.2.q.)<br><i>If "Yes", answer questions a - e. If "No", go to Section 12.</i> |                                    |                                        |                                           |
|                                                                                                                                                                                                                                                                                                                                         |                                    | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES              |
|                                                                                                                                                                                                                                                                                                                                         | <b>Relevant Part I Question(s)</b> | <b>No, or small impact may occur</b>   | <b>Moderate to large impact may occur</b> |
| a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.                                                                                                                 | D2e, E1b E2h, E2m, E2o, E2n, E2p   | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| b. The proposed action may result in the loss of a current or future recreational resource.                                                                                                                                                                                                                                             | C2a, E1c, C2c, E2q                 | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| c. The proposed action may eliminate open space or recreational resource in an area with few such resources.                                                                                                                                                                                                                            | C2a, C2c E1c, E2q                  | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| d. The proposed action may result in loss of an area now used informally by the community as an open space resource.                                                                                                                                                                                                                    | C2c, E1c                           | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| e. Other impacts:                                                                                                                                                                                                                                                                                                                       |                                    | <input type="checkbox"/>               | <input type="checkbox"/>                  |

|                                                                                                                                                                                                                                               |                                    |                                        |                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------|-------------------------------------------|
| <b>12. Impact on Critical Environmental Areas</b><br>The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)<br><i>If "Yes", answer questions a - c. If "No", go to Section 13.</i> |                                    |                                        |                                           |
|                                                                                                                                                                                                                                               |                                    | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES              |
|                                                                                                                                                                                                                                               | <b>Relevant Part I Question(s)</b> | <b>No, or small impact may occur</b>   | <b>Moderate to large impact may occur</b> |
| a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.                                                                                            | E3d                                | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.                                                                                             | E3d                                | <input type="checkbox"/>               | <input type="checkbox"/>                  |
| c. Other impacts:                                                                                                                                                                                                                             |                                    | <input type="checkbox"/>               | <input type="checkbox"/>                  |

**13. Impact on Transportation**

The proposed action may result in a change to existing transportation systems.

(See Part 1. D.2.j)

*If “Yes”, answer questions a - f. If “No”, go to Section 14.*

☒ NO

☐ YES

|                                                                                                       | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. Projected traffic increase may exceed capacity of existing road network.                           | D2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in the construction of paved parking area for 500 or more vehicles. | D2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action will degrade existing transit access.                                          | D2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action will degrade existing pedestrian or bicycle accommodations.                    | D2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may alter the present pattern of movement of people or goods.                  | D2j                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. Other impacts:                                                                                     |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

**14. Impact on Energy**

The proposed action may cause an increase in the use of any form of energy.

(See Part 1. D.2.k)

*If “Yes”, answer questions a - e. If “No”, go to Section 15.*

☒ NO

☐ YES

|                                                                                                                                                                                                            | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action will require a new, or an upgrade to an existing, substation.                                                                                                                       | D2k                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use. | D1f, D1q, D2k               | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.                                                                                                                          | D2k                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.                                                                                | D1g                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. Other Impacts:                                                                                                                                                                                          |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

**15. Impact on Noise, Odor, and Light**

The proposed action may result in an increase in noise, odors, or outdoor lighting.

(See Part 1. D.2.m., n., and o.)

*If “Yes”, answer questions a - f. If “No”, go to Section 16.*

☒ NO

☐ YES

|                                                                                                                                                | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action may produce sound above noise levels established by local regulation.                                                   | D2m                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home. | D2m, E1d                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. The proposed action may result in routine odors for more than one hour per day.                                                             | D2o                         | <input type="checkbox"/>      | <input type="checkbox"/>           |



|                                                                                                         |          |                          |                          |
|---------------------------------------------------------------------------------------------------------|----------|--------------------------|--------------------------|
| d. The proposed action may result in light shining onto adjoining properties.                           | D2n      | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions. | D2n, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts:                                                                                       |          | <input type="checkbox"/> | <input type="checkbox"/> |

#### 16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)  
*If "Yes", answer questions a - m. If "No", go to Section 17.*

☒ NO

☐ YES

|                                                                                                                                                                                                       | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.                                                 | E1d                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| b. The site of the proposed action is currently undergoing remediation.                                                                                                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).                                                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.                               | E1g, E1h                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health. | D2t                         | <input type="checkbox"/>      | <input type="checkbox"/>           |
| g. The proposed action involves construction or modification of a solid waste management facility.                                                                                                    | D2q, E1f                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| h. The proposed action may result in the unearthing of solid or hazardous waste.                                                                                                                      | D2q, E1f                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.                                                                                              | D2r, D2s                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.                                                    | E1f, E1g<br>E1h             | <input type="checkbox"/>      | <input type="checkbox"/>           |
| k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off-site structures.                                                                           | E1f, E1g                    | <input type="checkbox"/>      | <input type="checkbox"/>           |
| l. The proposed action may result in the release of contaminated leachate from the project site.                                                                                                      | D2s, E1f,<br>D2r            | <input type="checkbox"/>      | <input type="checkbox"/>           |
| m. Other impacts:                                                                                                                                                                                     |                             | <input type="checkbox"/>      | <input type="checkbox"/>           |

| <b>17. Consistency with Community Plans</b><br>The proposed action is not consistent with adopted land use plans.<br>(See Part 1. C.1, C.2. and C.3.)<br><i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i> |                                   |                                        |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                                              |                                   | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                                              | Relevant Part I Question(s)       | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).                                                                                        | C2, C3, D1a<br>E1a, E1b           | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.                                                                             | C2                                | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action is inconsistent with local land use plans or zoning regulations.                                                                                                                                      | C2, C2, C3                        | <input type="checkbox"/>               | <input type="checkbox"/>           |
| d. The proposed action is inconsistent with any County plans, or other regional land use plans.                                                                                                                              | C2, C2                            | <input type="checkbox"/>               | <input type="checkbox"/>           |
| e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.                                                         | C3, D1c,<br>D1d, D1f,<br>D1d, E1b | <input type="checkbox"/>               | <input type="checkbox"/>           |
| f. The proposed action is in an area characterized by low density development that will require new or expanded public infrastructure.                                                                                       | C4, D2c, D2d<br>D2j               | <input type="checkbox"/>               | <input type="checkbox"/>           |
| g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)                                                                            | C2a                               | <input type="checkbox"/>               | <input type="checkbox"/>           |
| h. Other:                                                                                                                                                                                                                    |                                   | <input type="checkbox"/>               | <input type="checkbox"/>           |

| <b>18. Consistency with Community Character</b><br>The proposed project is inconsistent with the existing community character.<br>(See Part 1. C.2, C.3, D.2, E.3)<br><i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i> |                                |                                        |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------|------------------------------------|
|                                                                                                                                                                                                                                            |                                | <input checked="" type="checkbox"/> NO | <input type="checkbox"/> YES       |
|                                                                                                                                                                                                                                            | Relevant Part I Question(s)    | No, or small impact may occur          | Moderate to large impact may occur |
| a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.                                                                                                         | E3e, E3f, E3g                  | <input type="checkbox"/>               | <input type="checkbox"/>           |
| b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)                                                                                                                               | C4                             | <input type="checkbox"/>               | <input type="checkbox"/>           |
| c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.                                                                                                                 | C2, C3, D1f<br>D1g, E1a        | <input type="checkbox"/>               | <input type="checkbox"/>           |
| d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.                                                                                                                    | C2, E3                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| e. The proposed action is inconsistent with the predominant architectural scale and character.                                                                                                                                             | C2, C3                         | <input type="checkbox"/>               | <input type="checkbox"/>           |
| f. Proposed action is inconsistent with the character of the existing natural landscape.                                                                                                                                                   | C2, C3<br>E1a, E1b<br>E2g, E2h | <input type="checkbox"/>               | <input type="checkbox"/>           |
| g. Other impacts:                                                                                                                                                                                                                          |                                | <input type="checkbox"/>               | <input type="checkbox"/>           |

## 19. Impact on Disadvantaged Communities

The proposed project may impact a disadvantaged community.  
(See Part 1. E.4)



NO



YES

*If “Yes”, answer questions a - g. If “No”, proceed to Part 3.*

|                                                                                                                                                                                                                                                                                                                                                                                             | Relevant<br>Part I<br>Question(s)                                                        | No, or<br>small<br>impact<br>may occur                                                                                                                                                                                       | Moderate<br>to large<br>impact may<br>occur                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Is the potentially affected disadvantaged community identified as having comparatively higher burdens or vulnerabilities by the <a href="#">Disadvantaged Community Assessment Tool</a> ?                                                                                                                                                                                                | E.4.c                                                                                    | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |
| b. The proposed action may create new air emissions or increase existing air emissions within a disadvantaged community.                                                                                                                                                                                                                                                                    | D.2.f-i, E.4                                                                             | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |
| c. The proposed action may create new wastewater treatment or discharges, or expand existing wastewater treatment or discharges, within a disadvantaged community.                                                                                                                                                                                                                          | D.2.d                                                                                    | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |
| d. The proposed action creates or expands a solid or hazardous waste management facility, or involves the generation of solid or hazardous waste, within or near a disadvantaged community.                                                                                                                                                                                                 | D.2.r, D.2.s,<br>D.2.t, E.1.f,<br>E.1.g                                                  | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |
| e. The proposed action may increase traffic within a disadvantaged community.                                                                                                                                                                                                                                                                                                               | D.2.j                                                                                    | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |
| f. The proposed action affects or involves one or more of the following facility types:<br>i. landfill;<br>ii. other industrial, manufacturing, or mining land uses;<br>iii. major oil or chemical bulk storage facility;<br>iv. municipal waste combustor;<br>v. power generation facility;<br>vi. risk management plan site;<br>vii. remediation site; or<br>viii. scrap metal processor. | C.3.c, D.1.a,<br>D.1.g, D.2.a,<br>D.2.d, D.2.f,<br>E.1.a, E.1.b,<br>E.1.h, E.1.v,<br>E.4 | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> | <input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/><br><input type="checkbox"/> |
| g. Other impacts:                                                                                                                                                                                                                                                                                                                                                                           |                                                                                          | <input type="checkbox"/>                                                                                                                                                                                                     | <input type="checkbox"/>                                                                                                                                                                                                     |

**20. Future Physical Climate Risks**

The proposed project may be vulnerable to future physical climate risks or increase the vulnerability of human or ecological communities to future physical climate risks.

☒ NO ☐ YES

(See Part 1. E.5)

If “Yes”, answer questions a - e. If “No”, proceed to Part 3.

|                                                                                                                                                                                                                                                                                                                                                      | Relevant Part I Question(s) | No, or small impact may occur                            | Moderate to large impact may occur                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------|----------------------------------------------------------|
| a. The proposed action is vulnerable to damage from a projected 100-year flood.                                                                                                                                                                                                                                                                      | E2j, E5a                    | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| b. The proposed action is vulnerable to damage from a 500-year flood.                                                                                                                                                                                                                                                                                | E2k, E5b                    | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| c. The proposed action is in an area potentially affected by sea level rise.                                                                                                                                                                                                                                                                         | E5c                         | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| d. The proposed action may increase the vulnerability of human or ecological communities to the following:<br>i. drought<br>ii. temperature extremes (hot or cold)<br>iii. extreme storms, including high winds<br>iv. landslides<br>v. coastal erosion<br>vi. stormwater flooding<br>vii. other climate or weather hazards? If yes, describe: _____ | E5d                         | <input type="checkbox"/><br><br><br><br><br><br><br><br> | <input type="checkbox"/><br><br><br><br><br><br><br><br> |
| e. Other impacts:                                                                                                                                                                                                                                                                                                                                    |                             | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size, or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact, and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact.
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

**Criteria for determining Significance under NYCRR Part 617.7 (c)**

(viii) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;

The current Franklin Street Reservoir provides storage and pressure to the water distribution system for the City of Auburn and greater water service area. The 5.75 acre site consists of topography with grade change of greater than 15% that may involve construction activities. Moderate impact may occur as part of the project.

The proposed project duration for the rehabilitation of the Franklin Reservoir and Pipeline replacement is estimated to take 18 months, longer than a one-year construction season. Moderate impact may occur as part of the project.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3



Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
City of Auburn, NY \_\_\_\_\_ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions that will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: **Franklin Reservoir and Pipeline Replacement Project**

Name of Lead Agency: **City of Auburn, NY**

Name of Responsible Officer in Lead Agency: **James N. Giannettino, Jr.**

Title of Responsible Officer: **Mayor**

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer) *Christina J. Selvek*

Date: 7/15/2026

**For Further Information:**

Contact Person: **Bryan Malone, PE. Engineer**

Address: **5788 Widewaters Parkway**

Telephone Number: **(315) 802-0306**

E-mail: **bryan.malone@ghd.com**

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)  
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

# COUNCIL MEMORANDUM



**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Christina Selvek, Director of Capital Projects and Grants  
**DATE:** July 23, 2026  
**RE:** Bond Ordinance #3 of 2026 Authorizing the Issuance of \$13 Million in Serials Bonds for the City of Auburn Reservoir and Water Fund Capital Projects

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## Background:

GHD presented the preliminary engineering report findings and recommendations to City Council on June 25, 2026. The presentation outlined 3 Rehabilitation Alternatives with the preferred option being Alternative#1- proposing to install a new 500,000-gallon tank at the City Reservoir site, equipment upgrades at the Lower Pump Station, Rehabilitation of the Reservoir and replacement of 500 linear feet of the water transmission main leading from the Reservoir to Franklin Street in the Town of Sennett.

Based on City Engineering estimates, the total projected project costs are as follows:

| Project Phases                    | Estimate Amount | Procurement Method                    |
|-----------------------------------|-----------------|---------------------------------------|
| Preliminary Design                | \$96,400        | RFQ- Completed                        |
| Design/ Permitting/ Inspection    | \$1,200,000     | Supplemental Agreement                |
| Construction Costs                | \$4,500,000     | Sealed Bids                           |
| Water System Equipment            | \$4,250,000     | Sealed Bids                           |
| Other Expenses (TBD)              | \$100,000       | Competitive Pricing                   |
| Subtotal                          | \$10,050,000    |                                       |
| Project Contingency 20% including | \$2,980,000     | Due to project being in prelim design |
| Bond & EFC Issuance costs         |                 |                                       |
| Total                             | \$13,030,000    | Council Agenda 7/23/26                |

The proposed 24-month project schedule is:

- July 23, 2026- Authorize Bond Ordinance #3 of 2026 for \$13.03 million
- July 27, 2026- City Submitted application to NYS EFC for \$5M in WIIA funding
- November 2026- NYS EFC WIIA grant awards announced- anticipated
- Begin Project Design/ Permitting and Approval- thru Spring 2027
- Construction Start- July 2027 earliest
- Proposed Project Completion- July 2028

Based on the proposed project costs, the following table is a list of additional sources of funding

for the Water System Improvement projects:

| Possible Revenue Sources   | Amount       | Status                   |
|----------------------------|--------------|--------------------------|
| NYS EFC WIIA Grant Program | \$5 Million  | Applications due 7/27/26 |
| Federal Grant Programs TBD | \$TBD        | Pending NOFOs            |
| Total                      | \$5 Million+ |                          |

**Staff Recommendation:**

City Staff recommends authorizing bond authority of \$13.03 million for the water fund for this capital project.

**Fiscal Implications:**

Authorization of Bond Ordinance #3 of 2026 would increase debt to the Water Fund in the amount of \$13,030,000 for project costs. To reduce project costs, City staff will submit the project for funding consideration under the Annual Water Infrastructure Improvement (WIIA) grant program to EFC in July for a total of \$5 million in grant funds.

**BOND ORDINANCE #3 OF 2026**

AUTHORIZING THE ISSUANCE OF \$13,030,000 SERIAL BONDS TO FINANCE THE COST OF IMPROVEMENTS TO THE CITY WATER SYSTEM.

BE IT ORDAINED by Council of the City of Auburn, Cayuga County, New York ("City Council") as follows:

Section 1. The City of Auburn, Cayuga County, New York (the "City") is hereby authorized to undertake the acquisition, construction or reconstruction of or addition to the City's water supply or distribution system, including, but not limited to, upgrades and rehabilitation of the distribution system reservoir, associated transmission main and lower pump station, whether or not including buildings, land or rights in land, original furnishings, equipment, machinery or apparatus, or the replacement of such equipment, machinery or apparatus (the "Project"), at an estimated maximum cost of \$13,030,000 and to issue an aggregate \$13,030,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid specific objects or purposes.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$13,030,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$13,030,000 in serial bonds (the "Bonds") of the City authorized to be issued pursuant to this Ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes is forty (40) years pursuant to subdivision 1 of Section 11.00(a) of the Local Finance Law.

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Ordinance.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or

constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this Ordinance and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this Ordinance shall be from the City's General Fund. It is intended that the City shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this Ordinance and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This Ordinance is intended to constitute the declaration of the City's "official intent" to reimburse the expenditures authorized by this Ordinance with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Regulation Section 1.150-2. Other than as specified in this Ordinance, no moneys are reasonably expected to be received, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this Ordinance are hereby authorized to be consolidated, at the option of the City's Comptroller, the Chief Fiscal Officer of the City, with the serial bonds and bond anticipation notes authorized by other Bond Ordinances previously or hereafter adopted by the City Council for purposes of sale in one or more bond or note issues aggregating an amount not to exceed the amount authorized in such ordinances. All matters regarding the sale of the bonds, including the date of the bonds, the consolidation of the serial bonds and the bond anticipation notes with other issues of the City and the serial maturities of the bonds are hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 10. The City Comptroller, as Chief Fiscal Officer of the City, is further authorized to sell all or a portion of the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, to the New York State Environmental Facilities Corporation (the "EFC") in the form prescribed in one or more loan and/or grant agreements (the



"Agreements") between the City and the EFC; to execute and deliver on behalf of the City one or more Agreements, Project Financing Agreements, and Letters of Intent with the EFC and to accept the definitive terms of one or more Agreements from EFC by executing and delivering one or more Terms Certificates; and to execute such other documents, and take such other actions, as are necessary or appropriate to obtain a loan or loans from the EFC for all or a portion of the costs of the expenditures authorized by this Ordinance, and perform the City's obligations under its Bonds or bond anticipation notes delivered to the EFC, the Project Financing Agreements and the Agreements.

Section 11. Any federal or New York State grant funds obtained by the City for the capital purposes described in Section 1 of this Ordinance shall be applied to pay the principal of and interest on the Bonds or any bond anticipation notes issued in anticipation of the Bonds or to the extent obligations shall not have been issued under this Ordinance, to reduce the maximum amount to be borrowed for such capital purposes.

Section 12. The validity of the Bonds authorized by this Ordinance and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this Ordinance or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 13. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the City to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 14. In the absence of the City Comptroller, the City Treasurer and Deputy Comptroller of the City are hereby specifically authorized to exercise the powers delegated to the City Comptroller in this Ordinance.

Section 15. This Ordinance, or a summary of this Ordinance, shall be published in the official newspapers of the City for such purpose, together with a notice of the Clerk of the City in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 16. This Ordinance is not subject to a mandatory or permissive referendum.

Section 17. The Council hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this Ordinance.

Section 18. This Ordinance shall take effect immediately upon its adoption.

Seconded by Councilor \_\_\_\_\_

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |

STATE OF NEW YORK    )  
                                      ) SS.:  
COUNTY OF CAYUGA    )

I, Charles Mason, Clerk of the City of Auburn, Cayuga County, New York (the "City"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Council of the City, held on the 23<sup>rd</sup> day of July, 2026, including the Ordinance contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Council of the City consists of five (5) members; that \_\_\_\_\_ (\_\_\_\_) members of the Council were present at such meeting; and that \_\_\_\_\_ (\_\_\_\_) of such members voted in favor of the above Ordinance.

I FURTHER CERTIFY that (i) all members of the Council had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City this \_\_\_\_\_ day of July, 2026.

\_\_\_\_\_  
Charles Mason, Clerk, City of  
Auburn, Cayuga County, New York

(SEAL)



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Christina Selvek, Director of Capital Projects and Grants  
**DATE:** July 23, 2026  
**RE:** Grant Resolution #84 of 2026 Authorizing an Application for NYS Water Infrastructure Improvement Act (WIIA) Drinking Water Grant Funding

---

### **Background:**

The NYS Water Infrastructure Improvement Act of 2017, also known as WIIA, authorized the NYS Environmental Facilities Corporation (EFC) to provide grants to assist municipalities in funding water quality-related infrastructure projects. For 2026 NYS EFC is offering \$425 million in grants for both drinking water and clean water projects.

Drinking water projects are eligible for a WIIA grant of up to the lesser of \$5 million or 70% of net eligible project costs. Municipalities are limited to receiving no more than \$5 million per year for non-emerging contaminants drinking water projects.

In 2026, the Department of Municipal Utilities engaged GHD, Inc. to perform a preliminary engineering report to examine alternatives for the rehabilitation of the Franklin Reservoir and related pipeline improvements as well as upgrades to the Lower Pump Station. The study recommended draining and cleaning the reservoir, replacing critical equipment necessary for the reservoir operations and replacement of 500-linear feet of the original 30" transmission main. In addition, the Lower Pump Station was identified as being insufficient to meet water system demands when the Reservoir is out of service. The lack of automatic standby power is of particular concern.

All phases of the Franklin Reservoir and Pipeline Rehabilitation project will consist of these major components:

- Project Design: Initiate technical design and drawings for NYS DOH/ CCHD approval;
- Construction: Construction of up to a 1 million-gallon storage tank and rehabilitation of the reservoir and replacement of 500 linear feet of original 30" transmission main in the Town of Sennett; Upgrades to the equipment at the Lower Pump Station and installation of automatic standby power
- CA/CI: Engineering and Construction Inspectors for project QA/QC.

**Staff Recommendation:**

The Franklin Reservoir and related Water System Improvements project was included in the FY2026-2030 City CIP. Submitting a grant application to NYS DOH for funding will aid the City Water fund and lessen debt burden on water system rate payers. Staff recommends City Council approve the resolution.

**Fiscal Implications:**

The WIIA grant application has a total estimated project cost of \$13.03 Million. The maximum grant request is \$5 Million. The City will also seek Hardship financing through NYS EFC as a NYS Department of Health qualifying disadvantaged community.

## **GRANT RESOLUTION #84 OF 2026**

### **AUTHORIZING AN APPLICATION FOR NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) DRINKING WATER GRANT FUNDING**

By Councilor: \_\_\_\_\_

July 23, 2026

**WHEREAS**, the New York State Environmental Facilities Corporation (NYS EFC) provides grants to assist municipalities in funding water quality infrastructure projects that protect or improve water quality and/ or protect public health; and

**WHEREAS**, the City of Auburn's Department of Municipal Utilities is responsible for the collection, filtration and distribution of drinking water in the City and has identified a need to rehabilitate the Franklin Reservoir and related pipeline transmission main, construct a new 1 million-gallon storage tank at the Reservoir as well as upgrade the Lower Pump Station; and

**WHEREAS**, the City of Auburn is submitting an application to the NYS EFC Water Infrastructure Improvement Act (WIIA) Grant Program in an effort to secure 2026 NYS Drinking Water Grant funding assistance in the amount of \$5 Million for a total estimated project cost of \$13.03 Million; and

**WHEREAS**, the City of Auburn would finance the non-grant portion of the project through the NYS EFC Drinking Water State Revolving Loan Fund with the goal to secure hardship or 0% financing as a NYS Department of Health qualifying disadvantaged community; and

**WHEREAS**, the City of Auburn Water Fund does not currently have 100% of the funding needed to make these water quality capital investments and it is necessary to obtain New York State funding assistance for this important water infrastructure project.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:**

1. That the Director of Capital Projects & Grants is authorized to submit a WIIA Drinking Water Grant application to the NYS Environmental Facilities Corporation in the amount of \$5 Million for a total estimated project cost of \$13.03 Million; and
2. Upon award notification, that the City Comptroller is authorized to execute the grant assistance contract, submit project documentation, and otherwise act on all matters related to the project and state assistance; and
3. That City Finance Staff is authorized to create a capital revenue and expense account, recognize grant revenue, and appropriate the funds into the correct capital project accounts.
4. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor: \_\_\_\_\_



|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Christina Selvek, Director of Capital Projects and Grants  
**DATE:** July 23, 2026  
**RE:** Grant Resolution #85 of 2026 Authorizing an Application to the NYS DCJS  
STOP Violence Against Women Grant Program

---

### **Background:**

The 2026 NYS DCJS Services Training Officers and Prosecutors (S.T.O.P) Violence Against Women (VAWA) Formula Grant Program RFA is currently available and open to police departments in New York State. The goal of the STOP VAWA program is to support communities in efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. Municipal police departments are eligible for up to \$75,000 in funding assistance under this program.

At this time, the Auburn Police Department is interested in collaborating with Cayuga Counseling Services (CCS), as the Rape Crisis Program Agency for Cayuga County, to create a work plan that allows for partnership among victim service programs in Cayuga County and builds on the existing Coordinated Community Response Initiative entitled "Domestic Violence High Risk Team" (DVHRT). This program provides an opportunity for system training for responses to sexual assault, DV dating violence and stalking incidents. There is also an opportunity to expand programs that meet the needs of underserved populations in Cayuga county and specialized caseload units and training for probation, officers, prosecutors and victim advocates through the courts.

APD is collaborating with CCS regarding the specifics of the budget and scope of work. The STOP VAWA funds are capped at \$75,000 annually and, if awarded, would tentatively start as of January 1, 2027. This is a one-year grant program, however; DCJS may provide successful grantees with an award, for each calendar year, for a period of up to 5 years.

### **Staff Recommendation:**

Approval of the Resolution to allow City staff to apply for DCJS STOP VAWA grant

**Fiscal Implications:**

There is no match requirement imposed on non-profit or municipal applicants receiving STOP VAWA awards through this solicitation. The cost to the City is APD and grant management staff time. Based on the grant guidance, the City would be eligible for equipment and training funding and the CCS would support a full-time victim specialist through the grant program.

**GRANT RESOLUTION #85 OF 2026**

**AUTHORIZING AN APPLICATION FOR AND ACCEPTANCE OF A GRANT FROM  
THE NYS DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE STOP VAWA  
PROGRAM**

By Councilor \_\_\_\_\_

July 23, 2026

**WHEREAS**, the City of Auburn Police Department desires to participate in the Services Training Officers and Prosecutors (S.T.O.P.) Violence Against Women (VAWA) Formula Grant Program administered by the New York State Division of Criminal Justice Services (DCJS); and

**WHEREAS**, the purpose of this grant is to support communities in developing and strengthening effective law enforcement, prosecution strategies, and victim services to combat violent crimes against women; and

**WHEREAS**, the 2026 STOP VAWA Grant Program funding cap for local programming is set at \$75,000 with no match requirement of applicants; and

**WHEREAS**, for the purposes of this NYS DCJS funding solicitation the City of Auburn Police Department is proposing to partner with Cayuga Counseling Services - as the Rape Crisis Program Agency for Cayuga County- for the maximum eligible award of \$75,000 over a potential 5-year program period with a tentative start date of January 1, 2027.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Auburn, New York:

1. That the Chief of Police, or approved designee, is hereby authorized to submit the grant application, execute all necessary contracts, agreements, and amendments with NYS DCJS on behalf of the City of Auburn; and

2. Upon approval of the grant by NYS DCJS, the City of Auburn is authorized to accept the grant award in an amount up to \$75,000 and that the City Comptroller is authorized to appropriate and account for these funds over the next two fiscal years 2026-27 and 2027-28.

3. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor \_\_\_\_\_

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Renee Jensen, Planning & Economic Development Program Manager  
**DATE:** July 23, 2026  
**RE:** Grant Acceptance Resolution #86 Acceptance of 2026 NYS Municipal Parks and Recreation Grant Funding

---

### **Background:**

The City of Auburn applied for funding through the 2026 Municipal Parks and Recreation Grant Program as part of the New York State Consolidated Funding Application (CFA) process. The application requested \$492,555 in state funding, with a required local match of \$68,060. On June 30, 2026, the City was notified that it had been awarded the full requested amount. The grant is administered by the New York State Office of Parks, Recreation and Historic Preservation. The grant funding will support the reconstruction of the tennis and pickleball courts at Casey Park. The City's required local match will be satisfied through the value of City staff labor associated with the demolition of the existing courts.

### **Timeline:**

The City is currently awaiting execution of the grant agreement. To ensure compliance with grant requirements, demolition and the solicitation of bids for construction will not begin until the agreement has been fully executed.

### **Staff Recommendation:**

### **Fiscal Implications:**

This grant is reimbursement based, and therefore will reimburse costs associated with the reconstruction of Casey Park Tennis and Pickleball courts.

**GRANT ACCEPTANCE RESOLUTION #86 OF 2026**  
**ACCEPTANCE OF 2026 NYS MUNICIPAL PARKS AND RECREATION**  
**GRANT FUNDING**

By \_\_\_\_\_

July 23, 2026

**WHEREAS**, the New York State 2026 Municipal Parks and Recreation (MPR) Grant Program through the Consolidated Funding Application (CFA) established a program that supports the development, construction, and renovation of municipal parks and recreational infrastructure; and

**WHEREAS**, the City of Auburn has applied for and was awarded 2026 NYS MPR Grant funding by the New York State Office of Parks, Recreation and Historic Preservation in the amount of \$492,555 with a matching share of \$68,060 that includes in-kind services for the demolition and construction of tennis and pickleball courts at Casey Park, 150 North Division Street; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Auburn, New York, hereby accepts grant funding from the NYS Office of Parks, Recreation, and Historic Preservation 2026 Municipal Parks and Recreation Grant in the amount of \$492,555; and

**BE IT FURTHER RESOLVED**, that the City Comptroller is authorized to recognize MPR grant funds into revenue account HA99 359 MP State Aid and to appropriate the funds into the expense account HA 7110 225 MP Parks and Capital Outlay; and

**BE IT FURTHER RESOLVED**, that the Mayor of the City of Auburn, or designated representative, is authorized to execute the grant agreement and all other documents necessary for the acceptance of the funding and otherwise act on all matters related to the 2026 NYS MPR Grant.

Seconded by \_\_\_\_\_

|                             | Ayes | Noes | Excused |
|-----------------------------|------|------|---------|
| Councilor Diego             |      |      |         |
| Councilor Overstreet-Wilson |      |      |         |
| Councilor Cuddy             |      |      |         |
| Councilor Calarco           |      |      |         |
| Mayor Giannettino           |      |      |         |
| Carried and Adopted         |      |      |         |





## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Brian Rhodes, Superintendent of Public Works  
**DATE:** July 23, 2026  
**RE:** Council Resolution #87 of 2026 Declaring Certain Property as Surplus and Authorizing the Donation of Said Property to a Not for Profit Organization

---

### **Background:**

The Cayuga Bombers organization has requested three (3) sets of bleachers from Casey Park for use at its youth baseball facility at Veteran's Park. These former softball bleachers have been stored adjacent to the Casey Park barn for more than two years. They were previously determined to be unfit for public use and are no longer needed by the Department of Public Works. The President of the Cayuga Bombers organization stated that, if the organization receives these bleachers, it will invest the time and resources necessary to refurbish them for future use.

### **Staff Recommendation:**

It is recommended that the City donate these bleachers to help declutter the west treeline at Casey Park, where they have remained unused for more than two years.

### **Fiscal Implications:**

The City would save on the disposal of the bleachers.

**COUNCIL RESOLUTION #87 OF 2026**

**DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING THE  
DONATION OF SAID PROPERTY TO A NOT FOR PROFIT ORGANIZATION**

By Councilor \_\_\_\_\_

July 23, 2026

**WHEREAS**, the City of Auburn owns three (3) sets of portable bleachers that are no longer needed for municipal purposes; and

**WHEREAS**, City staff has determined that the three (3) sets of bleachers have reached the end of their useful life for City operations and are no longer required to meet the needs of the City; and

**WHEREAS**, the City Council finds that it is in the best interest of the City to declare the property surplus; and

**WHEREAS**, the Cayuga Bombers Youth Baseball organization has requested the bleachers for use at its youth baseball facility at Veteran's Park, and the City Council finds that donating the surplus property will promote recreational opportunities and provide a public benefit to the community.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council authorizes the donation of the three (3) surplus sets of bleachers to the Cayuga Bombers Youth Baseball organization. The donation shall be made on an "as-is, where-is" basis, with no warranties or guarantees expressed or implied, and the recipient shall assume responsibility for transportation, installation, maintenance, and any liability associated with the property upon transfer.

Seconded by \_\_\_\_\_

|                             | Ayes | Noes | Excused | Abstain |
|-----------------------------|------|------|---------|---------|
| Councilor Diego             |      |      |         |         |
| Councilor Overstreet-Wilson |      |      |         |         |
| Councilor Cuddy             |      |      |         |         |
| Councilor Calarco           |      |      |         |         |
| Mayor Giannettino           |      |      |         |         |
| Carried and Adopted         |      |      |         |         |

STATE OF NEW YORK     )  
                                      ) SS.:  
COUNTY OF CAYUGA     )

I, CHARLES MASON, Clerk of the City of Auburn, Cayuga County, New York (the “City”), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Council of the City (the “Council”), held on the 23<sup>rd</sup> day of July, 2026, including the Council Resolution #\_\_ of 2026 contained therein, with the original thereof on file in my office, and the attached is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City this 23<sup>rd</sup> day of July, 2026.

---

Charles Mason, Clerk  
City of Auburn, Cayuga County,  
New York

















## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Scott McIntyre, Assistant Civil Engineer  
**DATE:** July 23, 2026  
**RE:** Agreement Resolution #88 of 2026 Authorizing Change Order #1 to Northern Asphalt LLC for the 2026 Road Improvement Program

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### **Background:**

A Construction Change Order for the 2026-2027 Road Program project is being requested to accommodate additional paving operations within the City of Auburn. Currently, Northern Asphalt LLC was procured in May 2026 for a total construction contract of \$1,587,604. The road program bid is a unit value bid whereby estimated quantities of each unit (for example tons of asphalt, square yards of milling, square feet of sidewalk) are provided in the base bid by which perspective bidders supply unit pricing for each specified unit of installed procedure. The base road program that was awarded provides a street list but the specification is left open to allow for these types of procedures to be applied on any street within the City of Auburn limits.

Upon evaluation of estimated quantities using current bid pricing accounting for additional paving, drainage improvements, large asphalt index increases, and other miscellaneous work required to do a more complete repair of Lake Avenue Paving between Swift Street and the South City Line, we are over budget by about \$180,000. This figure is over the entire 2026 Road Programs Base Bid Streets. A Change Order of \$400,000 to the project will allow us to not cut a base bid street, do a more complete project on Lake Avenue, add additional paving on alternate streets, and bridge the gap of a possible \$25,000 overage from an abnormally large asphalt index swing.

As part of the May 2026 State Funded Transportation Projects presentation New York State has increased the City of Auburn CHIPS allocation by \$70,710.57. It was also presented that there is \$655,618.30 of un-obligated State CHIPS funding. The City Engineering Department will obligate \$400,000 of the \$655,618.30 towards the Road Improvement Program and submit the expended cost as eligible reimbursements to NYSDOT CHIPS/State Touring Routes program.

### **Staff Recommendation:**

The City Engineering Department recommends approving Change Order #1 of \$400,000 to the

existing contract with Northern Asphalt for the 2026-2027 Road Improvement Program to complete additional work with increased quantities to their unit bid items.

**Fiscal Implications:**

The City Engineering Department is requesting Change Order #1 to the 2026-2027 Road Improvement Program for an additional \$400,000 be charged to Capital Project HA 5110 5442 MN, 26-27 Road Program. All expenditures, including staff time to deliver this work, is reimbursable through the CHIPS/STR funding source.

**AGREEMENT RESOLUTION #88 OF 2026**

**AUTHORIZING CHANGE ORDER No. 1 TO NORTHERN ASPHALT LLC FOR THE  
2026 ROAD IMPROVEMENT PROGRAM**

By: \_\_\_\_\_

July 23, 2026

**WHEREAS**, the Auburn City Council Authorized Resolution #38 of 2026 awarding Northern Asphalt LLC of N. Syracuse, NY the 2026 Road Improvement contract in the amount of \$1,587,640.00; and

**WHEREAS**, NYSDOT has increased CHIPS funding to the City of Auburn by \$70,710.57, and the City has not obligated a total of \$655,618.30 of NYSDOT allocated CHIPS funding as presented on June 11<sup>th</sup> 2026 “State Funded Transportation Projects 2026”; and

**WHEREAS**, the City of Auburn Engineering Department recommends allocating \$400,000.00 of CHIPS funding by increasing the 2026 Road Program contract with Northern Asphalt as Change Order #1 to complete additional work on Lake Avenue between Swift Street and the South City Line, complete additional street segments identified on the 2026 Road Improvement Programs Alternate Street List, and offset project budget impacts due to Large Asphalt Index increases; and

**WHEREAS**, the City of Auburn is able to seek 100% reimbursement of project costs for this work under the 2026-27 New York State DOT annual transportation CHIPS/STR funding allocations; and

**WHEREAS**, the cost of this resolution is to be charged to the Road Improvement capital account #HA 5110-5442-MN in the amount of \$400,000.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby award Change Order No. 1 in the amount of \$400,000 for a revised contract total of \$1,987,640.00 to Northern Asphalt LLC under the 2026 Road Improvement Program; and

**BE IT FURTHER RESOLVED** that the Mayor, or appointed designee, is hereby authorized to execute any and all necessary agreements and reimbursement requests on behalf of the City of Auburn for said project.

Seconded

by: \_\_\_\_\_

|                             | Ayes | Noes | Excused |
|-----------------------------|------|------|---------|
| Councilor Diego             |      |      |         |
| Councilor Overstreet-Wilson |      |      |         |
| Councilor Cuddy             |      |      |         |
| Councilor Calarco           |      |      |         |
| Mayor Giannettino           |      |      |         |
| Carried and Adopted         |      |      |         |



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Scott McIntyre, Assistant Civil Engineer  
**DATE:** July 23, 2026  
**RE:** Agreement Resolution #89 of 2026 Authorizing a Supplemental Agreement with NYS DOT for Rights-of-Way Acquisition & Incidentals for the Aurelius Avenue Bridge Replacement Project

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### **Background:**

December 17, 2020 the Auburn City Council Authorized Resolution #118 of 2020 for the Aurelius Avenue Bridge Replacement Project (the "Project") master agreement with the New York State Department of Transportation (NYSDOT).

January 17, 2021 the Auburn City Council Authorized Resolution #2 of 2021 to fund Right-Of-Way (ROW) Phases and acceptance of ROW for the Aurelius Avenue Bridge Replacement Project Master Agreement with the NYSDOT for a total ROW cost of \$55,000 where the City share of non-federal funds is 20%. NYSDOT is in possession of the \$11,000 deposit the City contributed to the project.

Since the Master agreement was signed in 2021, the ROW cost have risen sharply and the cost for all ROW phases has risen to \$101,149.00. The Federal and Non-Federal shares remain the same where NYSDOT is responsible for the 80% Federal Share and the City is responsible for 100% of the 20% Non-Federal Share or roughly \$21,000. The City will pay the 20% of the \$101,149.00 upfront which when final will be divided up into 15% State Marchiselli Funds and 5% Local Share. The City is required to place an additional deposit for \$9,000 which totals \$21,000 deposit. Of that \$21,000 State Marchiselli funds will reimburse \$15,750 and the City local share is \$5,250. The Local share of \$5,250 is reimbursable under NYSDOT CHIPS/STR Fund allocations. After the ROW is Acquired by the State, they will then turn ownership over to the City.

### **Staff Recommendation:**



**Fiscal Implications:**

The City is required to pay 20% of the ROW Phases which is approximately \$21,000. The City placed an initial deposit of \$11,000 and the balance is \$9,000 deposit paid to NYSDOT. Of the \$21,000 The City will request \$15,750 of State Marchiselli Fund reimbursement and \$5,250 in CHIPS/STR Reimbursement. Any unspent funds from the deposit will be given back to the City. See attached Supplemental Agreement #1 with Schedule A Cost. \$9,000 Deposit will be charged to the Aurelius Ave. Bridge Replacement account (#HA5110.440.KO).

**AGREEMENT RESOLUTION #89 OF 2026**

**AUTHORIZATION TO APPROVE SUPPLEMENTAL AGREEMENT NUMBER 1  
WITH NYSDOT AURELIUS AVE. BRIDGE REPLACEMENT ROW - PIN  
375688 D040243**

By Councilor \_\_\_\_\_

July 23, 2026

**WHEREAS**, on December 17, 2020 the Auburn City Council Authorized Resolution #118 of 2020 for the Aurelius Avenue Bridge Replacement Project (the “Project”) master agreement with the New York State Department of Transportation (NYSDOT) for a total project cost of \$4,246,000; and

**WHEREAS**, the replacement project for the Aurelius Ave. Bridge, PIN #375688 is funded under the US Federal Highway Administration Locally Administered Federal Aid Program (LAFAP) that calls for the apportionment of the project costs to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and

**WHEREAS**, on January 17, 2021 the Auburn City Council Authorized Resolution #2 of 2021 to fund Right-Of-Way (ROW) Phases and acceptance of ROW for the Aurelius Avenue Bridge Replacement Project Master Agreement with the NYSDOT for a total ROW cost of \$55,000 where the City share of non-federal funds is 20% or a \$11,000 deposit; and

**WHEREAS**, NYSDOT requires an additional \$9,000 deposit to total \$21,000 to fully fund all ROW phases at a total cost of \$101,149.00 as shown in Supplemental Agreement No.1 with NYSDOT Schedule A; and

**WHEREAS**, the City of Auburn desires to advance the Project by executing a State Administered ROW supplemental agreement No. 1 with NYSDOT to acquire the necessary ROW property and to accept by official order the real property acquired for the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, that the State Administered ROW Supplemental Agreement No.1 for the Aurelius Avenue Bridge Replacement Project, PIN# 375688 is hereby approved; and

**BE IT FURTHER RESOLVED** to authorize the City of Auburn to pay in the first instance 100% of the non-Federal share in the sum of \$9,000 of State Administered ROW Incidentals and Acquisition work for a total cost of \$101,149 for the Project or portions thereof; and

**BE IT FURTHER RESOLVED** that the ROW Incidentals and Acquisition work be charged to the Aurelius Ave. Bridge Replacement account (#HA5110.440.KO); and

**BE IT FURTHER RESOLVED** that the City of Auburn will accept from NYS DOT the real property acquired for this project; and

**BE IT FURTHER RESOLVED** that in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the City of Auburn City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation; and

**BE IT FURTHER RESOLVED** that the Mayor of the City of Auburn is hereby authorized to execute all necessary agreements, certifications, and reimbursement requests for Federal Aid/ and/ or New York State Marchiselli Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first-instance funding of Project costs and permanent funding of the local share of Federal-aid and State-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon its adoption.

Seconded by Councilor: \_\_\_\_\_

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |

Sponsor: City of Auburn  
 PIN: 3756.88 BIN: 2207130  
 Comptroller's Contract No. D040243  
 Supplemental Agreement No. 1  
 Date Prepared: 5/8/26 By: JH for KK  
 Initials

Press F1 for instructions in the blank fields:

**SUPPLEMENTAL AGREEMENT No. 1 to D040243** (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")  
 and

City of Auburn (the Sponsor)  
 Acting by and through the Mayor  
 with its office at 24 South Street, Auburn, NY 13021.

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

- ☐ amending a project description
- ☒ amending the contract end date
- ☒ amending the scheduled funding by:
  - ☐ adding additional funding (check and enter the # phase(s) as applicable):
    - ☐ adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /
    - ☐ adding phase \_\_\_\_\_ which covers eligible costs incurred on/after   /  /
  - ☒ increasing funding for a project phase(s)
  - ☐ adding a pin extension
  - ☐ change from Non-Marchiselli to Marchiselli
  - ☐ deleting/reducing funding for a project phase(s)
  - ☐ other (\_\_\_\_\_)

- ☒ Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- ☒ Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023.
- ☐ Amends a previously adopted Agreement by adding:
  - ☐ Appendix B M/WBE/SDVOB.
  - ☐ Retention Exhibit.
  - ☐ Other: \_\_\_\_\_

- ☐ Amends the text of the Agreement as follows (insert text below):



Sponsor: City of Auburn  
 PIN: 3756.88 BIN: 2207130  
 Comptroller's Contract No. D040243  
 Supplemental Agreement No. 1  
 Date Prepared: 5/8/26 By: JH for KK Initials

Press F1 for instructions in the blank fields:

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF NEW YORK

)ss.:

COUNTY OF Cayuga

On the \_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_, before me the undersigned personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
 Notary Public

My Commission Expires: \_\_\_\_\_

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:  
 STATE OF NEW YORK ATTORNEY GENERAL

BY: \_\_\_\_\_  
 For Commissioner of Transportation

By: \_\_\_\_\_  
 Assistant Attorney General

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

**COMPTROLLER'S APPROVAL:**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
 For the New York State Comptroller  
 Pursuant to State Finance Law '112

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements**  
**NYSDOT/ State-Local Agreement - Schedule A for PIN 3756.88**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>OSC Contract #:</b> <u>D040243</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Contract Start Date:</b> <u>1/11/2021</u> (mm/dd/yyyy) <b>Contract End Date:</b> <u>12/31/2031</u> (mm/dd/yyyy)<br><input checked="" type="checkbox"/> Check, if date changed from the last Schedule A |
| <b>Purpose:</b> <input type="checkbox"/> Original Standard Agreement <input checked="" type="checkbox"/> Supplemental Schedule A No. 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                           |
| <b>Agreement Type:</b> <input checked="" type="checkbox"/> Locally Administered Municipality/Sponsor (Contract Payee): City of Auburn<br>Other Municipality/Sponsor (if applicable): _____<br><br><input type="checkbox"/> State Administered List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.<br><div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Municipality: _____ % of Cost share         </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Municipality: _____ % of Cost share         </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Municipality: _____ % of Cost share         </div> |                                                                                                                                                                                                           |
| <b>Authorized Project Phase(s) to which this Schedule applies:</b> <input type="checkbox"/> PE/Design <input type="checkbox"/> ROW Incidentals<br><input checked="" type="checkbox"/> ROW Acquisition <input type="checkbox"/> Construction/CI/CS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                           |
| <b>Work Type:</b> BR REPLACE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>County</b> (If different from Municipality): Cayuga County                                                                                                                                             |
| (Check, if Project Description has changed from last Schedule A): <input type="checkbox"/><br><b>Project Description:</b> Aurelius Ave over Owasco Outlet Bridge Replacement, BIN 2207130                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                           |
| <b>Marchiselli Eligible</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                           |

| A. Summary of Participating Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically. |                                    |                             |              |               |             |             |                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------|--------------|---------------|-------------|-------------|------------------------------------------------------------|
| PIN Fiscal Share                                                                                                                                                                                                                                                 | "Current" or "Old" entry indicator | Funding Source (Percentage) | TOTAL Costs  | FEDERAL Funds | STATE Funds | LOCAL Funds | LOCAL DEPOSIT AMOUNT (Required only if State Administered) |
| 3756.88.121                                                                                                                                                                                                                                                      | Current                            | STBG (80%)                  | \$101,149.00 | \$80,919.00   | \$15,172.00 | \$5,058.00  | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                | STBG (80%)                  | \$55,000.00  | \$44,000.00   | \$8,250.00  | \$2,750.00  | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Current                            |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
|                                                                                                                                                                                                                                                                  | Old                                |                             | \$ 0.00      | \$0.00        | \$0.00      | \$0.00      | \$0.00                                                     |
| <b>TOTAL CURRENT COSTS:</b>                                                                                                                                                                                                                                      |                                    |                             | \$101,149.00 | \$80,919.00   | \$15,172.00 | \$5,058.00  | \$ 0.00                                                    |

NYSDOT/State-Local Agreement – Schedule A PIN 3756.88

|                                            |         |
|--------------------------------------------|---------|
| <b>B. Local Deposit(s) from Section A:</b> | \$ 0.00 |
| <b>Additional Local Deposit(s)</b>         | \$0.00  |
| <b>Total Local Deposit(s)</b>              | \$ 0.00 |

| <b>C. Total Project Costs</b> <i>All totals will calculate automatically.</i> |                                 |                                 |                                       |
|-------------------------------------------------------------------------------|---------------------------------|---------------------------------|---------------------------------------|
| <b>Total<br/>FEDERAL<br/>Cost</b>                                             | <b>Total<br/>STATE<br/>Cost</b> | <b>Total<br/>LOCAL<br/>Cost</b> | <b>Total<br/>ALL SOURCES<br/>Cost</b> |
| \$80,919.00                                                                   | \$15,172.00                     | \$5,058.00                      | \$101,149.00                          |
|                                                                               |                                 | <b>Total FEDERAL Cost</b>       | \$80,919.00                           |
|                                                                               |                                 | <b>Total STATE Cost</b>         | \$15,172.00                           |
| <b>SFS TOTAL CONTRACT AMOUNT</b>                                              |                                 |                                 | <b>\$96,091.00</b>                    |

|                                                                                            |                                                                |
|--------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>D. Point of Contact for Questions Regarding this<br/>Schedule A (Must be completed)</b> | Name: <u>Karin Kohl, P.E.</u><br>Phone No: <u>315-426-2683</u> |
|--------------------------------------------------------------------------------------------|----------------------------------------------------------------|

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

**Footnotes (FN):** (See LPB's SharePoint for link to sample footnotes)

- A deposit in the amount of \$11,000 was sent to Main Office 2/25/2021.
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## SCHEDULE B: Phases, Sub-phase/Tasks, and Allocation of Responsibility

**Instructions:** Identify the responsibility for each applicable Sub-phase task by entering X in either the *NYSDOT* column to allocate the task to State labor forces or a State Contract, or in the *Sponsor* column indicating non-State labor forces or a locally administered contract.

### A1. Preliminary Engineering ("PE") Phase

| <u>Phase/Sub-phase/Task</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Responsibility: <u>NYSDOT</u> | <u>Sponsor</u>           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|
| 1. <u>Scoping</u> : Prepare and distribute all required project reports, including an Expanded Project Proposal (EPP) or Scoping Summary Memorandum (SSM), as appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/>      | <input type="checkbox"/> |
| 2. Perform data collection and analysis for design, including traffic counts and forecasts, accident data, Smart Growth checklist, land use and development analysis and forecasts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/>      | <input type="checkbox"/> |
| 3. Smart Growth Attestation (NYSDOT ONLY).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/>      | <input type="checkbox"/> |
| 4. <u>Preliminary Design</u> : Prepare and distribute Design Report/Design Approval Document (DAD), including environmental analysis/assessments, and other reports required to demonstrate the completion of specific design sub-phases or tasks and/or to secure the approval/authorization to proceed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/>      | <input type="checkbox"/> |
| 5. Review and Circulate all project reports, plans, and other project data to obtain the necessary review, approval, and/or other input and actions required of other NYSDOT units and external agencies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/>      | <input type="checkbox"/> |
| 6. Obtain aerial photography and photogrammetric mapping.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/>      | <input type="checkbox"/> |
| 7. Perform all surveys for mapping and design.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| 8. <u>Detailed Design</u> : Perform all project design, including preparation of plan sheets, cross-sections, profiles, detail sheets, specialty items, shop drawings, and other items required in accordance with the Highway Design Manual, including all Highway Design, including pavement evaluations, including taking and analyzing cores; design of Pavement mixes and applications procedures; preparation of bridge site data package, if necessary, and all Structural Design, including hydraulic analyses, if necessary, foundation design, and all design of highway appurtenances and systems [e.g., Signals, Intelligent Transportation System (ITS) facilities], and maintenance protection of traffic plans. Federal Railroad Administration (FRA) criteria will apply to rail work. | <input type="checkbox"/>      | <input type="checkbox"/> |
| 9. Perform landscape design (including erosion control).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/>      | <input type="checkbox"/> |
| 10. Design environmental mitigation, where appropriate, in connection with: Noise readings, projections, air quality monitoring, emissions projections, hazardous waste, asbestos, determination of need of cultural resources survey.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/>      | <input type="checkbox"/> |

| <u>Phase/Sub-phase/Task</u>                                                                                                                                                                                                                                                                                                                                                           | <u>Responsibility: NYSDOT</u> | <u>Sponsor</u>           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|
| 11. Prepare demolition contracts, utility relocation plans/contracts, and any other plans and/or contract documents required to advance, separate, any portions of the project which may be more appropriately progressed separately and independently.                                                                                                                               | <input type="checkbox"/>      | <input type="checkbox"/> |
| 12. Compile PS&E package, including all plans, proposals, specifications, estimates, notes, special contract requirements, and any other contract documents necessary to advance the project to construction.                                                                                                                                                                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| 13. Conduct any required soils and other geological investigations.                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/>      | <input type="checkbox"/> |
| 14. Obtain utility information, including identifying the locations and types of utilities within the project area, the ownership of these utilities, and prepare utility relocations plans and agreements, including completion of Form HC-140, titled Preliminary Utility Work Agreement.                                                                                           | <input type="checkbox"/>      | <input type="checkbox"/> |
| 15. Determine the need and apply for any required permits, including U.S. Coast Guard, U.S. Army Corps of Engineers, Wetlands (including identification and delineation of wetlands), SPDES, NYSDOT Highway Work Permits, and any permits or other approvals required to comply with local laws, such as zoning ordinances, historic districts, tax assessment and special districts. | <input type="checkbox"/>      | <input type="checkbox"/> |
| 16. Prepare and execute any required agreements, including: <ul style="list-style-type: none"> <li>- Railroad force account</li> <li>- Maintenance agreements for sidewalks, lighting, signals, betterments</li> <li>- Betterment Agreements</li> <li>- Utility Work Agreements for any necessary Utility Relocations of Privately owned Utilities</li> </ul>                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| 17. Provide overall supervision/oversight of design to assure conformity with Federal and State design standards or conditions, including final approval of PS&E (Contract Bid Documents) by NYSDOT.                                                                                                                                                                                  | <input type="checkbox"/>      | <input type="checkbox"/> |

## **A2. Right-of-Way (ROW) Incidentals**

| <u>Phase/Sub-phase/Task</u>                                                              | <u>Responsibility: NYSDOT</u>       | <u>Sponsor</u>                      |
|------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1. Prepare ARM or other mapping, showing preliminary taking lines.                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. ROW mapping and any necessary ROW relocation plans.                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Obtain abstracts of title and certify those having an interest in ROW to be acquired. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 4. Secure Appraisals.                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 5. Perform Appraisal Review and establish an amount representing just compensation.      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |



| <u>Phase/Sub-phase/Task</u>                                                                                                                                                                                                                                                                                                                                                                             | <u>Responsibility: NYSDOT Sponsor</u> |                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------|
| 6. Determination of exemption from public hearing that is otherwise required by the Eminent Domain Procedure Law, including <i>de minimis</i> determination, as may be applicable. <b>If NYSDOT is responsible for acquiring the right-of-way, this determination may be performed by NYSDOT only if NYSDOT is responsible for the Preliminary Engineering Phase under Phase A1 of this Schedule B.</b> | <input type="checkbox"/>              | <input checked="" type="checkbox"/> |
| 7. Conduct any public hearings and/or informational meetings as may be required by the Eminent Domain Procedures Law, including the provision of stenographic services, preparation and distribution of transcripts, and response to issues raised at such meetings.                                                                                                                                    | <input checked="" type="checkbox"/>   | <input checked="" type="checkbox"/> |

## **B. Right-of-Way (ROW) Acquisition**

| <u>Phase/Sub-phase/Task</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>Responsibility: NYSDOT Sponsor</u> |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------|
| 1. Perform all Right-of-Way (ROW) Acquisition work, including negotiations with property owners, acquisition of properties and accompanying legal work, payments to and/or deposits on behalf of property owners; Prepare, publish, and pay for any required legal notices; and all other actions necessary to secure title to, possession of, and entry to required properties. <b>If NYSDOT is to acquire property, including property described as an uneconomic remainder, on behalf of the Municipality/Sponsor, the Municipality/Sponsor agrees to accept and take title to any and all permanent property rights so acquired which form a part of the completed Project.</b> | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 2. Provide required relocation assistance, including payment of moving expenses, replacement supplements, mortgage interest differentials, closing costs, mortgage prepayment fees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 3. Conduct eminent domain proceedings, court and any other legal actions required to acquire properties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 4. Monitor all ROW Acquisition work and activities, including review and processing of payments of property owners.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 5. Provide official certification that all right-of-way required for the construction has been acquired in compliance with applicable Federal, State or Local requirements and is available for use and/or making projections of when such property(ies) will be available if such properties are not in hand at the time of contract award.                                                                                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 6. Conduct any property management activities, including establishment and collecting rents, building maintenance and repairs, and any other activities necessary to sustain properties and/or tenants until the sites are vacated, demolished, or otherwise used for the construction project.                                                                                                                                                                                                                                                                                                                                                                                     | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |
| 7. Subsequent to completion of the Project, conduct ongoing property management activities in a manner consistent with applicable Federal, State and Local requirements including, as applicable, the development of any ancillary uses, establishment and collection of rent, property maintenance and any other related activities.                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/>   | <input type="checkbox"/> |

### C. Construction, Construction Support (C/S) and Construction Inspection (C/I) Phase

| <u>Phase/Sub-phase/Task</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <u>Responsibility: NYSDOT</u> | <u>Sponsor</u>           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|
| 1. Advertise contract lettings and distribute contract documents to prospective bidders.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/>      | <input type="checkbox"/> |
| 2. Conduct all contract lettings, including receipt, opening, and analysis of bids, evaluation/certification of bidders, notification of rejected bids/bidders, and awarding of the construction contract(s).                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| 3. Receive and process bid deposits and verify any bidder's insurance and bond coverage that may be required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/>      | <input type="checkbox"/> |
| 4. Compile and submit Contract Award Documentation Package.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/>      | <input type="checkbox"/> |
| 5. Review/approve any proposed subcontractors, vendors, or suppliers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/>      | <input type="checkbox"/> |
| 6. Conduct and control all construction activities in accordance with the plans and proposal for the project. Maintain accurate, up-to-date project records and files, including all diaries and logs, to provide a detailed chronology of project construction activities. Procure or provide all materials, supplies and labor for the performance of the work on the project, and insure that the proper materials, equipment, human resources, methods and procedures are used.                                                                                                                                                   | <input type="checkbox"/>      | <input type="checkbox"/> |
| 7a. For non-NHS or non-State Highway System Projects: Test and accept materials, including review and approval for any requests for substitutions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/>      | <input type="checkbox"/> |
| 7b. For NHS or State Highway System Projects: Inspection and approval of materials such as bituminous concrete, Portland cement concrete, structural steel, concrete structural elements and/or their components to be used in a federal aid project will be performed by, and according to the requirements of NYSDOT. The Municipality/Sponsor shall make or require provision for such materials inspection in any contract or subcontract that includes materials that are subject to inspection and approval in accordance with the applicable NYSDOT design and construction standards associated with the federal aid project. | <input type="checkbox"/>      | <input type="checkbox"/> |
| 7c. For projects that fall under both 7a and 7b above, check boxes for each.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                               |                          |
| 8. Design and/or re-design the project or any portion of the project that may be required because of conditions encountered during construction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/>      | <input type="checkbox"/> |
| 9. Administer construction contract, including the review and approval of all contractor requests for payment, orders-on-contract, force account work, extensions of time, exceptions to the plans and specifications, substitutions or equivalents, and special specifications.                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/>      | <input type="checkbox"/> |
| 10. Review and approve all shop drawings, fabrication details, and other details of structural work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/>      | <input type="checkbox"/> |
| 11. Administer all construction contract claims, disputes or litigation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/>      | <input type="checkbox"/> |

**Phase/Sub-phase/Task****Responsibility: NYSDOT Sponsor**

- |                                                                                                                                                                                                                                                                                                                                                                                                    |                          |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 12. Perform final inspection of the complete work to determine and verify final quantities, prices, and compliance with plans specifications, and such other construction engineering supervision and inspection work necessary to conform to Municipal, State and FHWA requirements, including the final acceptance of the project by NYSDOT.                                                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Pursuant to Federal Regulation 49 CFR 18.42(e)(1) The awarding agency and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of grantees and subgrantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts. | <input type="checkbox"/> | <input type="checkbox"/> |

## **APPENDIX A**

### **STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS**

**PLEASE RETAIN THIS DOCUMENT  
FOR FUTURE REFERENCE.**

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## **STANDARD CLAUSES FOR NYS CONTRACTS**

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licensor, licensee, lessor, lessee or any other party):

**1. EXECUTORY CLAUSE.** In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

**2. NON-ASSIGNMENT CLAUSE.** In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

**3. COMPTROLLER'S APPROVAL.** In accordance with Section 112 of the State Finance Law, if this contract exceeds \$50,000 (or \$75,000 for State University of New York or City University of New York contracts for goods, services, construction and printing, and \$150,000 for State University Health Care Facilities) or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$25,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services, either for itself or its customer agencies by the Office of General Services Business Services Center, is required when such contracts exceed \$85,000. Comptroller's approval of contracts established as centralized contracts through the Office of General Services is required when such contracts exceed \$125,000, and when a purchase order or other procurement transaction issued under such centralized contract exceeds \$200,000.

**4. WORKERS' COMPENSATION BENEFITS.** In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

**5. NON-DISCRIMINATION REQUIREMENTS.** To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment, nor subject any individual to harassment, because of age, race, creed, color, national origin, citizenship or immigration status, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or domestic violence victim status or because the individual has opposed any practices forbidden under the Human Rights Law or has filed a complaint, testified, or assisted in any proceeding under the Human Rights Law. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

**6. WAGE AND HOURS PROVISIONS.** If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in

accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

**7. NON-COLLUSIVE BIDDING CERTIFICATION.** In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

**8. INTERNATIONAL BOYCOTT PROHIBITION.** In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR § 105.4).

**9. SET-OFF RIGHTS.** The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

**10. RECORDS.** The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records

must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

**11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.** (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

**12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.**

In accordance with Section 312 of the Executive Law and 5 NYCRR Part 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "(a), (b) and (c)" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not

apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this clause. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

**13. CONFLICTING TERMS.** In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

**14. GOVERNING LAW.** This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

**15. LATE PAYMENT.** Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

**16. NO ARBITRATION.** Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

**17. SERVICE OF PROCESS.** In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

**18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS.** The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this

law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in § 165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

**19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES.** In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

**20. OMNIBUS PROCUREMENT ACT OF 1992.** It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority- and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development  
Division for Small Business and Technology Development  
625 Broadway  
Albany, New York 12245  
Telephone: 518-292-5100

A directory of certified minority- and women-owned business enterprises is available from:

NYS Department of Economic Development  
Division of Minority and Women's Business Development  
633 Third Avenue 33rd Floor  
New York, NY 10017  
646-846-7364  
email: [mwbebusinessdev@esd.ny.gov](mailto:mwbebusinessdev@esd.ny.gov)  
<https://ny.newnycontracts.com/FrontEnd/searchcertifieddirectory.asp>

The Omnibus Procurement Act of 1992 (Chapter 844 of the Laws of 1992, codified in State Finance Law § 139-i and Public Authorities Law § 2879(3)(n)-(p)) requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority- and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

**21. RECIPROCITY AND SANCTIONS PROVISIONS.**

Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively, codified in State Finance Law § 165(6) and Public Authorities Law § 2879(5)) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 2023, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii.

**22. COMPLIANCE WITH BREACH NOTIFICATION AND DATA SECURITY LAWS.**

Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law §§ 899-aa and 899-bb and State Technology Law § 208).

**23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW.**

If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4)(g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

**24. PROCUREMENT LOBBYING.** To the extent this agreement is a “procurement contract” as defined by State Finance Law §§ 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law §§ 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

**25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.**

To the extent this agreement is a contract as defined by Tax Law § 5-a, if the contractor fails to make the certification required by Tax Law § 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law § 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

**26. IRAN DIVESTMENT ACT.** By entering into this Agreement, Contractor certifies in accordance with State Finance Law § 165-a that it is not on the “Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012” (“Prohibited Entities List”) posted at: <https://ogs.ny.gov/iran-divestment-act-2012>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

**27. ADMISSIBILITY OF REPRODUCTION OF CONTRACT.** Notwithstanding the best evidence rule or any other legal principle or rule of evidence to the contrary, the Contractor acknowledges and agrees that it waives any and all objections to the admissibility into evidence at any court proceeding or to the use at any examination before trial of an electronic reproduction of this contract, in the form approved by the State Comptroller, if such approval was required, regardless of whether the original of said contract is in existence.





## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Mary Beth Leeson, Comptroller  
Nate Garland Esq., Corporation Counsel  
**DATE:** July 23, 2026  
**RE:** Financial Resolution #90 of 2026 Authorizing Various Operating Budget  
Amendments FY 2026-2027

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### **Background:**

In 2024, the City of Auburn accepted an agreement with Target Corporation related to the Opiate Settlement. The City of Auburn has received \$12,047.31 as full settlement. We are required to spend this funding to address the Opioid Crisis, and will be utilizing these funds in the Ambulance Department for necessary equipment utilized in assisting patients related to overdose.

In addition, a 2023 Ford Explorer was damaged by a tree. We are recommending accepting the insurance proceeds to offset the cost of the repair to the vehicle.

### **Staff Recommendation:**

We are recommending the budget be amended to allow for receipt of insurance funds as well as Opioid Settlement monies.

### **Fiscal Implications:**

The Opiate Settlement funds are budget neutral. The repairs to the vehicle will require the Police Department to fund the \$1,000 deductible from their vehicle repair and maintenance line.

**FINANCIAL RESOLUTION # 90 OF 2026**  
**AUTHORIZING VARIOUS OPERATING BUDGET ADJUSTMENTS FOR FY 2026-2027**

By

July 23, 2026

**WHEREAS**, the City of Auburn staff is requesting operating budget amendments for the 2026-2027 fiscal year as outlined in attachment A; and,

**WHEREAS**, the City of Auburn is in receipt of insurance funds as a reimbursement for vehicle damages, and;

**WHEREAS**, the City of Auburn is in receipt of funds related to a legal settlement related to the opioid epidemic;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, New York:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2026-2027 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |

| Attachment A 26-27 FY |                                       |                  |                               |                                              |
|-----------------------|---------------------------------------|------------------|-------------------------------|----------------------------------------------|
| Increase Revenue      | Account                               | Increase Expense | Account                       | Purpose                                      |
| 8,339.69              | A99.2680 Insurance Recoveries Revenue | 8,339.69         | A3120.482 Vehicle Repairs     | Accept Insurance proceeds for vehicle damage |
| 12,047.31             | A99.2735 Opiod Settlement Revenue     | 12,047.31        | A4540.250 Ambulance Equipment | Accept settlement funds                      |
|                       |                                       |                  |                               |                                              |

**STATEWIDE CLAIM SERVICES, INC.**

Please email supplements to ... Statewideclaim@gmail.com

PO BOX 1067

West Babylon, NY 11704

Phone: (631) 422-5800, FAX:(631) 321-1473

Workfile ID:

91a27b25

For:

**NEW YORK MUNICIPAL INSURANCE  
RECIPROCAL****Estimate of Record****Owner: city of auburn****Job Number:**

Written By: James Holman, IA 1463070

Adjuster: calero, laura

Insured: city of auburn  
Type of Loss: Comprehensive  
Point of Impact: 12 FrontPolicy #:   
Date of Loss: 5/3/2026 12:00 AMClaim #: CAUB-2026-007-001  
Days to Repair: 0**Owner:**  
city of auburn**Inspection Location:**  
city of auburn  
Work**Repair Facility:****VEHICLE**

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

VIN: 1FM5K8AB8PGA18385  
License: LBS2153  
State: NYProduction Date:   
Odometer: 11,000  
Condition:Interior Color:   
Exterior Color:**TRANSMISSION**Automatic Transmission  
4 Wheel Drive**POWER**Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat**DECOR**Dual Mirrors  
Privacy Glass  
Overhead Console**CONVENIENCE**Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel  
Climate Control  
Backup Camera**RADIO**AM Radio  
FM Radio  
StereoSearch/Seek  
Auxiliary Audio Connection**SAFETY**Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device  
Xenon or L.E.D. Headlamps**SEATS**

Cloth Seats

Bucket Seats  
Reclining/Lounge Seats**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**Rear Spoiler  
California Emissions**TRUCK**Trailer Hitch  
Trailer Package

# Estimate of Record

Owner: city of auburn

Job Number:

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

| Line | Oper | Description                                                                                                              | Part Number   | Qty | Extended Price \$ | Labor      | Paint      |
|------|------|--------------------------------------------------------------------------------------------------------------------------|---------------|-----|-------------------|------------|------------|
| 1    |      | <b>FRONT BUMPER</b>                                                                                                      |               |     |                   |            |            |
| 2    | R&I  | R&I bumper assy                                                                                                          |               |     |                   | 1.8        |            |
| 3    |      | <b>GRILLE</b>                                                                                                            |               |     |                   |            |            |
| 4    | R&I  | Grille INTERCEPTOR                                                                                                       |               |     |                   | 0.4        |            |
| 5    |      | <b>FRONT LAMPS</b>                                                                                                       |               |     |                   |            |            |
| 6    | *    | Repl LKQ RT Headlamp assy w/o adaptive headlamps level 4 +25%<br>Note: Tolpas LKQ. Quote # 34660775. call (315) 896-0915 | MB5Z13008BM   | 1   | <u>1,500.00</u>   | 0.5        |            |
| 7    | *    | Repl LKQ LT Headlamp assy w/o adaptive headlamps level 4 +25%<br>Note: Tolpas LKQ. Quote # 34660775. call (315) 896-0915 | MB5Z13008BN   | 1   | <u>1,000.00</u>   | <u>0.5</u> |            |
| 8    |      | Aim headlamps                                                                                                            |               |     |                   | 0.5        |            |
| 9    |      | <b>RADIATOR SUPPORT</b>                                                                                                  |               |     |                   |            |            |
| 10   | *    | Repl LKQ Radiator support w/o active shutter +25%<br>Note: Tolpas LKQ. Quote # 34660775. call (315) 896-0915             | L1MZ16138N    | 1   | <u>750.00</u>     | <u>3.5</u> |            |
| 11   |      | <b>HOOD</b>                                                                                                              |               |     |                   |            |            |
| 12   | *    | Repl LKQ hood +25%<br>Note: Tolpas LKQ. Quote # 34660775. call (315) 896-0915                                            | LB5Z16612A    | 1   | <u>843.75</u>     | <u>1.1</u> | 3.0        |
| 13   |      | Add for Clear Coat                                                                                                       |               |     |                   |            | 1.2        |
| 14   | #    | add for underside                                                                                                        |               | 1   |                   |            | 1.5        |
| 15   |      | Add for Clear Coat                                                                                                       |               |     |                   |            | 0.3        |
| 16   |      | <b>FENDER</b>                                                                                                            |               |     |                   |            |            |
| 17   | *    | Repl LKQ RT fender assy; w/o hybrid +25%<br>Note: Tolpas LKQ. Quote # 34660775. call (315) 896-0915                      | RB5Z16005B    | 1   | <u>468.75</u>     | <u>2.5</u> | 2.0        |
| 18   |      | Overlap Major Non-Adj. Panel                                                                                             |               |     |                   |            | -0.2       |
| 19   |      | Add for Clear Coat                                                                                                       |               |     |                   |            | 0.4        |
| 20   | *    | Blnd LT Fender w/o HEV                                                                                                   |               |     |                   |            | <u>1.0</u> |
| 21   | R&I  | LT Fender liner                                                                                                          |               |     |                   | 0.4        |            |
| 22   | R&I  | RT Fender ledge cvr                                                                                                      |               |     |                   | 0.3        |            |
| 23   | R&I  | LT Fender ledge cvr                                                                                                      |               |     |                   | 0.3        |            |
| 24   | R&I  | RT Wheel flare w/o auto park w/o Timberline                                                                              |               |     |                   | 0.3        |            |
| 25   | R&I  | LT Wheel flare w/o auto park w/o Timberline                                                                              |               |     |                   | 0.3        |            |
| 26   | R&I  | Mud guard                                                                                                                |               |     |                   | 0.4        |            |
| 27   |      | <b>ELECTRICAL</b>                                                                                                        |               |     |                   |            |            |
| 28   | R&I  | Antenna                                                                                                                  |               |     |                   | 0.3        |            |
| 29   |      | <b>WINDSHIELD</b>                                                                                                        |               |     |                   |            |            |
| 30   | Repl | RT Pillar molding                                                                                                        | LB5Z7803144AB | 1   | 248.85            | Incl.      |            |
| 31   | Repl | LT Pillar molding                                                                                                        | LB5Z7803145AB | 1   | 224.12            | Incl.      |            |
| 32   | Repl | Windshield FORD,                                                                                                         | LB5Z7803100K  | 1   | 555.37            | 3.3        |            |



# Estimate of Record

Owner: city of auburn

Job Number:

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

|                  |                                 |      |                                                 |   |                 |             |             |
|------------------|---------------------------------|------|-------------------------------------------------|---|-----------------|-------------|-------------|
|                  |                                 |      | w/INTERCEPTOR w/o collision mitigation          |   |                 |             |             |
| 33               | #                               | Repl | glass kit                                       | 1 | 30.00           |             |             |
| 34               | <b>ROOF</b>                     |      |                                                 |   |                 |             |             |
| 35               | *                               | Rpr  | Roof panel                                      |   |                 | 6.0         | 3.8         |
| 36               |                                 |      | Overlap Major Non-Adj. Panel                    |   |                 |             | -0.2        |
| 37               | *                               |      | Add for Clear Coat                              |   |                 |             | 0.7         |
| 38               | #                               |      | basecoat reduction                              | 1 |                 |             | -0.5        |
| 39               |                                 | R&I  | RT Roof molding                                 |   |                 | 0.5         |             |
| 40               |                                 | R&I  | LT Roof molding                                 |   |                 | 0.5         |             |
| 41               |                                 | R&I  | R&I headliner                                   |   |                 | 4.1         |             |
| 42               | <b>FRONT DOOR</b>               |      |                                                 |   |                 |             |             |
| 43               | *                               | Blnd | RT Outer panel                                  |   |                 |             | 1.2         |
| 44               | *                               | R&I  | RT Insert panel w/o level IV                    |   |                 | 0.3         |             |
| 45               |                                 | R&I  | RT Belt molding                                 |   |                 | 0.3         |             |
| 46               |                                 | R&I  | RT Applique w/keyless pad                       |   |                 | 0.3         |             |
| 47               |                                 | Repl | RT Lower molding black BASE, INTERCEPTOR        | 1 | 201.35          | 0.4         |             |
|                  |                                 |      | Note: PARTS: Part cannot be reused/reinstalled. |   |                 |             |             |
| 48               |                                 | R&I  | RT Mirror outside Interceptor, w/o strobe lamps |   |                 | 0.3         |             |
| 49               |                                 | R&I  | RT Door glass FORD w/laminated                  |   |                 | 0.5         |             |
| 50               |                                 | R&I  | RT Run channel                                  |   |                 | 0.3         |             |
| 51               |                                 | R&I  | RT Handle, outside INTERCEPTOR                  |   |                 | 0.4         |             |
| 52               |                                 | R&I  | RT R&I trim panel                               |   |                 | 0.5         |             |
| 53               |                                 | R&I  | RT Window molding                               |   |                 | 0.2         |             |
| 54               | #                               | R&I  | RT weahtehr deflector                           |   |                 | 0.4         |             |
| 55               | <b>VEHICLE DIAGNOSTICS</b>      |      |                                                 |   |                 |             |             |
| 56               | *                               |      | Pre-repair scan                                 | 1 | m               | 0.5         | M           |
| 57               | *                               |      | Post-repair scan                                | 1 | m               | 0.5         | M           |
| 58               | #                               | Repl | Car Cover for Overspray                         | 1 | 5.00            | 0.2         |             |
| 59               | #                               | Repl | Corrosion Protection                            | 1 | 10.00           | 0.2         |             |
| 60               | #                               | Repl | Clean and Retape Moldings                       | 1 | 5.00            | 0.2         |             |
| 61               | <b>MISCELLANEOUS OPERATIONS</b> |      |                                                 |   |                 |             |             |
| 62               | #                               | Refn | Color Tint for Color Match                      |   |                 |             | 0.5         |
| 63               | #                               | Rpr  | Disconnect/Reconnect Battery                    |   |                 | 0.3         |             |
| 64               | #                               | Rpr  | Reset Electrical Memory Functions               |   |                 | 0.3         |             |
| 65               | #                               | Repl | Mask Jambs / All Recessed Edges for Protection  | 1 | 5.00            | 0.4         |             |
| 66               | #                               | Rpr  | Color Sand & Buff                               |   |                 | 1.5         |             |
| 67               | #                               | Repl | Cavity Wax                                      | 1 | 12.00           | 0.3         |             |
| 68               | #                               |      | *Gain supplement approval before repairs begin* | 1 |                 |             |             |
| <b>SUBTOTALS</b> |                                 |      |                                                 |   | <b>5,859.19</b> | <b>35.8</b> | <b>14.7</b> |

## Estimate of Record

**Owner: city of auburn**

**Job Number:**

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

### ESTIMATE TOTALS

| Category                     | Basis    |   |  | Rate         | Cost \$         |
|------------------------------|----------|---|--|--------------|-----------------|
| Parts                        |          |   |  |              | 5,859.19        |
| Body Labor                   | 34.8 hrs | @ |  | \$ 58.00 /hr | 2,018.40        |
| Paint Labor                  | 14.7 hrs | @ |  | \$ 58.00 /hr | 852.60          |
| Mechanical Labor             | 1.0 hrs  | @ |  | \$ 95.00 /hr | 95.00           |
| Paint Supplies               | 14.7 hrs | @ |  | \$ 35.00 /hr | 514.50          |
| Subtotal                     |          |   |  |              | 9,339.69        |
| <b>Total Cost of Repairs</b> |          |   |  |              | <b>9,339.69</b> |
| Deductible                   |          |   |  |              | 0.00            |
| <b>Total Adjustments</b>     |          |   |  |              | <b>0.00</b>     |
| <b>Net Cost of Repairs</b>   |          |   |  |              | <b>9,339.69</b> |

PURSUANT TO SECTION 2610 OF THE INSURANCE LAW,  
AN INSURANCE COMPANY CANNOT REQUIRE THAT REPAIRS BE MADE  
TO A MOTOR VEHICLE IN A PARTICULAR PLACE OR REPAIR SHOP.  
YOU HAVE THE RIGHT TO HAVE YOUR VEHICLE REPAIRED IN THE SHOP OF YOUR CHOICE.

This is not an authorization to pay or an admission of liability. Only the vehicle owner can authorize repairs.

\*\* No supplement without prior approval.

\*\* The appraiser's phone number is listed above if you'd like to discuss a pending supplement.

\*\* Please email pending supplements and photos to the email address listed under "Appraiser Information" above or  
you may fax pending supplements to 631-321-1473

**Owner: city of auburn****Job Number:**

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2MF20, CCC Data Date 06/16/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

## Estimate of Record

**Owner: city of auburn**

**Job Number:**

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

### ALTERNATE PARTS USAGE

2023 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

VIN: 1FM5K8AB8PGA18385

Production Date:

Interior Color:

License: LBS2153

Odometer: 11,000

Exterior Color:

State: NY

Condition:

| Alternate Part Type | Selection Method   | # Of Times Notified Of Available Parts | # Of Parts Selected |
|---------------------|--------------------|----------------------------------------|---------------------|
| Aftermarket         | Automatically List | 0                                      | 0                   |
| Optional OEM        | Manually List      | 0                                      | 0                   |
| Reconditioned       | Manually List      | 0                                      | 0                   |
| Recycled            | N/A                | 0                                      | 5                   |



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Mary Beth Leeson, Comptroller  
**DATE:** July 23, 2026  
**RE:** Financial Resolution #91 of 2026 Authorizing Various Operating Budget Transfers for FY 2025-2026

---

### **Background:**

City Staff is requesting an operating budget transfer for the fiscal 2025-2026 year. Governmental Accounting Standards require that budget adjustments are made to offset any budget overages. The recommended budget adjustments address budget overages on a cash basis of accounting. We will be working through year end accruals, and will bring forward any additional transfers needed once we have been able to capture all accruals, likely in mid to late September.

### **Staff Recommendation:**

City Staff are recommending council authorize budget transfers for General Fund, Landfill Fund, Electric Fund, Water Fund, and Sewer Fund as outlined in Attachment A. There is no use of fund balance with the exception of Refuse Collection and Disposal.

### **Fiscal Implications:**

***In the General Fund recommended transfers are being offset by savings generated through the spending freeze. The necessary transfers are largely due to the following:***

- Retirement payouts charged for salaries were not budgeted, as at the time of the budget we may not know who could be retiring.
- Police and Fire Overtime has been higher than budgeted due to staffing shortages, which also impacted Social Security Tax.
- Police and Fire Duty injury has been significantly higher.
- Health Insurance premiums increased at a greater rate than budgeted.
- Changes to the liability insurance policy, including new equipment/capital project work, and certificates of insurance have caused increases to budgeted premiums.
- Serial Bond Administrative Expenses were historically recorded net of income. This year



they were recorded as an expense and the offsetting income is recorded in revenues to be better aligned with accounting best practices.

***In the Refuse Collection and Disposal Fund, recommended transfers are being offset by savings generated through the spending freeze. The necessary transfers are largely due to the following:***

- Changes to the liability insurance policy, including new equipment/capital project work, and certificates of insurance, have caused increases to budgeted premiums.
- Fuel costs have spiked due to the additional driving required for disposal.
- Health Insurance premiums increased at a greater rate than budgeted.
- Serial Bond Administrative Expenses were historically recorded net of income. This year they were recorded as an expense and the offsetting income is recorded in revenues to be better aligned with accounting best practices.

***In the Power Utility Fund, recommended transfers are being offset by savings generated through the spending freeze. The necessary transfers are largely due to the following:***

- Changes to the liability insurance policy, including new equipment/capital project work, and certificates of insurance, have caused increases to budgeted premiums.
- Allocation of Employee Benefit costs to this fund was higher than anticipated.

***In the Water Fund recommended transfers are being offset by savings generated through the spending freeze. The necessary transfers are largely due to the following:***

- Changes to the liability insurance policy, including new equipment/capital project work, and certificates of insurance, have caused increases to budgeted premiums.
- Charges from Refuse Disposal were not budgeted for this year in error.
- Staff time allocations caused salary budget overages
- Electrical usage at the water filtration plant was higher than anticipated.
- Serial Bond Administrative Expenses were historically recorded net of income. This year they were recorded as an expense and the offsetting income is recorded in revenues to be better aligned with accounting best practices.
- The interest payment for the bond issued in August 2025 was not budgeted.

***In the Sewer Fund, recommended transfers are being offset by savings generated through the spending freeze. The necessary transfers are largely due to the following:***

- Charges from Refuse Disposal were not budgeted for this year in error.
- Changes to the liability insurance policy, including new equipment/capital project work, and certificates of insurance have caused increases to budgeted premiums.



**FINANCIAL RESOLUTION #91 OF 2026**  
**AUTHORIZING VARIOUS OPERATING BUDGET TRANSFERS FOR FY 2025-2026**

By

July 23, 2026

**WHEREAS**, the City of Auburn staff is requesting various operating and non-operating budget transfers for the 2025-2026 fiscal year as outlined in attachment A; and,

**WHEREAS**, Governmental Accounting best practices require any budget overages be corrected prior to the official closing of the fiscal year,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, New York:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2025-2026 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |

## Attachment A 25-26 FY

## GENERAL FUND

| Increase Expense | Account   |                        | Decrease Expense/<br>Increase Revenue | Account         |                             | Purpose                                                                                      |
|------------------|-----------|------------------------|---------------------------------------|-----------------|-----------------------------|----------------------------------------------------------------------------------------------|
| 19,102.00        | A1355.110 | Salaries & Wages       | 1,653.00                              | A1355.450       | Fees                        | Retirement Payout for Assessor                                                               |
|                  |           |                        | 510.00                                | A1355.460       | Travel/Training             |                                                                                              |
|                  |           |                        | 100.00                                | A1355.481       | Fuel                        |                                                                                              |
|                  |           |                        | 250.00                                | A1355.482       | Vehicle Maintenance         |                                                                                              |
|                  |           |                        | 16,589.00                             | A1990.455       | Contingency                 |                                                                                              |
| 230.71           | A1364.440 | Services               | 230.71                                | A1990.455       | Contingency                 | Commissions on property sales                                                                |
| 17,861.86        | A1420.110 | Salaries & Wages       | 2,600.00                              | A1420.451       | Consulting Fees             | Separation payout for Asst Corp Counsel                                                      |
|                  |           |                        | 6,675.00                              | A1420.417       | Human Rights                |                                                                                              |
|                  |           |                        | 1,000.00                              | A1420.450       | Fees                        |                                                                                              |
|                  |           |                        | 7,586.86                              | A1990.455       | Contingency                 |                                                                                              |
| 52.01            | A1430.110 | Salaries & Wages       | 52.01                                 | A1430.440       | Services                    | Salary of clerk underestimated                                                               |
|                  |           |                        |                                       |                 |                             | Overtime was not budgeted but due to staff out on medical leave additional time was required |
| 491.56           | A1435.150 | Overtime               | 516.56                                | A1990.455       | Contingency                 | Contract for service on ID badge printer was slightly higher than anticipated                |
| 25.00            | A1435.440 | Services               |                                       |                 |                             | Uniform allowance was not budgeted                                                           |
| 2,712.17         | A1440.110 | Salaries & Wages       | 1,500.00                              | A1440.412       | Operating Supplies          |                                                                                              |
|                  |           |                        | 1,135.00                              | A1440.460       | Travel/Training             |                                                                                              |
|                  |           |                        | 77.17                                 | A1440.481       | Fuel                        |                                                                                              |
| 1,442.24         | A1621.425 | Electric               | 1,442.24                              | A1990.455       | Contingency                 | Electric usage higher than anticipated                                                       |
| 27,304.10        | A1680.440 | Services               | 27,304.10                             | A1680.409       | Software                    | Budgeted in wrong line                                                                       |
| 24,238.47        | A3120.130 | Temporary Part Time    | 18,547.03                             | A3120.440       | Services                    | Additional use of SPO's in contract                                                          |
| 46,218.59        | A3120.140 | Holiday Pay            | 13,828.29                             | A3120.460       | Travel/Training             | Dependent on what staff works holidays                                                       |
| 10,629.38        | A3120.150 | OT - Operational       | 11,000.00                             | A3120.481       | Fuel                        | Due to staffing shortages                                                                    |
|                  |           |                        | 9,500.00                              | A3120.412       | Operating Supplies          |                                                                                              |
|                  |           |                        | 4,000.00                              | A3120.450       | Fees                        |                                                                                              |
|                  |           |                        | 4,000.00                              | A3120.451       | Consulting Fees             |                                                                                              |
|                  |           |                        | 2,900.00                              | A3120.440.PD AD | Services                    |                                                                                              |
|                  |           |                        | 2,600.00                              | A3120.400       | Janitorial Supplies         |                                                                                              |
|                  |           |                        | 2,000.00                              | A3120.440.PD CI | Services                    |                                                                                              |
|                  |           |                        | 1,900.00                              | A3120.430       | Telephone & Other Utilities |                                                                                              |
|                  |           |                        | 1,000.00                              | A3120.482       | Vehicle Maintenance         |                                                                                              |
|                  |           |                        | 300.00                                | A3120.250       | Other Equipment             |                                                                                              |
|                  |           |                        | 195.00                                | A3120.230       | Vehicles                    |                                                                                              |
|                  |           |                        | 9,316.12                              | A1990.455       | Contingency                 |                                                                                              |
| 22,072.04        | A3410.110 | Salaries & Wages       | 11,847.95                             | A3410.440       | Services                    | Retirement Payouts                                                                           |
| 95,747.64        | A3410.160 | Overtime - Contractual | 10,000.00                             | A3410.465       | Uniforms                    | Due to staffing shortages                                                                    |
|                  |           |                        | 10,564.88                             | A3410.482       | Vehicle Maintenance         |                                                                                              |
|                  |           |                        | 8,800.00                              | A3410.412       | Operating Supplies          |                                                                                              |
|                  |           |                        | 5,500.00                              | A3410.481       | Fuel                        |                                                                                              |
|                  |           |                        | 5,332.47                              | A3410.164       | Overtime - Training         |                                                                                              |
|                  |           |                        | 4,086.00                              | A3410.250       | Other Equipment             |                                                                                              |
|                  |           |                        | 1,036.64                              | A3410.413       | Fire - Child Safety Program |                                                                                              |
|                  |           |                        | 2,400.00                              | A3410.164       | Overtime Training           |                                                                                              |
|                  |           |                        | 1,426.19                              | A3410.450       | Fees                        |                                                                                              |
|                  |           |                        | 821.81                                | A3410.400       | Janitorial Supplies         |                                                                                              |
|                  |           |                        | 229.61                                | A3410.411       | Office Supplies             |                                                                                              |
|                  |           |                        | 55,774.13                             | A1990.455       | Contingency                 |                                                                                              |

## Attachment A 25-26 FY

## GENERAL FUND

| Increase Expense | Account   |                       | Decrease Expense/<br>Increase Revenue | Account   |                     | Purpose                                                         |
|------------------|-----------|-----------------------|---------------------------------------|-----------|---------------------|-----------------------------------------------------------------|
|                  |           |                       |                                       |           |                     |                                                                 |
| 30,543.96        | A4540.110 | Salaries & Wages      | 30,543.96                             | A4540.482 | Vehicle Maintenance | Due to changes in staffing and separation payouts               |
| 453.84           | A5651.110 | Salaries & Wages      | 384.86                                | A5651.481 | Fuel                | Uniform allowance was not budgeted                              |
|                  |           |                       | 68.98                                 | A1990.455 | Contingency         |                                                                 |
| 269.99           | A7210.425 | Electric              | 269.99                                | A7210.250 | Other Equipment     | Electric usage higher than anticipated                          |
| 808.44           | A8810.420 | Gas                   | 526.74                                | A8810.150 | Overtime            | Gas usage higher than anticipated                               |
|                  |           |                       | 250.00                                | A8810.140 | Holiday Pay         |                                                                 |
|                  |           |                       | 31.70                                 | A8810.110 | Salaries            |                                                                 |
| 13,983.69        | A1910.441 | Liability Insurance   |                                       |           |                     | changes to policy throughout the year                           |
| 35,106.21        | A1930.453 | Judgments/Settlements |                                       |           |                     | Vehicle Damages and Tax settlements                             |
| 116,774.09       | A9030.811 | Social Security       |                                       |           |                     | Social Security related to the increased overtime, payouts, etc |
| 58,824.48        | A9040.823 | 207 (c ) Police       |                                       |           |                     | Duty Injury                                                     |
| 16,811.06        | A9040.824 | 207 (a) Fire          |                                       |           |                     | Duty Injury                                                     |
| 85,107.65        | A9060.841 | Health Insurance      |                                       |           |                     | Rate increases higher than anticipated                          |
| 22,941.75        | A9060.845 | Dental Insurance      |                                       |           |                     | Rate increases higher than anticipated                          |
| 4,903.32         | A9710.690 | Principal             |                                       |           |                     | Final payoff estimated incorrectly                              |
| 426.68           | A9785.690 | Principal             |                                       |           |                     | Final payoff estimated incorrectly                              |
| 5,164.04         | A9785.790 | Interest              |                                       |           |                     | Final payoff estimated incorrectly                              |
|                  |           |                       | 9,217.94                              | A1990.455 | Contingency         |                                                                 |
|                  |           |                       | 1,271.40                              | A1210.445 | Misc Business Exp   |                                                                 |
|                  |           |                       | 5,010.00                              | A1230.440 | Services            |                                                                 |
|                  |           |                       | 1,200.00                              | A1230.450 | Fees                |                                                                 |
|                  |           |                       | 1,050.00                              | A1230.460 | Travel/Training     |                                                                 |
|                  |           |                       | 350.00                                | A1305.120 | Sick Incentive      |                                                                 |
|                  |           |                       | 457.91                                | A1305.412 | Operating Supplies  |                                                                 |
|                  |           |                       | 540.00                                | A1305.430 | Other Utilities     |                                                                 |
|                  |           |                       | 2,378.00                              | A1345.411 | Office Supplies     |                                                                 |
|                  |           |                       | 2,447.50                              | A1410.412 | Operating Supplies  |                                                                 |
|                  |           |                       | 14,794.64                             | A1410.440 | Services            |                                                                 |
|                  |           |                       | 250.00                                | A1430.412 | Operating Supplies  |                                                                 |
|                  |           |                       | 473.81                                | A1430.440 | Services            |                                                                 |
|                  |           |                       | 75.00                                 | A1430.450 | Fees                |                                                                 |
|                  |           |                       | 250.00                                | A1430.460 | Travel/Training     |                                                                 |
|                  |           |                       | 250.00                                | A1640.140 | Holiday Pay         |                                                                 |
|                  |           |                       | 1,100.00                              | A1640.412 | Operating Supplies  |                                                                 |
|                  |           |                       | 1,400.00                              | A1640.440 | Services            |                                                                 |
|                  |           |                       | 700.00                                | A1640.481 | Fuel                |                                                                 |
|                  |           |                       | 500.00                                | A1640.482 | Vehicle Maintenance |                                                                 |
|                  |           |                       | 4,400.00                              | A1680.408 | GIS Software        |                                                                 |
|                  |           |                       | 1,287.61                              | A1680.412 | Operating Supplies  |                                                                 |
|                  |           |                       | 7,500.00                              | A1680.451 | Consulting Fees     |                                                                 |
|                  |           |                       | 2,790.95                              | A1680.460 | Travel/Training     |                                                                 |
|                  |           |                       | 26,797.55                             | A3310.110 | Salaries            |                                                                 |
|                  |           |                       | 500.00                                | A3310.140 | Holiday Pay         |                                                                 |
|                  |           |                       | 500.00                                | A3310.150 | Overtime            |                                                                 |
|                  |           |                       | 8,000.00                              | A3620.110 | Salaries            |                                                                 |
|                  |           |                       | 350.00                                | A3620.120 | Sick Incentive      |                                                                 |
|                  |           |                       | 250.00                                | A3620.140 | Holiday Pay         |                                                                 |
|                  |           |                       | 1,980.00                              | A3620.170 | Uniform Allowance   |                                                                 |
|                  |           |                       | 222.01                                | A3620.250 | Other Equipment     |                                                                 |

**Attachment A 25-26 FY**

**GENERAL FUND**

| Increase Expense | Account |  | Decrease<br>Expense/<br>Increase<br>Revenue | Account   |                             | Purpose |
|------------------|---------|--|---------------------------------------------|-----------|-----------------------------|---------|
|                  |         |  |                                             |           |                             |         |
|                  |         |  | 1,119.14                                    | A3620.412 | Operating Supplies          |         |
|                  |         |  | 700.00                                      | A3620.430 | Other Utilities             |         |
|                  |         |  | 7,798.08                                    | A3620.440 | Services                    |         |
|                  |         |  | 650.00                                      | A3620.450 | Fees                        |         |
|                  |         |  | 1,000.00                                    | A3620.451 | Consulting Fees             |         |
|                  |         |  | 2,774.80                                    | A3620.460 | Travel/Training             |         |
|                  |         |  | 1,000.00                                    | A3620.481 | Fuel                        |         |
|                  |         |  | 300.00                                      | A3620.482 | Vehicle Maintenance         |         |
|                  |         |  | 11,864.00                                   | A7270.440 | Services                    |         |
|                  |         |  | 9,900.00                                    | A7270.412 | Operating Supplies          |         |
|                  |         |  | 5,900.00                                    | A7270.450 | Fees                        |         |
|                  |         |  | 30,000.00                                   | A8020.110 | Salaries                    |         |
|                  |         |  | 6,608.00                                    | A8020.130 | Temporary Part Time         |         |
|                  |         |  | 2,531.62                                    | A8020.460 | Travel/Training             |         |
|                  |         |  | 2,500.00                                    | A8020.451 | Consulting Fees             |         |
|                  |         |  | 1,500.00                                    | A8020.220 | Office Equipment            |         |
|                  |         |  | 730.50                                      | A8020.440 | Services                    |         |
|                  |         |  | 350.00                                      | A8020.450 | Fees                        |         |
|                  |         |  | 300.00                                      | A8020.412 | Operating Supplies          |         |
|                  |         |  | 49,019.49                                   | A8560.110 | Salaries                    |         |
|                  |         |  | 1,120.36                                    | A8560.412 | Operating Supplies          |         |
|                  |         |  | 906.53                                      | A8560.481 | Fuel                        |         |
|                  |         |  | 644.53                                      | A8560.150 | Overtime                    |         |
|                  |         |  | 500.00                                      | A8560.460 | Travel/Training             |         |
|                  |         |  | 500.00                                      | A8560.482 | Vehicle Maintenance         |         |
|                  |         |  | 268.41                                      | A8560.430 | Other Utilities             |         |
|                  |         |  | 250.00                                      | A8560.140 | Holiday Pay                 |         |
|                  |         |  | 9,128.31                                    | A5142.150 | Overtime                    |         |
|                  |         |  | 3,827.16                                    | A5142.250 | Other Equipment             |         |
|                  |         |  | 35,000.00                                   | A7110.110 | Salaries                    |         |
|                  |         |  | 4,500.00                                    | A7110.130 | Temporary Part Time         |         |
|                  |         |  | 3,000.00                                    | A7110.150 | Overtime                    |         |
|                  |         |  | 15,000.00                                   | A7110.412 | Operating Supplies          |         |
|                  |         |  | 1,400.00                                    | A7110.440 | Services                    |         |
|                  |         |  | 1,500.00                                    | A7110.481 | Fuel                        |         |
|                  |         |  | 4,500.00                                    | A7110.482 | Vehicle Maintenance         |         |
|                  |         |  | 6,000.00                                    | A7143.412 | Operating Supplies          |         |
|                  |         |  | 9,525.14                                    | A7143.420 | Gas                         |         |
|                  |         |  | 9,500.00                                    | A7143.430 | Telephone & Other Utilities |         |
|                  |         |  | 461.39                                      | A7143.440 | Services                    |         |
|                  |         |  | 18,370.64                                   | A7210.150 | Overtime                    |         |



| Attachment A 25-26 FY          |            |                     |                                       |            |                             |                                                     |
|--------------------------------|------------|---------------------|---------------------------------------|------------|-----------------------------|-----------------------------------------------------|
| REFUSE COLLECTION AND DISPOSAL |            |                     |                                       |            |                             |                                                     |
| Increase Expense               | Account    |                     | Decrease Expense/<br>Increase Revenue | Account    |                             | Purpose                                             |
| 644.74                         | AL1910.441 | Liability Insurance | 29,120.90                             | AL.909     | Fund Balance                | Modifications to the policy during the year         |
| 14,640.68                      | AL8161.481 | Fuel                | 25,000.00                             | AL8161.110 | Salaries                    | Increase in fuel rates, further distance to dispose |
| 833.01                         | AL8171.110 | Salaries            | 437.00                                | AL8161.120 | Sick Incentive              | Uniform Allowance                                   |
| 1,369.85                       | AL8171.140 | Holiday Pay         | 1,698.00                              | AL8161.140 | Holiday Pay                 | Depends on individual working the holiday           |
| 701.29                         | AL8171.150 | Overtime            | 750.00                                | AL8161.412 | Operating Supplies          | Depends on individual working the holiday           |
| 11.43                          | AL9050.831 | Unemployment        | 7,850.00                              | AL8161.482 | Vehicle Maintenance         |                                                     |
| 78,691.39                      | AL9060.841 | Health Insurance    | 1,800.00                              | AL8162.440 | Services                    | Increase in rates exceeded expectation              |
| 8,913.70                       | AL9060.842 | Vision Insurance    | 4,000.00                              | AL8162.451 | Consulting Fees             | Increase in department utilization                  |
| 1,492.53                       | AL9060.845 | Dental Insurance    | 2,570.00                              | AL8171.412 | Operating Supplies          | Increase in department utilization                  |
| 18,627.28                      | AL9710.895 | Serial Bond Admin   | 1,500.00                              | AL8171.430 | Telephone & Other Utilities | In previous years was recorded net of proceeds      |
|                                |            |                     | 22,000.00                             | AL8171.440 | Services                    |                                                     |
|                                |            |                     | 12,000.00                             | AL8171.451 | Consulting Fees             |                                                     |
|                                |            |                     | 900.00                                | AL8171.482 | Vehicle Maintenance         |                                                     |
|                                |            |                     | 5,000.00                              | AL9030.811 | Social Security             |                                                     |
|                                |            |                     | 10,000.00                             | AL9710.790 | Interest                    |                                                     |
|                                |            |                     | 1,300.00                              | AL9785.690 | Principal                   |                                                     |

| Attachment A 25-26 FY |           |                      |                                       |           |          |                                            |
|-----------------------|-----------|----------------------|---------------------------------------|-----------|----------|--------------------------------------------|
| POWER UTILITY FUND    |           |                      |                                       |           |          |                                            |
| Increase Expense      | Account   |                      | Decrease Expense/<br>Increase Revenue | Account   |          | Purpose                                    |
| 552.20                | E1910.441 | Liability Insurance  | 4,213.12                              | E8240.440 | Services | CHANGES TO POLICY DURING THE YEAR          |
| 108.60                | E9010.801 | Retirement - General |                                       |           |          | ALLOCATION OF COST HIGHER THAN ANTICIPATED |
| 630.96                | E9030.811 | Social Security      |                                       |           |          | ALLOCATION OF COST HIGHER THAN ANTICIPATED |
| 1,877.97              | E9040.821 | Workers Comp         |                                       |           |          | ALLOCATION OF COST HIGHER THAN ANTICIPATED |
| 1,043.39              | E9060.842 | Dental Insurance     |                                       |           |          | ALLOCATION OF COST HIGHER THAN ANTICIPATED |

| Attachment A 25-26 FY |           |                     |                                       |           |                     |                                               |
|-----------------------|-----------|---------------------|---------------------------------------|-----------|---------------------|-----------------------------------------------|
| WATER                 |           |                     |                                       |           |                     |                                               |
| Increase Expense      | Account   |                     | Decrease Expense/<br>Increase Revenue | Account   |                     | Purpose                                       |
|                       |           |                     |                                       |           |                     |                                               |
| 17,452.96             | F1710.440 | SERVICES            | 1,347.32                              | F1990.455 | CONTINGENCY         | LANDFILL CHARGES NOT BUDGETED                 |
| 1,347.32              | F1910.441 | LIABILITY INSURANCE | 11,652.68                             | F1990.455 | CONTINGENCY         | CHANGES TO POLICY DURING THE YEAR             |
| 15,324.78             | F8330.110 | SALARY & WAGES      | 26,000.00                             | F8330.130 | TEMPORARY PART TIME | STAFF TURNOVER                                |
| 51,446.75             | F8330.425 | ELECTRIC            | 7,000.00                              | F8330.150 | OVERTIME            | ELECTRIC USAGE HIGHER THAN ANTICIPATED        |
| 15,828.80             | F8340.150 | OVERTIME            | 76,032.33                             | F8330.230 | VEHICLES            | REIMBURSED THROUGH LSL GRANT                  |
| 88,811.95             | F9060.841 | HEALTH INSURANCE    | 20,152.41                             | F8330.250 | OTHER EQUIPMENT     | INCREASE IN PREMIUMS GREATER THAN ANTICIPATED |
|                       |           |                     | 40518.38                              | F8330.412 | OPERATING SUPPLIES  |                                               |
|                       |           |                     | 19,640.19                             | F8340.412 | OPERATING SUPPLIES  |                                               |
|                       |           |                     | 46,000.00                             | F8330.440 | SERVICES            |                                               |
| 908.41                | F9710.690 | PRINCIPAL           | 32,061.44                             | F8330.451 | CONSULTING FEES     | 2025 BOND                                     |
| 85,542.32             | F9710.790 | INTEREST            | 908.41                                | F8340.140 | HOLIDAY PAY         | 2025 BOND                                     |
| 16,980.63             | F9710.895 | SERIAL BOND ADMIN   | 12,330.76                             | F8340.250 | OTHER EQUIPMENT     | OFFSET BY INCREASE TO INCOME                  |

| Attachment A 25-26 FY |           |                              |                                       |           |                    |                                   |
|-----------------------|-----------|------------------------------|---------------------------------------|-----------|--------------------|-----------------------------------|
| SEWER                 |           |                              |                                       |           |                    |                                   |
| Increase Expense      | Account   |                              | Decrease Expense/<br>Increase Revenue | Account   |                    | Purpose                           |
|                       |           |                              |                                       |           |                    |                                   |
| 18,395.43             | G1710.440 | SERVICES                     | 23,366.82                             | G8130.412 | OPERATING SUPPLIES | LANDFILL CHARGES NOT BUDGETED     |
| 3,655.50              | G1910.441 | LIABILITY INSURANCE          |                                       |           |                    | CHANGES TO POLICY DURING THE YEAR |
| 880.37                | G1950.454 | TAXES ON CITY OWNED PROPERTY |                                       |           |                    | ONLY BUDGETED IN WATER IN ERROR   |
| 435.52                | G9710.690 | PRINCIPAL                    |                                       |           |                    | PAYOFF BUDGETED INCORRECTLY       |
|                       |           |                              |                                       |           |                    |                                   |



## COUNCIL MEMORANDUM

**Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**TO:** Honorable Mayor and Members of City Council  
**FROM:** Brian Rhodes, Superintendent of Public Works  
**DATE:** July 23, 2026  
**RE:** Agreement Resolution #92 of 2026 Authorizing the City to Enter into a Memorandum of Understanding with Cayuga County for the Casey Park Traffic Garden Project

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### **Background:**

The Cayuga County Health Department has been awarded grant funding through the New York State Department of Health's Children and Youth with Special Health Care Needs (CYSHCN) Program to develop accessible recreational opportunities for children. As part of this initiative, the Health Department has proposed converting the unused paved area of the former skate park at Casey Park into a Traffic Garden—a scaled, child-friendly roadway that provides a safe environment for children to learn bicycle and pedestrian safety skills.

The Traffic Garden will serve as a permanent educational resource supporting the Health Department's Kids on Wheels Program while also creating one of the region's few free public traffic gardens available to families throughout Auburn and Cayuga County. The Health Department will fund and complete the design, materials, painting, signage, and overall installation using grant funds.

The City's role will be limited to minor pavement repairs, installation of white pavement striping using paint provided by the Health Department, and reasonable assistance with permanent signage installation as staff availability permits. The project is expected to be completed at little to no material cost to the City, with the City's contribution consisting primarily of staff time.

Approval of this resolution will authorize the use of the former skate park area at Casey Park for installation of the Traffic Garden and will repurpose an underutilized area into a safe, educational, and accessible recreational amenity for the community.

### **Staff Recommendation:**

It is recommended that council approves this resolution to allow the Cayuga County Health Department to install a traffic garden at Casey Park to provide a safe environment for children to learn bicycle and pedestrian safety skills.

**Fiscal Implications:**

There will be minimal fiscal impact, as the project is grant-funded by the Cayuga County Health Department. The City's contribution is limited to staff time for minor pavement repairs, striping, and signage assistance.

**AGREEMENT RESOLUTION #92 OF 2026**  
**AUTHORIZING THE CITY OF AUBURN TO ENTER INTO A MEMORANDUM OF**  
**UNDERSTANDING WITH THE COUNTY OF CAYUGA FOR THE CASEY PARK**  
**TRAFFIC GARDEN PROJECT**

By Councilor \_\_\_\_\_

July 23, 2026

**WHEREAS**, the City of Auburn (the “City”) owns and operates Casey Park in the City of Auburn, New York, including an existing paved/blacktop area near the former skatepark area within Casey Park (the “Project Site”); and

**WHEREAS**, the County of Cayuga (the “County”), acting by and through its Cayuga County Health Department, has secured grant funding through the New York State Department of Health’s Children and Youth with Special Health Care Needs (CYSHCN) Program, in collaboration with the Health Department’s Kids on Wheels Program, to create accessible and inclusive places for safe play and recreation and to teach children important safety techniques (the “Grant”); and

**WHEREAS**, the County proposes to refurbish an underused portion of pavement at the Project Site by installing a Traffic Garden consisting primarily of a painted, scaled roadway layout with simplified traffic features and related safety signage, intended to provide a safe, car-free environment for children to learn the rules of the road during safe play (the “Project”); and

**WHEREAS**, the County will fund the materials for the Project through the Grant and will perform the majority of the mapping/design and painting work; and

**WHEREAS**, the City is willing to provide limited in-kind assistance to support the Project, including minor pavement patching/repaving and assistance with line striping (with paint supplied by the County), and may assist with installation of signage, subject to availability of personnel and scheduling; and

**WHEREAS**, the Grant funding period ends September 30, 2026, and the City and County desire to set forth their respective roles and responsibilities to complete the Project on or before that date in a written Memorandum of Understanding (the “MOU”) which is attached hereto and incorporated herein;

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council hereby authorizes the City to enter into the Memorandum of Understanding with the County of Cayuga (acting by and through its Cayuga County Health Department) for the Casey Park Traffic Garden Project, in substantially the form presented to the City Council; and be it further

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute the MOU on behalf of the City, together with any and all documents necessary to carry out this resolution.

Seconded by: \_\_\_\_\_

|                             | Ayes | Noes |
|-----------------------------|------|------|
| Councilor Diego             |      |      |
| Councilor Overstreet-Wilson |      |      |
| Councilor Cuddy             |      |      |
| Councilor Calarco           |      |      |
| Mayor Giannettino           |      |      |
| Carried and Adopted         |      |      |



## MEMORANDUM OF UNDERSTANDING

### Casey Park Traffic Garden Project

Between the City of Auburn and the County of Cayuga (acting by and through its Cayuga County Health Department)

This Memorandum of Understanding (hereinafter referred to as the “MOU”) is made this day of \_\_\_\_\_, 2026, by and between the City of Auburn (“City”), a municipal corporation having its principal place of business located at 24 South Street, Auburn, New York 13021, and the County of Cayuga (“County”), a municipal corporation having its principal place of business at 160 Genesee Street, Auburn, New York 13021, acting by and through its Cayuga County Health Department (the City and County collectively hereinafter referred to as the “Parties”).

**WHEREAS**, the City owns and operates Casey Park in the City of Auburn, New York, including an existing paved/blacktop area near the former skatepark area within Casey Park (the “Project Site”); and

**WHEREAS**, the County Health Department has secured grant funding through the New York State Department of Health’s Children and Youth with Special Health Care Needs (CYSHCN) Program, in collaboration with the Health Department’s Kids on Wheels Program, to create accessible and inclusive places for safe play and recreation and to teach children important safety techniques (the “Grant”); and

**WHEREAS**, the County proposes to refurbish an underused portion of pavement at the Project Site by installing a Traffic Garden, consisting primarily of a painted, scaled roadway layout with simplified traffic features and related safety signage, intended to provide a safe, car-free environment for children to learn the rules of the road during safe play (the “Project”); and

**WHEREAS**, the County will fund the materials for the Project through the Grant and will perform the majority of the mapping/design and painting work; and

**WHEREAS**, the City is willing to provide limited in-kind assistance to support the Project, including minor pavement patching/repaving and assistance with line striping (with paint supplied by the County) and may assist with installation of signage, subject to availability of personnel and scheduling; and

**WHEREAS**, the Grant funding period ends September 30, 2026, and the Parties desire to set forth their roles and responsibilities to complete the Project on or before that date;

**NOW THEREFORE**, in consideration of the mutual promises and agreements, and subject to the terms, conditions, and provisions herein set forth, the Parties agree as follows:

#### Recitals

The above recitals are true and correct and are incorporated herein by reference.

#### Authority

Each Party represents and acknowledges that it is authorized to execute this MOU and to perform its obligations described herein.

#### Project Description; Location

A. The Project consists of painting and installing a traffic garden on the Project Site at Casey Park, Auburn, New York, and installing related safety signage and traffic sign features appropriate for a traffic garden.

B. The Traffic Garden is intended to provide a safe, educational, and accessible space for children and families, and to support the County's public health and safety programming.

#### Responsibilities of the City

*The City shall, subject to staff availability and standard municipal practices:*

A. Site Coordination / Access. Provide the County reasonable access to the Project Site to perform mapping, painting, and related work during mutually agreed dates/times and in accordance with park rules and applicable safety practices.

B. Minor Pavement Repairs. Perform or arrange minor repatching/repaving of holes and cracks at the Project Site that the City deems reasonably necessary to allow safe installation and use of the traffic garden. The City retains discretion as to means, methods, and timing consistent with staffing and operational needs.

C. Line Striping Assistance. Provide limited assistance with striping/markings of roads/crosswalks and similar features as requested by the County, with paint and striping materials supplied by the County, unless otherwise agreed in writing.

D. Signage Installation Assistance (If Requested). Consider providing limited assistance with installation of permanent signage, posts, or similar features, to the extent requested by the County and feasible for the City.

E. Project Review. Coordinate review of the proposed layout for practical considerations (e.g., compatibility with park operations, maintenance access, and public safety).

#### Responsibilities of the County (Cayuga County Health Department)

*The County shall:*

A. Grant Funding / Materials. Use Grant funds to procure and pay for the Project's materials and supplies necessary for completion consistent with the Project scope and Grant requirements, including paint and striping materials required for the Project.

B. Design / Mapping. Provide the scaled concept plan and final layout for the traffic garden, including planned features such as mini roadway network, intersections, crosswalks, and circulation elements.

C. Painting / Installation. Perform the majority of the painting and installation work for the traffic garden, except for any striping work the City agrees to perform under Section 4(C).

D. Programming / Opening Event. If the County elects to host an opening event or program activities at or relating to the traffic garden (including use of bikes, scooters, and adaptive equipment), the County shall plan and conduct such event in coordination with the City and in compliance with park rules and policies, and shall be responsible for staffing and supervision of County-run activities.

E. Schedule / Completion Deadline. Use reasonable efforts to coordinate and complete the Project so that all purchases, installation, and paint work are completed on or before September 30, 2026, consistent with Grant requirements.

#### Costs; No City Financial Obligation (Unless Separately Agreed)

A. The Parties acknowledge that the Project materials are intended to be funded by the County's Grant.

B. Except as expressly stated in this MOU, no Party is obligated to expend funds for the other Party. Any additional expenditures by either Party beyond the scope described herein must be approved in advance in writing by the other Party.

#### Maintenance; Upkeep

A. The Parties acknowledge that painted traffic garden markings may require periodic touch-up due to weather and wear and that signage may require repair or replacement over time.

B. Post-completion maintenance responsibilities: as needed, in and around the Traffic Garden, the County shall repaint/touch-up and the City shall replace and/or repair of signage.

#### Safety; Rules of Use; No Motor Vehicles

A. The Project is intended to be used in a manner consistent with a traffic garden: a car-free environment for learning and safe play. Motor vehicles are not part of the intended use of the traffic garden.

B. The County will coordinate with the City regarding placement and content of safety rules/signage consistent with park rules and municipal policies.

#### Records and Reports

A. The Parties agree to maintain books, records, and documents relevant to their respective roles under this MOU in accordance with applicable New York State laws, rules, and regulations and each Party's retention policies.

B. To the extent required by the Grant or applicable law, records relevant to expenditures or performance under this MOU shall be retained for the required retention period and made available for audit as required.

#### Term and Termination

A. This MOU becomes effective upon execution by both Parties and continues through the later of (i) Project completion or (ii) September 30, 2026, unless extended by mutual written agreement.

B. This MOU may be terminated at any time upon mutual written agreement of the Parties.

C. Termination shall not relieve either Party of obligations incurred prior to the effective date of termination.

#### Statutory Compliance; Non-Discrimination

A. The Parties certify that they will comply with all applicable federal, state, and local laws, rules, and regulations.

B. During the performance of this MOU, the Parties agree that they will not discriminate against any employee or applicant for employment because of age, race, creed, sex, color, national origin, or other protected status, and will take affirmative action to ensure equal employment opportunities consistent with applicable law.

#### Indemnification

To the extent permitted by New York law, each Party shall be responsible for and shall hold harmless the other Party and its officers, employees, and agents from and against claims, damages, losses, liabilities, judgments, and costs to the extent caused by the negligent acts or omissions or willful misconduct of the indemnifying Party (or those for whom it is legally responsible) arising out of or relating to this MOU or the Project. Nothing herein shall be construed to create a duty to defend, to require payment of the other Party's attorneys' fees (except as awarded by a court and permitted by law), or to waive any defenses or immunities available to either Party.

#### Entire Memorandum

This MOU contains the entire understanding of the Parties regarding the subject matter herein and supersedes any prior or contemporaneous understandings, whether written or oral, relating to the Project.

#### Severability

If any term or provision of this MOU shall be held invalid or unenforceable, the remainder shall not be affected thereby and every other term and provision shall be valid and enforced to the fullest extent permitted by law.

#### Choice of Law

This MOU shall be governed by the laws of the State of New York.

#### Execution of Counterparts

This MOU may be executed in several counterparts, each of which shall be an original and all of which together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**

The Parties have hereunto executed this Memorandum on the day and year first above written.

CITY OF AUBURN

By: \_\_\_\_\_

James N. Giannettino, Jr., Mayor

Date: \_\_\_\_\_

COUNTY OF CAYUGA

By: \_\_\_\_\_

Jonathan Anna, Chair, Cayuga County Legislature (or designee)

Date: \_\_\_\_\_



# TRAFFIC GARDENS 101

## What is a Traffic Garden?

A traffic garden is a space designed with a mini street network and simplified traffic features, completely free of cars. Traffic gardens can be created as painted layouts applied on hard surfaces or designed as small-scale streets with asphalt and curbs to resemble real roads. You can find them in schoolyards, parks, parking lots, and many other public and neighborhood spaces.

## Did You Know?

There are over 320 traffic gardens in North America and over 1,800 around the world!



## Benefits of Traffic Gardens

Whether on wheels or on foot, traffic gardens offer a safe, hands-on space for kids and other learners to practice road skills and learn safety best practices through active fun. Traffic gardens benefit children as well as the whole community. They offer many benefits including:

- Building confidence and independence
- Providing access to safe practice spaces
- Integrating into STEM-related classes
- Creating gathering spaces for community building
- Inspiring conversations about safer street design



Children love traffic gardens because they blend fun, adventure, and learning in a small space designed just for them. These small worlds spark their imagination, inviting playful exploration while teaching real-world skills. Every child, regardless of ability, can experience success, achievement, and joy in a space that reflects the streets they'll one day navigate on their own.

## Why Kids Love Traffic Gardens







# TRAFFIC GARDENS 101

## Traffic Gardens in the Community

In community spaces like parks, traffic gardens take on an informal, playground-like role, offering families a place for outdoor activities. Local organizations, such as biking groups, scout troops, or summer camps, can also use these spaces for:

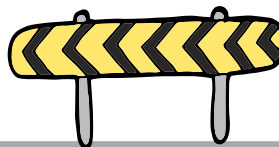
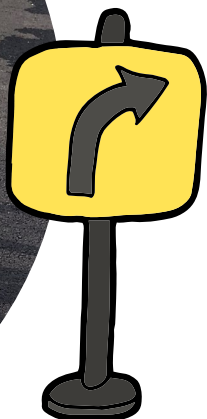
- **Programs or events**
- **Hubs for community engagement**
- **Revitalization projects of underused areas or abandoned courts**
- **Safe, active destinations for family outings**



## Why Educators Love Traffic Gardens

PE teachers and program providers value traffic gardens for their ready-made, structured spaces that reduce setup time and make it easier to organize students for outdoor lessons and activities. With realistic streets and clear markings, they offer a more authentic experience compared to do-it-yourself kits, thus enhancing the instructional effectiveness. Traffic gardens cater to students of a range of skill levels by providing various routes and challenges within the same space. This allows for different levels of achievement, from those mastering a full circuit of the traffic garden to those advancing to trail and on-street riding.

**Contact your local outreach coordinator to learn more: [www.mass.gov/info-details/safe-routes-to-school-outreach-coordinators](http://www.mass.gov/info-details/safe-routes-to-school-outreach-coordinators)**





# Town Square Casey Park

COLORS

DARK GREEN

LIME GREEN

DARK BROWN 84

BLUE-DELI

SKY

RED

WHITE

entrance

90'

60

48

36

24

12

12

12

12

12

12

12

90'



