

**Mayor
James N.
Giannettino, Jr.**

**Council Members
Terrence R. Cuddy
Christina Calarco
Dr. Rhoda
Overstreet-Wilson
Craig T. Diego**

Auburn City Council AGENDA



Mayor Giannettino and the members of the Auburn City Council would like to welcome you to Memorial City Hall. At the beginning of each City Council meeting a time is reserved for the public to be heard. If you have come to speak during the public to be heard portion of this meeting the following information will be helpful to you. When you are recognized by the Mayor please approach the podium, state your name and address for the record and speak directly into the microphone. The council is pleased to hear relevant comments that pertain to City government however a 3-minute limit is set by City Council to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations may be made with advanced notice of at least three work days prior to the meeting by calling (315) 255-4100 or e-mailing disabilityaccess@auburnny.gov. As much advance notice as possible is needed to assure that appropriate services can be acquired. City Hall building will close 15 minutes after the meeting adjourns. Thank you for your interest in City Government.

City Council meetings may be viewed through a live-stream on our city web site.
Use the following web address to view the live-stream: <https://AuburnNY.gov/Channel-A>

Business Session August 20, 2026 5:00 PM

- 1. Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Moment of Silent Prayer or Reflection**
- 4. Public Announcements**
- 5. Ceremonial Presentations and Proclamations**
- 6. Public to be Heard**
- 7. Approval of Meeting Minutes**
- 8. City Manager's Report**
- 9. Reports from Members of Council**
- 10. SEQR Resolutions**
- 11. Ordinances**
- 12. Local Law**
- 13. Resolutions**

13.A. Grant Resolution # 95 of 2026 Authorizing an Application For and Acceptance of a Grant from the NYS DCJS 2026 LETECH program

13.B. Award Resolution # 96 of 2026 Awarding a Contract for Professional Services for the City of Auburn Geothermal HVAC Replacement Project

13.C. Agreement Resolution # 97 of 2026 Authorizing the City of Auburn to Proceed with Negotiations Regarding the Proposed Purchase of 16 South Street - Schines Theater

13.D. Council Resolution # 98 of 2026 Regarding Automatic License Plate Reader Services

14. Tabled Items

15. Staff/Vendor Presentations

15.A. Presentation on 2026 City Summer Rec Program Recap- Brian Rhodes & Meg Gremli

16. Other Business from the Council

17. Adjournment



COUNCIL MEMORANDUM

**Memorial City Hall
24 South St.
Auburn, NY 13021**

TO: Honorable Mayor and Members of City Council
FROM: Christina Selvek, Director of Capital Projects and Grants
DATE: August 20, 2026
RE: Grant Resolution # 95 of 2026 Authorizing an Application For and Acceptance of a Grant from the NYS DCJS 2026 LETECH program

Background:

The 2026 NYS Division of Criminal Justice Services (DCJS) Law Enforcement Technology (LETech) grant program is authorized to provide up to \$75 million in capital funding this round. The primary purpose of the LETech program is to upgrade technology, prevent violent crime and improve public safety operations for local law enforcement agencies.

The 2026 LETECH grant request for applications (RFA) outlines the list of eligible applicants with the City of Auburn Police Department as an eligible agency with a funding cap of up to \$250,000 under this program. The 2026 RFA also outlines the list of eligible technologies which includes, but is not limited to: Unmanned Vehicles, i.e.(drones and related software), Lifesaving Equipment ie. (AEDs); Patrol Vehicle Equipment, i.e. (in-car computers, tablets, mobile printers and in-car cameras) and Other Equipment ie. (two-way communication devices for hostage situations).

At this time, APD is proposing to replace existing equipment and software related to drone technology, AEDs, patrol division in-vehicle communication and camera technology and replacement of two-way communication devices for use in domestic violent crime and/or hostage situations. The total equipment cost would be up to \$250,000. The grant application is due September 2nd, 2026.

Staff Recommendation:

City Council should authorize staff to submit a funding application to NYS DCJS under the 2026 LETECH program

Fiscal Implications:

To authorize the Chief of Police and/or the Director of Capital Projects to submit an application

to NYS DCJS for one-time capital equipment purchases for the Auburn Police Department from the LETech grant program in a total grant amount not to exceed \$250,000. There is no local match requirement for the grant application.

GRANT RESOLUTION # 95 OF 2026

AUTHORIZING AN APPLICATION FOR AND ACCEPTANCE OF A GRANT FROM THE NYS DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE 2026 LE TECH PROGRAM

By Councilor _____

August 20, 2026

WHEREAS, the City of Auburn Police Department desires to participate in the 2026-2027 Law Enforcement Technology (LETech) grant program administered by the New York State Division of Criminal Justice Services (DCJS); and

WHEREAS, the purpose of this grant is to support innovation and forward-thinking approaches that have become synonymous with professional law enforcement activities through the investment of funds for technology to ensure police departments' have access to tools needed to fight crime and protect New York State's citizens; and

WHEREAS, the 2026 LETech Grant Program funding cap for the City of Auburn is set at \$250,000 with no match requirement of applicants; and

WHEREAS, for the purposes of this NYS DCJS funding solicitation the City of Auburn Police Department is proposing to procure emerging technologies in the areas of unmanned vehicles, also known as drones, lifesaving equipment, patrol vehicle equipment including cameras, and communication equipment up to the maximum eligible award of \$250,000 with a tentative start date of January 1, 2027.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Auburn, New York:

1. That the Chief of Police, or approved designee, is hereby authorized to submit the grant application, execute all necessary contracts, agreements, and amendments with NYS DCJS on behalf of the City of Auburn; and
2. Upon approval of the grant by NYS DCJS, the City of Auburn is authorized to accept the grant award in an amount up to \$250,000 and that the City Comptroller is authorized to appropriate and account for these funds during the grant contract period.
3. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor _____

	Ayes	Noes
Councilor Diego		
Councilor Overstreet-Wilson		
Councilor Cuddy		
Councilor Calarco		
Mayor Giannettino		
Carried and Adopted		



COUNCIL MEMORANDUM

**Memorial City Hall
24 South St.
Auburn, NY 13021**

TO: Honorable Mayor and Members of City Council
FROM: Scott McIntyre, Assistant Civil Engineer
DATE: August 20, 2026
RE: Award Resolution # 96 of 2026 Awarding a Contract for Professional Services for the City of Auburn Geothermal HVAC Replacement Project

Background:

The City of Auburn owns and operates municipal facilities, including City Hall and the Police and Ambulance Building, that utilize geothermal heating and cooling systems. These systems have been in operation for more than twenty (20) years, and many of the existing heat pump units have reached or exceeded their anticipated service life. Aging equipment has resulted in reduced efficiency, increased maintenance requirements, and operational concerns, creating a need for a comprehensive evaluation and strategic replacement program.

On April 16, 2026, the City of Auburn City Council adopted the FY 2026-2030 Capital Improvement Program with resolution #33 of 2026, which prioritizes the replacement of the geothermal HVAC units at City Hall, Auburn Police Department, and Auburn City Ambulance Buildings.

On June 11, 2026, The City of Auburn City Council authorized the issuance of serial bonds to finance various capital projects and the HVAC replacement is identified as a priority project.

The City proposes to undertake a Geothermal HVAC Replacement Project to modernize the heating and cooling systems while maximizing the continued use and value of the City's existing geothermal infrastructure. Professional engineering services will be required to evaluate existing conditions, identify equipment requiring replacement, develop project recommendations and designs, provide technical, administrative, and support services necessary to deliver a complete, code-compliant, energy-efficient geothermal HVAC system replacement project from initial assessment through project completion and act as the City's technical advisor throughout.

The City also intends to utilize the selected engineering firm's expertise to identify and pursue energy-efficiency grants, geothermal incentives, utility rebates, state and federal funding opportunities, and other available financial assistance. Securing outside funding will help maximize available resources, reduce the City's overall project costs, and support the continued operation of reliable, efficient, and sustainable municipal facilities.

Staff Recommendation:

Fiscal Implications:

The allocation of funding for Professional Engineering Services for upcoming Geothermal HVAC Replacement Project in the amount of \$70,000.00 is part of the 2026 \$2,700,00.00 Capitol Improvement Project.

The expense account to be charged: **HA1620 440 MO**

AWARD RESOLUTION # 96 OF 2026

**AWARDING A CONTRACT WITH IMEG CONSULTANTS CORP FOR
PROFESSIONAL SERVICES FOR THE CITY OF AUBURN GEOTHERMAL HVAC
REPLACEMENT PROJECT**

By Councilor _____

August 20, 2026

WHEREAS, the City of Auburn City Council has adopted the FY 2026-2030 Capital Improvement Program with resolution #33 of 2026 which prioritizes the replacement of the geothermal HVAC units at City Hall, Auburn Police Department, and Auburn City Ambulance Buildings; and

WHEREAS, the City of Auburn issued a Request for Proposals to solicit professional consulting services to provide engineering/architectural related services for the City of Auburn Geothermal HVAC Replacement Project (the “RFP”) located at these buildings; and

WHEREAS, on July 30, 2026, the City received proposals from eight (8) qualified consulting firms; and

WHEREAS, a committee of five (5) City staff was formed to review and score the proposals against the criteria outlined in the RFP and after conducting the Consultant Selection Scoring Process, two (2) firms were selected to be interviewed, IDP Engineering, and IMEG Consultant Corp.; and

WHEREAS, IMEG Consultants Corp. was then selected to provide professional services for tasks 1-6 of the RFP which is an existing condition assessment, energy model and analysis, heating and cooling load verification, energy efficiency and incentive analysis, code compliance review, and preliminary design, with the opportunity to extend the contract to complete tasks 7-11 future services, bidding services, construction admin, startup commissioning, and training; and

WHEREAS, it is now necessary that IMEG Consultants Corp. be awarded the contract for professional consulting services tasks 1-6 for the City of Auburn Geothermal HVAC Project in an amount not to exceed \$70,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award a contract to IMEG Consultants Corp., Rochester, NY for professional consulting services tasks 1-6 in an amount not to exceed \$70,000.00 and charged to the City of Auburn Geothermal HVAC Replacement Project account (HA1620 440 MO); and

BE IT FURTHER RESOLVED, that the Mayor, or appointed designee, is hereby authorized to execute all necessary agreements, certifications, and reimbursement requests for the Geothermal HVAC Replacement Project on behalf of the City of Auburn; and

BE IT FURTHER RESOLVED, that the funding of this resolution is supported by FY2026-2030 CIP and Bond Ordinance #2 of 2026, cost of this resolution in the amount of

\$70,000.00 is to be charged to the 2026 City of Auburn Geothermal HVAC Replacement Project account (HA1620 440 MO).

Seconded by Councilor: _____

	Ayes	Noes
Councilor Diego		
Councilor Overstreet-Wilson		
Councilor Cuddy		
Councilor Calarco		
Mayor Giannettino		
Carried and Adopted		



Final Weighted Scoring Sheet

City of Auburn Geothermal HVAC Replacement Project RFP

City of Auburn

Firm:	Ken Tanner	MaryBeth Leeson	Tim Spingler	Scott McIntyre	Brian Rhodes	Ave Score:
Erdman Anthony	67	76	51	72	59	65
LiRo Engineers, Inc.	69	86	90	63	56	72.8
Beardsley	71	80	45	73	60	65.8
IMEG Consultants Corp.	75	91	83	76	69	78.8
IPD Engineering	79	85	77	78	61	76
LaBella	61	73	68	83	56	68.2
Nelson Associates	65	58	52	71	66	62.4
Barton & Loguidice	52	34	34	52	43	43



COUNCIL MEMORANDUM

**Memorial City Hall
24 South St.
Auburn, NY 13021**

TO: Honorable Mayor and Members of City Council
FROM: Nate Garland Esq., Corporation Counsel
DATE: August 20, 2026
RE: Agreement Resolution # 97 of 2026 Authorizing the City of Auburn to Proceed with Negotiations Regarding the Proposed Purchase of 16 South Street - Schines Theater

Background:

The City of Auburn owns the real property and improvements located at 16 South Street, commonly known as the Schines Theater. Schine On, through member Bree Kishman, has submitted a letter of intent proposing to purchase the property for \$70,000, subject to negotiation and execution of a formal Purchase and Sale Agreement.

The proposal contemplates a \$2,500 earnest-money deposit and a Due Diligence and Feasibility Period during which the proposed purchaser may inspect and evaluate the property, determine the feasibility of its proposed redevelopment, and secure necessary project funding. The proposed period includes 60 days for an initial structural inspection, 180 days for due diligence and feasibility review, and an optional 90-day extension. The proposed closing date is on or about January 15, 2027.

Recommendation

City staff recommends that the City Council authorize the preparation of a proposed Purchase and Sale Agreement based upon the \$70,000 purchase price and such additional terms as are necessary to protect the City's interests.

The proposed resolution authorizes preparation of an agreement only. It does not authorize execution of a Purchase and Sale Agreement, conveyance of the property, or closing of the transaction without further approval by the Auburn City Council.

Fiscal Implications

The proposal contemplates a purchase price of \$70,000. No sale proceeds will be received unless the parties execute a formal Purchase and Sale Agreement and the transaction closes following further approval by the Auburn City Council.

Staff Recommendation:

Fiscal Implications:

AGREEMENT RESOLUTION # _____ OF 2026

AUTHORIZING THE CITY OF AUBURN TO PROCEED WITH NEGOTIATIONS REGARDING THE PROPOSED PURCHASE OF 16 SOUTH STREET – THE SCHINES THEATER

By Councilor _____

August 20, 2026

WHEREAS, the City of Auburn (“City”) owns the real property and improvements commonly known as 16 South Street, Auburn, New York, and known as the Schines Theater (the “Property”); and

WHEREAS, Schine On, through member Bree Kishman (“Proposed Purchaser”), has submitted a letter of intent proposing to purchase the Property for Seventy Thousand Dollars (\$70,000), subject to the negotiation and execution of a formal Purchase and Sale Agreement; and

WHEREAS, the proposal contemplates a Two Thousand Five Hundred Dollar (\$2,500) earnest-money deposit upon execution of a formal Purchase and Sale Agreement; and

WHEREAS, the proposal includes a Due Diligence and Feasibility Period for the Proposed Purchaser to inspect and evaluate the Property, determine the feasibility of the proposed redevelopment, and secure necessary project funding, including an initial structural-inspection period of sixty (60) days, a due-diligence period of one hundred eighty (180) days, and an optional extension of ninety (90) days; and

WHEREAS, the proposed closing date is on or about January 15, 2027; and

WHEREAS, the Auburn City Council desires to authorize negotiations based upon the proposal;

NOW, THEREFORE, BE IT RESOLVED, that the Auburn City Council authorizes City staff to negotiate with Schine On concerning the proposed purchase of the Property and to prepare a formal Purchase and Sale Agreement based upon a purchase price of Seventy Thousand Dollars (\$70,000) and such other terms as are necessary to protect the City’s interests; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Resolution authorizes negotiations and preparation of a proposed Purchase and Sale Agreement but does not authorize the execution of that agreement, conveyance of the Property, or closing of the transaction without further approval by the Auburn City Council.

Seconded by Councilor:

	Ayes	Noes	Excused
Councilor Diego			
Councilor Overstreet-Wilson			
Councilor Cuddy			
Councilor Calarco			
Mayor Giannettino			
Carried and Adopted			



Wednesday July 1st, 2026

Attn: **City of Auburn, Matthew Chalanick, Broker**

Re: **16 South St, Auburn, 13021 - The Schine Auburn Theater**

Dear Matthew,

On behalf of Schine On (and member Bree Kishman), we are pleased to present to you this Proposal which sets forth the terms on which the buyer is willing to enter into a purchase and sale contract for the property known as the Schine Auburn Theater in Auburn, New York (the “**Premises**”) including the land and improvements on the following terms and conditions:

Purchaser: **Schine On (member Bree Kishman)**
6041 East Pine Grove, Cicero, New York 13039

Price: **Seventy thousand dollars - (\$70,000.00)**
Payable by buyer to seller at closing by wire transfer of immediately available funds, certified funds, or such other form of payment as may be mutually acceptable to buyer and seller. The purchase price shall be subject to such prorations, adjustments, credits, and debits as are expressly provided for in this agreement. Upon seller’s delivery of marketable title to the property and satisfaction all conditions of closing set forth herein, buyer shall pay the purchase price to seller, and seller shall convey the property to the buyer in accordance with the terms and conditions of this agreement.

Earnest Money: **Two thousand, five hundred dollars - (\$2,500.00)**
Buyer shall deposit Two Thousand Five Hundred Dollars (\$2,500.00) with Buyer's counsel as earnest money upon execution of the Purchase and Sale Agreement

(the "Deposit"). The Deposit shall be credited against the Purchase Price at Closing. The Deposit shall be refundable during the Due Diligence Period and shall become non-refundable upon expiration of the Due Diligence Period except in the event of Seller default.

Due Diligence:

**60 days from contract signing for initial structural inspection;
180 days from contract signing to gather estimates, determine feasibility,
and raise funds required for both purchase and total project, as determined
by buyer.**

If Buyer is diligently pursuing its due diligence investigations, Buyer shall have the unilateral option to extend the Due Diligence Period for one additional period of ninety (90) days (collectively the "Due Diligence Period") upon written notice to Seller delivered prior to expiration of the initial Due Diligence Period. At least thirty (30) days prior to the expiration of the Due Diligence Period, Seller shall provide Buyer with an updated abstract of title and an updated survey of the property.

Buyer may conduct such investigations, inspections, studies, tests, reviews, analyses, and evaluations of the Property as Buyer deems necessary or desirable in Buyer's sole and absolute discretion. Such due diligence activities may include, without limitation, review of the historic nature, status, designation, and preservation requirements affecting the Property; engagement of architects, engineers, environmental consultants, historic preservation consultants, contractors, surveyors, attorneys, accountants, and other professional advisors; environmental assessments and investigations, including Phase I and Phase II environmental site assessments and hazardous materials reviews; structural, mechanical, electrical, plumbing, roofing, geotechnical, and other physical inspections of the Property and improvements; review of zoning, land use, code compliance, permitting, utility availability, and governmental approvals; title, survey, tax, and assessment review; analysis of financing options, lender requirements, and related financing logistics; preparation and submission of applications for grants, tax credits, incentives, abatements, or other public or private funding sources; market, feasibility, redevelopment, adaptive reuse, and economic analyses; and such other investigations, tests, studies, inspections, and evaluations as Buyer may determine appropriate. Buyer, its agents, employees, contractors, consultants, and representatives shall have the right to enter upon the Property during the Due Diligence Period for the purpose of conducting the foregoing activities.

Buyer may terminate this Agreement at any time, for any reason, during the

Due Diligence Period upon written notice to Seller, whereupon the earnest money deposit shall be returned to Buyer and neither party shall have any further obligation except those expressly stated to survive termination.

Finance Contingency: **See above section "Due Diligence"**

Documentation: **TBD**

Closing: **on or about January 15th, 2027**

Compensation: Buyers will pay Yaman Commercial Real Estate as buyers' broker as per a separate agreement. Buyers will compensate the Real Estate Agency \$3,000.00 upon successful closing.

This letter of intent is not intended to create a binding agreement on the Seller to sell or the Buyer to buy. The purpose of this letter is to set forth the primary terms and conditions upon which to execute a formal Purchase and Sale Agreement. All other terms and conditions shall be negotiated in the formal Purchase and Sale Agreement. This Offer is open for acceptance by 8:00 pm on Monday, January 19th, 2026.

Sincerely yours,

Brice Kishman for Schine On <i>Brice Kishman</i>	dotloop verified 07/01/26 11:48 AM EDT OYR1-NY03-AOIS-G243
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Stephanie Jacobson, Yaman Commercial Real Estate

<i>Stephanie Jacobson</i>	dotloop verified 07/01/26 11:47 AM EDT RVEK-SCT0-TEQB-KNNG
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COUNCIL MEMORANDUM

**Memorial City Hall
24 South St.
Auburn, NY 13021**

TO: Honorable Mayor and Members of City Council
FROM: Nate Garland Esq., Corporation Counsel
DATE: August 20, 2026
RE: Council Resolution # 98 of 2026 Regarding Automatic License Plate Reader Services

Background:

Based on City Council discussion and direction, in response to public comment, the attached resolution terminates the City of Auburn's contract with Flock Safety and directs moving forward with development of a city policy related to Automatic License Plate Reader (ALPR) use.

Staff Recommendation:

Fiscal Implications:

Fiscal implications will be determined upon results of communication with Flock Safety related to termination of the contract and potential reimbursement of the pro-rata share for the balance of the contract term. In addition, there may be fiscal implications related to the removal of Flock cameras.

COUNCIL RESOLUTION # 98 OF 2026
REGARDING AUTOMATIC LICENSE PLATE READER SERVICES

By Councilor _____

August 20, 2026

WHEREAS, the City of Auburn is committed to transparency, accountability, and compliance with the City Charter, City Code, and applicable law;

WHEREAS, the City of Auburn currently uses automatic license plate reader (“ALPR”) services provided by Flock Safety; and

WHEREAS, the City of Auburn entered into an agreement for ALPR technology without the Auburn City Council formally authorizing or approving the agreement in accordance with the City's Charter and applicable law;

WHEREAS, the City Council has determined for various reasons that the City should discontinue those services and review its policies concerning the future use of ALPR technology;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn as follows:

Section 1. Contract termination

The appropriate City officials are directed to take all lawful and reasonably available steps to terminate the City’s contract with Flock Safety in accordance with the contract’s terms and applicable law.

Section 2. Suspension of use

Upon delivery of the required thirty (30) days’ written notice of termination to Flock Safety, City departments and employees shall immediately cease use of Flock Safety cameras, databases, and related services, with termination of the contractual relationship to become effective upon expiration of the thirty-day notice period, in accordance with the terms of the contract.

Section 3. Equipment and data

The appropriate City officials shall coordinate the deactivation and removal of equipment associated with the contract and address the retention, return, transfer, or deletion of City data in accordance with the contract, applicable law, and the City’s records-retention obligations.

Section 4. Future ALPR use

Prior to entering into, renewing, extending, or materially amending any contract for ALPR services, the City Council shall work with applicable staff to adopt and implement an internal policy governing the use, access, data sharing, security, oversight, and retention of ALPR data. The City shall undertake this process as expeditiously as practicable.

Section 5. Implementation

The appropriate City officials are authorized and directed to take reasonable actions necessary to implement this resolution, subject to the City Charter, applicable ordinances, contractual obligations, and applicable law.

Section 6. Effective date

This resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Auburn on August 20, 2026.

Seconded by Councilor _____

	Ayes	Noes	Excused
Councilor Diego			
Councilor Overstreet-Wilson			
Councilor Cuddy			
Councilor Calarco			
Mayor Giannettino			
Carried and Adopted			